



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 30, 2020

OFFICE MEMORANDUM

No. **248**, s. 2020

To: Regional Office Division Chiefs
Section/Unit Heads
ISO Team Leaders
All Others Concerned

**ORIENTATION ON THE REMOTE AUDIT ON ISO 9001:2015
QUALITY MANAGEMENT SYSTEM**

1. This Office, through the ICT Unit in partnership with the Human Resource Development Division, shall conduct an orientation on the Remote Audit on ISO 9001:2015 Quality Management System on July 02, 2020, Thursday, 9:00 AM, at the Training Hall 1, RELC-NEAP VIII, Candahug, Palo, Leyte.
2. The activity aims to orient the DepEd RO8 personnel on remote/virtual audit protocols during the extraordinary circumstances.
3. Attached is the list of participants. For those who will attend via Google Meet, the link shall be forwarded to their DepEd Email addresses. Health and safety standards shall be strictly observed during the activity.
4. Meals and snacks of the participants shall be charged to local funds subject to auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
Director IV

Encl: List of Participants
References: OM No. 242, s. 2020

ORD-ICTU-MSD





Enclosure No. 1 – List of Participants to the Orientation on the Remote Audit on ISO 9001:2015 Quality Management System

No.	Functional Division	Name of Participant	Type of Attendance
1	Finance Division	Alma Suyom	Physical
2		Gladys Fabillo	
3		Fe Gerona	
4		Gary Jay Calipayan	
5		Ronafe Anagap	Virtual
6		Leonardo Cordova	
7	Administrative Division	Mercedes Sarmiento	Physical
8		Elizabeth Caboboy	
9		Russel Resco	
10		Apple Reyes	
11		Eva Rosales	
12		Regin Virtudes	Virtual
13		Clenton Areglado	
14		Iris Cordeta	
15		Linaflor Tajo	
16		Andrey Calipayan	
17		Josephine Tajarros	
18	Anjo Ecito		
19	Office of the Regional Director	Queennielyn Yu	Physical
20	Office of the Assistant Regional Director	Arnulfo Balane, CESO V	Physical
21	Legal Unit	Eleanor Calumpiano	Physical
22		John Dacatimbang	Virtual
23	ICT Unit	Jim Albert Lagado	Physical
24		Mikko Duero	
25		Gerard Christopher Villegas	Virtual
26	Public Affairs Unit	Jasmin Calzita	Physical
27		Floramay Bacus	Virtual
28	Curriculum and Learning Management Division	Rosemarie Guino	Physical
29		Joy Bihag	
30		Ryan Tiu	Virtual
31		Alfredo Café	
32		Dean Ric Endriano	
33		Sarah Cabaluna	
34		Hydelyn Cinco	
35		Gertrudes Mabutin	

No.	Functional Division	Name of Participant	Type of Attendance
36	Human Resource Development Division	Chona Zabala	Physical
37		Clark Dave Arante	
38	Quality Assurance Division	Gerardo Adtoon	Physical
39		Melvin Chito Solis	
40		Sonny Tayum	
41		Marlou Camposano	
42		Rachel Cuevas	
43		Jimmy Gula	
44	Field Technical Assistance Division	Alejandrino Yman	Physical
45		Reynaldo Nayre	Virtual
46		Geraldine Mangaliman	
47		Annalyn Lim	
48	Education Support Services Division	Cesar Verunque	Physical
49		Emmanuel Firmo, Jr.	Virtual
50		Ma. Elsa Gerona	
51		Ryan Jay Bagon	
52	Policy, Planning, and Research Division	Isidro Catubig	Physical
53		Mark Lito Gallano	Virtual
54		Marcelina Villamor	
55		Epifania Melchor	

Legend:

	Physical Attendance (30 Participants)
	Virtual Attendance (25 Participants)

Note:

Only participants physically attending at the venue shall be provided with meals/snacks.