



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 1, 2020

REGIONAL MEMORANDUM

No. **343**, s. 2020

**VIRTUAL WORKSHOP ON THE WORK AND FINANCIAL PLAN ACCOMPLISHMENTS
REPORTING AND ADJUSTMENT AT THE PROGRAM MANAGEMENT
INFORMATION SYSTEM FOR QUARTERS 1 & 2**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the **Policy, Planning, and Research Division (PPRD)**, shall hold a virtual workshop with the Schools Division Offices (SDOs) on **Work and Financial Plan (WFP) Accomplishments Reporting and Adjustment at the Program Management Information System (PMIS)** on **July 10, 2020 at 8:30 AM to 12:00 PM via Google Meet**.
2. The objectives of this virtual workshop are the following:
 - a. Update on the Status of Q1 and Q2 Accomplishment Reporting at PMIS;
 - b. Submit report on the 2020 Physical and Financial Accomplishments for Quarters 1 & 2 at PMIS;
 - c. Mark VERIFIED the reported 2020 Physical and Financial Accomplishments for Quarters 1 & 2 at PMIS; and
 - d. Provide inputs on how to adjust the WFPs at the PMIS.
3. Relative thereto, only the **13 Division Planning Officers, WFP Focal Persons of the OSDS, SGOD, and CID, and SEPS for M&E** are required to attend the said virtual workshop. **No proxy is allowed.**
4. The meeting code will be provided to the participants 30 minutes before the start of the virtual workshop.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
Director IV *x p Ar.*



Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

PLANNING PMIS VIRTUAL MEETING WFP

PPRD-JLD