



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 4, 2020

REGIONAL MEMORANDUM

No. **290**, s. 2020

BASELINE DATA GATHERING ON COMPETENCIES AND DEVELOPMENT PLANS

To: Schools Division Superintendents
All Others Concerned

1. This office, through the Human Resource Development Division (HRDD), shall conduct the Learning and Development Needs Assessment (LDNA) for Schools Division Chiefs and teaching-related and non-teaching personnel at the division and school levels.
2. The objectives of this data gathering are
 - a. to provide an administrative mechanism for identifying and tracking personnel's professional development needs and plans; and
 - b. to align personnel training and development efforts with the mission, goals and objectives of the Human Resource Development (HRD).
3. In this regard, all Schools Division Superintendents are requested to facilitate the accomplishment of the LDNA tool on or before **June 19, 2020** using the links assigned to their respective divisions as seen in Enclosure 1 of this memorandum.
4. Attached also is the process flow of the accomplishment of the LDNA tool. In the event that there will be an intermittent internet connection in the area of target respondents, an offline LDNA tool shall be provided to them.
5. Immediate dissemination of and compliance with this memorandum are desired.


RAMIR B. UYTICO EdD, CESO IV
Director IV 

Enclosures: Links and Process Flow of the Data Gathering
References: DO No. 2, s. 2015 and 2020 AIP
To be indicated in the Perpetual Index under the following subjects:

LEARNING AND DEVELOPMENT NEEDS ASSESSMENT

ONLINE TOOL

HRDD-CPDA



Enclosure No. 1 of RM No. _____ s. 2020

Link of the Online LDNA tool for SDO Chief Education Supervisors
<http://deped.in/region8chiefsidp>

Links of the Online LDNA tool for Non-teaching and Teaching-related Personnel

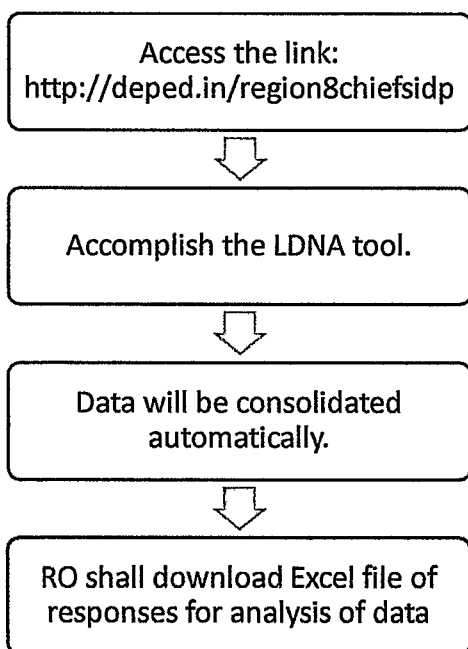
DepEd Account to be used by SDO to access the link	Link of the Google Form to be accomplished by the respondents
rpms.baybaycity_r8@deped.gov.ph	http://deped.in/idpbaybay
rpms.biliran_r8@deped.gov.ph	http://deped.in/idpbiliran
rpms.borongancity_r8@deped.gov.ph	http://deped.in/idpborongancity
rpms.calbayogcity_r8@deped.gov.ph	http://deped.in/idpcalbayog
rpms.catbalogancity_r8@deped.gov.ph	http://deped.in/idpcatbalogan
rpms.easternsamar_r8@deped.gov.ph	http://deped.in/idpesamar
rpms.leyte_r8@deped.gov.ph	http://deped.in/idpleyte
rpms.maasincity_r8@deped.gov.ph	http://deped.in/idpmaasin
rpms.northernsamar_r8@deped.gov.ph	http://deped.in/idpnsamar
rpms.ormoccity_r8@deped.gov.ph	http://deped.in/idpormoc
rpms.samar_r8@deped.gov.ph	http://deped.in/idpsleyte
rpms.southernleyte_r8@deped.gov.ph	http://deped.in/idpsamar
rpms.taclobancity_r8@deped.gov.ph	http://deped.in/idptacloban

Link of the Offline LDNA tool for Non-teaching and Teaching-related Personnel
<http://deped.in/idpofflinetool>

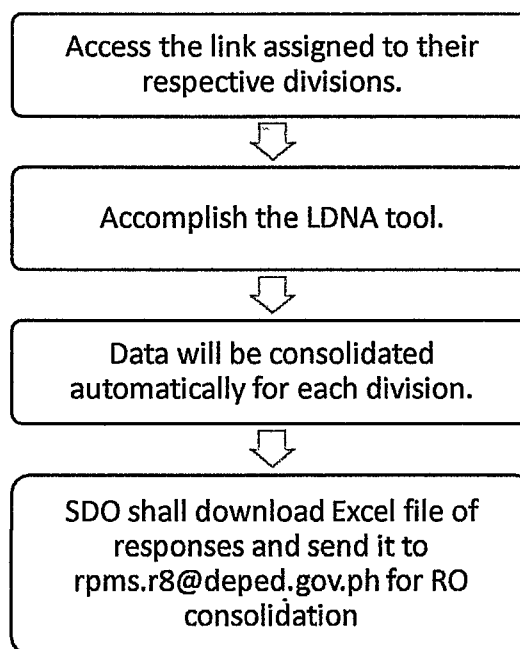
Enclosure No. 2 of RM No. _____ s. 2020

PROCESS FLOW OF THE DATA GATHERING OF COMPETENCIES AND DEVELOPMENT PLANS

For SDO Chiefs



**For Non-teaching and
Teaching-related personnel**



For Offline LDNA tool

