



Republic of the Philippines
 Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
 Government Center, Candahug, Palo, Leyte
ISO 9001:2015 CERTIFIED



January 31, 2020

REGIONAL MEMORANDUM

No. **079**, s. 2020

2020 DEPED ATTORNEYS AND LEGAL PERSONNEL NATIONAL SUMMIT

To: Schools Division Superintendents
 Regional and Division Lawyers
 Other Concerned Personnel

- Attached is a Memorandum dated January 29, 2020 issued by the Office of the Undersecretary for Legal Affairs, DepEd Central Office, Pasig City, relative to the upcoming 2020 DepEd Attorneys and Legal Personnel National Summit which will be held on **February 10-14, 2020** at the **Bayleaf Hotel Cavite, General Trias, Cavite**.
- Immediate dissemination of and compliance with this memorandum are desired.


RAMIR B. UYTICO, Ed.D., CESO IV
 Director IV 

Enclosure: As stated

References: None

To be indicated in the Perpetual Index under the following subjects:



LEAD, EMPOWER, AND ACHIEVE THROUGH DATA-DRIVEN DECISIONS
...where LEADers create great schools




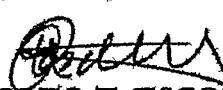
Republic of the Philippines
Department of Education
DepEd Complex, Meralco Ave., Pasig City

MEMORANDUM

FOR : ALL HEADS OF DEPED LEGAL OFFICES (CENTRAL OFFICE, REGIONAL OFFICES AND SCHOOLS DIVISION OFFICES)

THROUGH: ALL REGIONAL DIRECTORS, SCHOOLS DIVISION SUPERINTENDENTS, AND HEADS OF OFFICES UNDER THE LEGAL AFFAIRS STRAND

FROM : ATTY.  JOSEPHINE G. MARIBOJOC
Undersecretary for Legal Affairs

ATTY.  ALBERTO T. ESCOBARTE, CESO III
Assistant Secretary for Legal Affairs

SUBJECT : The 2020 DepEd Attorneys and Legal Personnel National Summit

DATE : January 29, 2020

The National Summit of the Department of Education (DepEd) Attorneys and Legal Personnel (DepEd Legal Summit), which was initially held in 2018, is a gathering of all legal personnel of the Department from all its governance levels nationwide.

The Summit is an opportunity for us to keep the direction of the Legal Affairs Offices aligned with, and supportive of, the overall thrust and direction of the DepEd, collaborate and cooperate to better render legal services, share challenges and best practices, be abreast of the new and relevant rules and regulations, and build camaraderie.

This year, the DepEd Legal Summit aims to highlight the significant role and contribution of the Department's attorneys and legal personnel to the strategic direction of the Department: *Sulong EduKalidad*. The activity will be held on February 10-14, 2020 at the Bayleaf Hotel Cavite, General Trias, Cavite.

In this regard, this Office invites all attorneys and legal personnel of the Department to attend and take part in said activity. The instructions for the attendees are as follows:

1. All Legal Affairs Offices must fill out the attached Attendance Confirmation Form.
2. All Attendance Confirmation Forms must be submitted on or before February 5, 2020 through email at both patricia.dilag@deped.gov.ph and allan.reyes004@deped.gov.ph.
3. Check-in at the venue will start at 2:00 pm on February 10, 2020; the first meal to be served will be dinner at 6:00 p.m. of the same day.
4. The latest check-out date will be on February 14, 2020, at 12:00 noon; the last meal to be served will be lunch on the same date. *
5. Participants must be able to completely attend the activity. Any absences shall be deducted from the Certificates to be issued at the end of the event.
6. Travel and extra-essential expenses of participants from the Central Office are chargeable to the Legal Service and Development of Education-Related Laws and Rules Funds, while participants from the Regional and Division Offices will charge the same to their local funds.

For inquiries, kindly contact Patricia Maye Dilag or Allan Cairo Reyes, Office of the Assistant Secretary for Legal Affairs, at telephone number 8636 6544, or email at the above-mentioned email addresses.

Immediate dissemination of and compliance with this memorandum is desired.

ATTENDANCE CONFIRMATION FORM

2020 DepEd Attorneys and Legal Personnel National Summit

Bayleaf Hotel Cavite, Trece Martires, Cavite

OFFICE (Check among governance levels then indicate specific office below)

CO

RDO

SDO

LIST OF PARTICIPANTS

COMPLETE NAME (with abbreviations, if any)

POSITION

EMAIL ADDRESS

CONTACT NO.

COMPLETE NAME (with abbreviations, if any)	POSITION	EMAIL ADDRESS	CONTACT NO.

**APPROVING AUTHORITY'S
CONFORME**

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