



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

MEMORANDUM
DM-CI-2020-000_____

TO : **Bureau Directors**
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
DIOSDADO M. SAN ANTONIO
Undersecretary

SUBJECT : **SUBMISSION OF ARTICLES FOR K to 12 Issues and Trends**
Explored (K.I.T.E) JOURNAL

DATE : March 26, 2020

1. The Department of Education – Curriculum and Instruction Strand encourages all teaching, non-teaching, teaching-related personnel from all CI Strand bureaus, regional offices, division offices, and schools to submit articles / researches / reports for the quarterly e-publication in K.I.T.E (K to 12 Issues and Trends Explored) Journal following the format below:
 - A. Introduction including legal and theoretical bases, objectives of the initiative as well as description on how it makes the Sulong EduKalidad happen;
 - B. Strategies / methods / steps in implementing the advocacy / initiative / innovation;
 - C. Discussion of the perceived results / outcomes / impact of the advocacy / initiative / innovation, including insights gained;
 - D. Concluding paragraph which may include recommendations; and
 - E. References
2. Articles shall not exceed 1500 words, title limited to 10 words, and accompanied by at least one to a maximum of four high-resolution photos. Accepted files are PNG and JPEG. Send the photos as attachment.
3. Articles should follow the rules of standards in writing as stipulated in DepEd Order No. 30, s. 2019, otherwise known as The Department of Education Manual of Style.
4. Only articles covering initiatives not older than 3 years are accepted.
5. Submissions must use the provided template provided in Annex 1. The process flow is found in Annex 2.

6. All articles shall be submitted to ouci@deped.gov.ph under the *email subject*: **K.I.T.E. JOURNAL**. For the first issue, the submissions shall be accepted until April 15, 2020. The succeeding issues shall consider articles received on the last day of the second month for each quarter. The process flow identified in Annex 2 of this memorandum shall be followed.
7. Authors / writers shall be given certificate of recognition.
8. Widest dissemination of this Memorandum is desired.

Annex 1: Writer's Details

Name	Designation	School / Division/ Region	Contact Number	E-mail Address
Author 1				
Author 2				
Author 3				
Title of the article / reports/ research				
Topic (Check one)	Year Conducted			
	2017	2018	2019	2020
Curriculum Management				
Instructional Supervision				
Assessment				
Learning Delivery				
Curriculum Review				
Curriculum Contextualization				
Teacher's Upskilling / Reskilling				
Stakeholder's Partnership and its impact on student performance				
Others Please specify :				

Annex 2: **PROCESS FLOW**

