



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 23, 2020

OFFICE MEMORANDUM

No. **233**, s. 2020

To: Regional Office Division Chiefs
Section/Unit Heads
All Others Concerned

2020 SECOND QUARTER WORKPLACE IMPROVEMENT EVALUATION AND ASSESSMENT

1. The Workplace Improvement Team shall conduct the Second Quarter Workplace Evaluation and Assessment on June 29 - 30, 2020 as follows:

June 29, 2020

PPRD
ORD
Legal Unit
ESSD
Health & Nutrition Section
Public Affairs Unit
CLMD
HONESTO
BAC
FTAD
OARD
Cash Section
QAD

June 30, 2020

AD
Records Section
Personnel-Payroll Section
Asset Management Section
General Services Unit
FD
ICTU
HRDD
Common CRs

2. All Functional Division Chiefs are advised to let their personnel report to office during their evaluation and assessment. schedule.

3. For information and guidance.


RAMIR B. UYTICO EdD, CESO IV
Director IV_X

AD-MDS

