





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2020-0167

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
HEADS OF FINANCE DIVISIONS/UNITS
ALL OTHERS CONCERNED

FROM :  ANNALYN M. SEVILLA
Undersecretary

 RAMON FIEL G. ABCEDE
Assistant Secretary for Finance

SUBJECT : Advisory on the Release and Payment of the Fiscal Year (FY) 2020 Cash Allowance to Teachers

DATE : May 04, 2020

Please be advised of the following directives on the payment of the Cash Allowance to Teachers amounting to **Three Thousand Five Hundred Pesos (₱3,500.00)** per classroom teacher for the purchase of teaching supplies and materials¹ for the School Year 2020-2021:

1. The ₱3,500 cash allowance shall be **released to teachers in June 2020;**
2. The Department of Education (DepEd) Regional Offices (ROs) must ensure that the allotment shall be released to Schools Division Offices (SDOs) **on or before May 15, 2020;**
3. It is expected that DepEd ROs and SDOs shall have the cash allocation ready for the payment of the cash allowance and that such is included in the 2nd Quarter Notice of Cash Allocation and Monthly Disbursement Plan by coordinating with its respective Department of Budget and Management ROs; and
4. The DepEd Central Office shall also release a separate policy guidelines on the grant of the Cash Allowance to Teachers to include teaching supplies and materials related to the preparations to the shift to the Learning Continuity Plan, as among the allowable uses of the cash allowance for teachers.

Please be guided accordingly.

cc: **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors

¹ Section 10. Cash Allowance to Teachers, Special Provision, FY 2020 GAA