



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 13, 2020

OFFICE MEMORANDUM

No. **122**, s. 2020

To: Regional Office Division Chiefs
Section/Unit Heads
All Others Concerned

2020 FIRST QUARTER "PINTAKASI" OF DEPED REGIONAL OFFICE VIII

1. The 2020 First Quarter "PINTAKASI" of the Regional Office VIII shall be on March 17, 2020 from 2:00 to 4:30 PM.
2. In response to the National Health Emergency relative to COVID-19, all functional divisions, sections and units are advised to clean-up and disinfect their respective offices particularly under the tables, corners, windows and blinds, ceilings and other parts of the office which are commonly exposed to clients.
3. All employees are likewise advised to arrange and put things in order as prescribed in the Workplace Improvement Quality Procedure.
4. Cleaning of surrounding grounds, office gutters and comfort rooms shall be done by the contracted utility workers.
5. For compliance.

RAMIR B. UYTICO EdD, CESO IV
Director IV

AD-MDS

