



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 26, 2020

OFFICE MEMORANDUM

No. **198**, s. 2020

To: Regional Office Division Chiefs, Section/Unit Heads
All Others Concerned

POLICY FORMULATION/DEVELOPMENT PROCESS WORKSHOP

1. This Office, through the Policy, Planning, and Research Division (PPRD) shall conduct a **Policy Formulation/Development Process Workshop** on **June 18, 2020** at the NEAP 8 Training Hall, DepEd RO VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The objectives of the activity are as follows:
 - a. Discuss the proposed Concept Paper on Policy Formulation/Development Process; and
 - b. Subsequently develop and/or contextualize relevant policies for implementation in the Region.
3. The participants to this workshop are the Assistant Regional Director, Regional Office Division Chiefs, Legal Officer, and three PPRD staff.
4. All participants to this activity are reminded to observe social distancing and to wear face masks at all times.
5. Expenses incurred relative to the conduct of this activity such as one meal and two snacks and venue rental shall be charged against Regional Office VIII fund subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired


RAMIR B. UYTICO EdD, CESO IV
Director IV 

PPRD-ICC

