



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

May 21, 2020

**REGIONAL MEMORANDUM**

No. **275**, s. 2020

**RELEASE OF PAYSIP, PAYROLL AND REMITTANCE LIST**

To: Schools Division Superintendents  
Regional Administrative Division  
All Others Concerned

1. In order to mitigate the risk caused by the pandemic and to ensure safety of personnel, this Office shall release copies of Payslip, Payroll and Remittance List at the Guard House only.
2. In this regard, Division Offices are directed to notify in advance the Cash Section Office of the Schedule of Pick-up for preparation purposes.
3. Immediate dissemination of and compliance with this Memorandum are desired.

**RAMIR B. UYTICO EdD, CESO IV**  
Director IV

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

PAYROLL      PAYSIP      REMITTANCE LIST

AD-CS-RLR

