



Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
Government Center, Candahug, Palo, Leyte
ISO 9001:2015 CERTIFIED



January 27, 2020

REGIONAL MEMORANDUM

No. **067**, s. 2020

COORDINATION MEETING WITH THE DEPARTMENT OF BUDGET AND MANAGEMENT AND SIMULTANEOUS UPDATING OF PSIPOP

To: Schools Division Superintendents
All Others Concerned

1. The Department of Education, Regional Office No. VIII through the Administrative Division shall conduct a Coordination Meeting with the Department of Budget and Management and Simultaneous Updating of PSIPOP on **February 20, 2020**, 8:30AM to 5:00PM at the RELC, NEAP_R, DepEd Regional Office No. VIII, Government Center, Candahug, Palo, Leyte.
2. The objectives of the said meeting are the following:
 - 2.1 thresh out issues and concerns relative to reclassification of teaching positions particularly on budgetary allocation and other documentary requirements;
 - 2.2 simultaneous updating of PSIPOP; and
 - 2.3 other related matters.
3. The participants to this activity are the Schools Division Superintendent or Assistant Schools Division Superintendent, Budget Officer, Accountant III, Human Resource Management Officer, 1 HR Staff of the 13 Schools Division Offices and Chief Administrative Officers (Administrative and Finance Divisions) Chief Accountant, Budget Officer, HRMO and other Finance and Personnel Staff of the Regional Office.
4. The HRMO and HR staff are expected to bring at least one (1) laptop and needed data to be used in the simultaneous updating of PSIPOP.
5. Travel and other incidental expenses of division participants shall be charged to local funds while one (1) meal and two (2) snacks, venue rental and other miscellaneous expenses to Regional Office funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO, Ed.D., CESO IV
Director IV

Enclosure: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

BUDGET	DBM	ISSUES AND CONCERNS
MEETING	RECLASSIFICATION	



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