

July 14, 2020

REGIONAL MEMORANDUM

5 6 7 No. 7,5, 2020

ENHANCEMENT OF THE MONITORING AND SUPERVISION TOOLS FOR CURRICULUM IMPLEMENTATION DIVISION (CID) CHIEFS, EDUCATION PROGRAM SUPERVISORS (EPSs), PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDSs), SCHOOL HEADS (SHs), AND **TEACHERS**

Schools Division Superintendents To:

Public Elementary and Secondary School Heads

All Others Concerned

- In response to the challenge of establishing an adaptable and workable system for monitoring and supervision in this time of pandemic, this Office, directs the Schools Division Offices (SDOs) to enhance the Monitoring and Supervision Tools for Curriculum Implementation Division (CID) Chiefs, Education Program Supervisors (EPSs), Public Schools District Supervisors (PSDSs), School Heads (SHs), and Teachers which were earlier validated by the Curriculum and Learning Management Division (CLMD), Quality Assurance Division (QAD), Field Technical Assistance Division (FTAD), and Human Resource Development Division (HRDD).
- The M&S Tools were based on the Key Result Areas (KRAs) of each position and aligned with the implementation of the Learning Continuity Plan of the Region to ensure that the expected outcomes will be measurable.
- Attached is the copy of the M&S Tools which will also be sent electronically to the 13 SDOs for enhancement. It is advised that the enhanced M&S Tools shall be submitted in soft copies to the Regional Office on or before July 20, 2020 through email address: clmd.region8@deped.gov.ph.



4. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIŔ B. UYTICO EdD, CESO IV

Director IV

Enclosures: As stated

References: R.M. No. 320, s. 2020

To be indicated in the Perpetual Index under the following subjects:

INSTRUCTIONAL SUPERVISION MONITORING AND SUPERVISION TOOL

CLMD-RTV



Republic of the Philippines Department of Education REGIONAL OFFICE VIII - EASTERN VISAYAS

MONITORING AND SUPERVISION TOOL{MST} (For CID Chief)

Nan	ne of CID Chief	Date of Evaluation	:		
INS		where 1 means Not Observed (NO) ; 2 means M d (O) . Rate the indicators mentioned below by ators.			
		Scale Scale	9		
	Key Result Areas	Means of Verification (Note: Please check the applicable MOVs) 1 2			Remarks
KB	A 1: Management of Curricu	NO 0	НО		
1.	Has provided technical inputs in the Strategic Plan of the Schools Division (DEDP)/AIP based on M & E Reports, programs and summative evaluation benchmark studies and researches to guide directions regarding the implementation and delivery of Basic Education Curriculum.	 Annual Implementation Plan (AIP) supported by DEDP OPCRF / IPCRF Instructional Supervisory Plan Copy of Policy Recommendation Technical Assistance (TA) Contract Minutes of meeting with technical inputs provided by CID Chief SDO/Office Memo of the activity/Letter of invitation 			
2.	Has developed the framework and system for monitoring curriculum implementation to guide the gathering of data on the management and implementation of Basic Education Curriculum.	 Copy of the framework & system for monitoring curriculum implementation Memorandum/issuances on development of framework & system for monitoring of curriculum Minutes of meeting for every activity Current AIP as basis of the conduct of activity 			
3.	Has provided directions and guided teams in the conduct of studies to benchmark curriculum practices and other research initiatives.	 Approve Action Research Report Copy of the organized teams Terms of reference Minutes of meeting/ACR Copy of research initiatives on curriculum 			
4.	Has recommended to the Regional Management Team Policies on curriculum management and delivery of instruction for regional implementation.	 Copy of Policy Recommendation Copy of indorsement marked released Acknowledgement receipt from the Regional Office Presence of policy issue Result of the policy dry run 			

Total

KRA II. Curriculum Development, Enrichment and Localization

Key Result Areas		Means of Verification		Scale	· · · · · · · · · · · · · · · · · · ·		
		(Note: Please check the applicable MOVs)	1 NO	2	3 HO	Rating	Remarks
1.	Has guided the development up to finalization of programs and strategies in the contextualization of the competencies per learning area.	 Minutes of meeting with technical inputs provided by CID Chief Matrix of activities Target per learning area Action plan on curriculum contextualization Office issuance of the conduct of activity 					
2.	Has guided the development of systems and mechanism for managing and monitoring the localized and indigenized curriculum.	 M & E Tool Inventory of contextualized LRs per learning area across grade level Minutes of the activities 					
3.	Has submitted policy recommendations to guide contextualization of the Basic Education Curriculum.	 Copy of Policy Recommendation Copy of indorsement marked released Acknowledgement receipt from the Receiving Office Presence of policy issue Result of the policy dry run 					
4.	Has guided the focal person/s on the process of Learning Resources development and its utilization.	 Memorandum/issuances on preparation of contextualized Learning Resources. Minutes on Learning Resource development. Memorandum/issuances on orientation of proper utilization of contextualized Learning Resources. Minutes on orientation of Learning Resource utilization. 					
		Total			LL		
KR/	A III. Learning Delivery						
1.	Has developed & implemented advocacy programs on effective localized delivery modes to encourage learning and innovation.	 ACR on advocacy program implementation. Copy of concept paper on advocacy program. Memorandum/issuances of advocacy program. Memorandum/issuances on the implementation of advocacy program. List of activities conducted Copy of advocacy materials. 					
	Has recommended policies on learning delivery arising from evaluation studies and researches for adoption in the Region and Division.	 Copy of Policy Recommendation Copy of indorsement marked released Acknowledgement receipt from the Regional Office Presence of policy issue Result of the policy dry run. 					
Tot KR	al A IV. Learning Resource			<u> </u>			
	Has sustained operations of the SDO Learning Resource Center and Functional Learning Resource	 Approved Division Learning Resource development plan. 					

Management and Development System. 2. Has provided oversight to the development of localized/indigenized learning materials for schools division's use by the LR Development Teams.	 Certificate of appearance 	1 NO	Scale 2 0	3 HO	Rating	Remarks
2. Has provided oversight to the development of localized/indigenized learning materials for schools division's use by the LR Development	 Inventory of DepEd Central Office and SDO Learning Resources. Approved list of uploaded LRs to the LR portal. Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance 					
2. Has provided oversight to the development of localized/indigenized learning materials for schools division's use by the LR Development	Office and SDO Learning Resources. Approved list of uploaded LRs to the LR portal. Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
2. Has provided oversight to the development of localized/indigenized learning materials for schools division's use by the LR Development	Resources. Approved list of uploaded LRs to the LR portal. Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	Resources. Approved list of uploaded LRs to the LR portal. Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	LRs to the LR portal. Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	LRs to the LR portal. Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	 Inventory/list of LR portal users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance 					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	users. Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	 Inventory of organized LR teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance 					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	teams. Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	Distribution list of DepEd & locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	locally developed LRs. Travel orders Certificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	Travel ordersCertificate of appearance					
to the development of localized/indigenized learning materials for schools division's use by the LR Development	 Certificate of appearance 	1				····
localized/indigenized learning materials for schools division's use by the LR Development	,					
learning materials for schools division's use by the LR Development						
schools division's use by the LR Development	momorandam or the					
by the LR Development	· · · · · · · · · · · · · · · · · · ·					
	1					
Teams.	development team/s on the					
	assistance provided by the					
	Chief.	<u></u> j				
	Total					
KRA V. LEARNING OUTCOMES	ASSESSMENT					
1. Has submitted results	 Submitted consolidated 			-		
of the analyses of the	school-based formative and					
School-Based	summative assessment				·	
Formative and	quarterly result of MPS per					
Summative Assessment	learning area across grade		-			
to higher officials.						
to inglier officials.			ĺ			
	qualitative information on issues and concern.					
	1		ļ			
	List of least learned skills	- 1		ļ		
	per learning areas across			-		
	grade levels.			-		
	 Inventory of developed test 	Ì		ĺ		
	questions parallel to the					
	regional formative test item			1		
	bank.	-		- 1		
	 Inventory of mastered skills 	1		1		
	per learning area across	ł				
	grade levels.					
2. Has submitted policy	 Copy of indorsement on 					
recommendations	submitted policy	i	1			
related to improving	recommendations released		ļ			
learning outcomes in	by SDOs.		İ			
the division.	 Acknowledgement receipt of 					
	submitted policy	[ı.	
	recommendation to improve		- 1			
	learning outcomes by	-				
	Regional Office.			İ		
	Copy of submitted the policy	ı		}		
	recommendation to improve		1	}		
	learning outcomes.	- 1	1			
	Total		L	1	<u></u>	
KRA VI. Special Curricular Prop	West-1997 - 1997					
mas vii opeciai cumiculai P10	orani ana papport. Activities					
Uoo syberitted 4- 41	- Conv. of Tad	ı	т			
I. Has submitted to the	1.5					
Regional Management	submitted to the Regional		İ			
Policy	Management Policy.			ļ	<u> </u>	
Recommendations on						
curricular support			-			
activities for regional						
adoption.						
	Total					
KKA VII. Kesearch						
(RA VII. Research						
(RA VII. Research	List of reviewed researches.			-		

Vou Docult Associ	Means of Verification		Scale			
Key Result Areas	(Note: Please check the applicable MOVs)	1 NO	2	3 HO	Rating	Remarks
recommendation and provide directions in research utilization as well as research areas to pursue.	from research findings.	NO				
KRA VIII. Technical Assistance			T	otal		
1. Has led the CID team in consolidating needs for technical assistance on curriculum implementation for the schools division.	learning area EPSs for technical assistance needs on curriculum					
2. Has presented to management periodic reports on the progress of technical assistance on the following: 2.1 low performing schools and districts for elementary and secondary 1.2 Curriculum implementation and instructional delivery	 Copy of the Division Instructional Supervision 					
3.Has submitted policy recommendations arising from reports of results evaluation for technical assistance provision.	 List of recommended policies arising from reports of results evaluation for technical assistance provision. Copy of Policy Recommendation Copy of indorsement marked released Acknowledgement receipt from the Receiving Office 					
= (Sum of Totals of KRA 1, KRA 2	2, KRA 3, KRA 4, KRA 5, KRA 6, KRA 7, a		Tota all Ra (A 8) ÷	iting		
Rubric: 1 – No MOV 2 – Lacking with 1 or m 3– Complete MOVs Agreement:	nore MOVs					
Conforme:						

CID Chief



Republic of the Philippines Department of Education REGIONAL OFFICE VIII - EASTERN VISAYAS

MONITORING AND SUPERVISION (M&S) TOOL (For Education Program Supervisor)

Name of Education Program Supervisor	Date of Evaluation:

Marian Maria Maria atta		Means of Verification	Scale					
	Key Result Areas	(Note: Please check the	1	2	3	Rating	Remarks	
		applicable MOVs)		0	НО			
KR	AA 1: Instructional Manager	ment				•		
	 To manage the implement 	entation of Basic Education Curricu	lum an	nd Spe	cial Cu	ırriculum Pr	ogram	
1.	Has provided districts copy of the contextualized competencies re: updated MELCs per learning area across grade levels including SCPs	ORSMARCertificate of Appearance						
2.	Has mapped out, prioritized, and validated the updated MELCs and aligned with appropriate Contextualized Learning Resources per learning area across grade levels including other SCPs	Inventory of Learning ResourcesMELC						
3.	Has conducted online Monitoring and Evaluation (M&E) to schools on the implementation of the Contextualized Curriculum re: updated MELCs of all learning areas across grade levels including competencies of other SCPs e.g. SPED, SPA, SPS, STE, and others	■ M & E Tool						
4.	Has conducted virtual validation of the School Heads' Instructional Supervisory Plans and Accomplishment Report across learning areas as a way of monitoring the implementation of the contextualized curriculum re: updated MELCs	DISPDISAR						
i.	Has required districts to exercise strict adherence	■ M & E Tool						

	Means of Verification Scale		J T			
Key Result Areas	(Note: Please check the	1	2	3	Rating	Remarks
	applicable MOVs)	NO	0	НО		
to the following mitigation						
strategies:						
✓ Enrolment Policy						
Guidelines						
✓ Learning Modalities:						
Adoption of blended						
learning instruction						
(face-to-face class						
interaction,						
modularized, distance		1	1			
learning)						
✓ Use of ADM such as			ļ			
but not limited to the		ļ	}			
modules in E-IMPACT,						
KTK, MISOSA, Home						
Schooling (Distance						
Learning) with 1-day						
periodic assessment to be done in school						
or learning center by						
batch, wherein those						
who are not						
scheduled in the batch						
to take the test in the						
school/learning center						
shall stay home doing						
assigned learning						
activities cited in the						
ADM						
✓ Use of multimedia-TV,						
radio, social media						
platforms in the						
delivery of the lessons						
through multi grade						
style delivery ✓ All competencies that						
need to be done in						
school must be						
delivered with the						
teachers, while other						
competencies could						
be under self-learning						
modality						
✓ Online Teaching						
/Learning Modality						
Readiness 2 Schools						
		<u> </u>		L		
				Total		
To provide Technical Assisting instructional competence,	tance (TA) to schools and learnin	g cent			oom manage	ement skills,
_				F	1	
Has conducted virtual	DFTACT TA Provision Action Plan					
meeting with the	Action Plan					
PSDSs/DICs on the	DFTACT TA Provision Plan					
provision of Technical	Evaluation			1		
Assistance (TA) to schools		1 1			1	

•

,

		Means of Verification		Scale	 }		
	Key Result Areas	(Note: Please check the	1	2	3	Rating	Remarks
		applicable MOVs)	NO	0	НО		
	relative to management of Curriculum Implementation such as provision and utilization of learning materials						
2.	Has conducted online monitoring to schools & districts and Learning Centers to ensure that programs and activities in all learning areas across grade levels are implemented properly thereby provide appropriate TA for the low performing areas	 TA/LAC Plan SLAC Activity Completion Report Attendance Sheet 					
	Has required schools to submit proposals and researches on the utilization and effectiveness of all learning delivery implemented in order to provide needed TA on enhancement of such study Has conducted Online Enhancement Workshop to schools on the Crafting and development of action research relative to the effective implementation of the curriculum	 Action Research Proposal Training Design 					
	To capacitate school he Programs	eads and teachers in the implement	ation	of K 1	to 12 (Curriculur	n and Special Curricular
1.	Has conducted orientation with the PSDSs/DICs/SHs and teachers through teleconferencing on mapping out, prioritizing, validating the updated MELCs and matching with appropriate learning resources per learning area across grade levels including other SCPs	■ Memo ■ Activity Completion Report					

		Means of Verification		Scale			
	Key Result Areas	(Note: Please check the	1	2	3	Rating	Remarks
		applicable MOVs)	NO	0	НО	_	
2		o Memo					
ļ.	building to the District	Activity Completion					
	Heads/School Heads and	Report					
	teachers on the utilization						
	of the Contextualized						
	Curriculum re: updated						
	MELCs and the						
	corresponding modules						
	per learning area across						
	grade levels including						
Ì	other SCPs.						
K	RA II: Assessment of Learning		<u> </u>	L.,	J.,	<u></u>	
	 To guide the schools and 	d learning centers in the effective r	nanage	ement	of lea	rning assess	ment for better
	learning outcomes		_			•	
1.	Has ensured utilization of	Copy of the Regional Test					
	the Regional-initiated Test	ltem Bank					
	Item Bank provided in the						
Ì	teachers' daily lesson	 Copy of the formative 					
	assessment	tests in the daily lesson					
2.	Has ensured utilization of	■ Lesson Plans reflecting					
	quality assured learning	the use of Contextualized					
	resources for all grade	LRs					
	levels that are suited to			i	1		
	the most essential	RPMS Observation					
	competencies	Checklist					
	To provide technical ass	istance to schools and learning c	anters	in and	abaina	200000000	
	interventions.	to believe and realiting to	ciiteis	a	aryznig	, assessinen	t results for possible
1.	Has conducted virtual TA	■ DMEA Report					
	to analyze assessment			l			
	results from schools						
	through the						
	Division/District			-			
	Monitoring Evaluation and						
	Assessment						
	To lead in the formulation	on of accomment tools to diame	la la au				
,	learning areas.	on of assessment tools to diagno	se leari	ners a	ina tne	eir acnieven	nent in the different
1.	Has provided TA to	■ TA Plan					
	schools' initiatives in			İ	ĺ		
	conducting assessment						
	(like GC, FB, social						
	networking like						
	SCHOOLOGY where we						
	use social media group						
	chat, video conference,						
	podcasts or audio)						
	appropriate to their						
	situation					ĺ	
							
KD.	Illi Learning Passures Mana	goment and Davidson	· · · · · · · · · · · · · · · · · · ·	To	otal		
177 <i>7</i>	A III: Learning Resources Mana	gement and Development					ł

Key Result Areas	Means of Verification		Scale		1	
ine y mediane y in edis	(Note: Please check the applicable MOVs)	1 NO	0	3	Rating	Remarks
To develop contextualize	ed learning resources by learning	area fo	r scho	HO ols an	d learning co	
		a, ca , o	1 30110		o learning ce	nters
Has provided oversight function on the	■ Memo					
	 Copy of the developed 			ļ		
•	learning material/s					
- F						
MELCs which do not have a						
corresponding learning materials thru various						
materials thru various online platforms						
onine platforms						
2. Has validated the SLKs	 Inventory of SLKs 					· · · · · · · · · · · · · · · · · · ·
with the updated MELCs						
To quality assure Learning	Resources (LRs) for the use of s	chools a	nd le	arning	Centers	
Has facilitated/ monitored						
online the quality	copy of the quality		ļ			
assurance of the	assured learning					
developed/ enhanced	materials/s					
localized/ contextualized				}		
learning resources						
including self-learning			j			
materials in the SDO and						
districts						
To provide technical assist	ance to schools and learning cen	ters in l	ine wi	ith des	relanment n	roduction storage
and distribution utilization	of learning material				a.epm.cm, p	ouaction, storage
. Has established and	 Documentation of 	T				
sustained the functionality	recognized functional					
of LRCs in the schools and	LRCs					
LRMS in the SDO in						
downloading relevant						
learning resources to be						
utilized in the classroom						
		<u> </u>	To	otal		
		Over-a				
Kating	= (Sum of Totals of KRA 1, KRA 2,	and KR/	\ 3) ÷	20		
Rubric:						
1 – No MOV						
2 – Lacking with 1 or more l	MOVs					
3 – Complete MOVs						
reement:						
				1		
			 .,			
Conforme:						
Education Program S	upervisor					

Name of Monitor



Republic of the Philippines Department of Education REGIONAL OFFICE VIII - EASTERN VISAYAS

MONITORING AND SUPERVISION TOOL (For Public Schools District Supervisor)

	visor				District:	
ite of Evaluation:						
	27-1100-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1					
CTRUCTIONS						
STRUCTIONS: In a scale of 1-3 where	1 means Not Observed (NO);	2 mea	ans M	odera	tely Observe	ed (MO): and 3 mea
Highly Observed (O).	Rate the indicators mentioned	d belo	w by	checki	ng the appro	opriate column in lie
with these indicators.					. В прр. с	spriate column in in
			Scale	3		
Key Result Areas	Means of Verification	1	2	3	Rating	Remarks
(Note	Please check the applicable MOVs)	NO	0	НО	Nating	nemarks
RA 1: Instructional Supervision				10		
	anal supervision to esheel bands	. I I				
development needs and then co	onal supervision to school heads aching them towards improved i	by or	servir	ng and	gathering da	ta on their strength a
Provided appropriate Sup	ervisory Guide	istruc	tional	leaders	ship practices	
	ervisory Plan					
The state of the s	mary of performance indicators					
	er proof/s of implementation					
their strength and	or proof/s of implementation					
development needs in						
managing modular distance						
learning delivery towards						
improved instructional						
leadership practices						
	a strangth and compatencias/VS	A \ _I _				
 Observes and gathers data on the on how to improve their supervise. 	sory competences (KS	A) dev	elopn	ient ne	eds of school	I heads and coach the
	uctional Supervisory Plan					
	nical Assistance FORMS					
The state of the s	r proof/s of implementation					
development needs of	proof/s of implementation	-				
school heads and coach the						
on how to improve their						
supervisory competence						
	hing Plan					
	r proof/s of implementation					
Assesses the situation of schools	and learning centers and identify	- nation		ما ما د	4-10 - 1 -	
Identified needs of school = IPPD	and learning centers and identity	action	is nee	aea to	deliver basic	quality education.
heads PCRI						
✓ Teaching Personnel ■ IPCRI	11					
✓ Non-Teaching ■ OPCE						
Personnel SHS F	5 0000 P					
✓ SHS Graduate Profile	Total					
one or addate from the				F=+=1		
A 2: Technical Assistance in School	Managamant			Total		
Provides technical assistance in the doing follow through an abitime to the doing follow through the doing follows:	te formulation of school plans (e.	g. SIP)	and it	s adjus	tments by co	nducting workshops
doing follow through coaching an	a providing appraisal and feedba	ck on t	their d	raft pla	ans, so that al	I schools can have
approved plans as basis for budge implementation.	iting and resourcing, resource gei	neratio	on and	social	mobilization,	SIP adjustment and
	. 14	-				
	nical Assistance Plan		ł			
AND THE PARTY OF T	oved AIP and LCP					
	proofs of implementation					
Monitors and evaluates school's i	mplementation of their plans an	d subn	nit rep	orts to	the School's	Division Manageme
team to provide feedback.	-					
	of Program designs					
school reports on SIP/AIP Copy	of SIP/AIP/LCP		-			
implementation • Other	proofs of implementation		111		1	

		Means of Verification		Scal			
	Key Result Areas	(Note: Please check the applicable MOVs)	1	2	3	Rating	Remarks
ŀ	1. Ensured prope		NO	0	НО		
	implementation of Programs						
	and Projects and other						
	Special Curricular Programs						
Ì	such as: Portfolio Day, SLAC,						
	Kindergarten Program,	Other proofs of implementation	ĺ				
	Campus Journalism, Brigada						
	Eskwela, Reading Program,		ļ				
	DRRM, Senior High School						
	Immersion, Career Guidance Program, IPEd, Madrasah						
	and SPED in their respective						
	assigned district.						
		te the conduct of orientation/industica		<u> </u>			
	responsibilities.	te the conduct of orientation/induction	progra	ims to	r all ne	wly hired t	eachers on their roles and
	1. Conducted Teacher	Copy of the roles and		1	Ţ 		
	Induction Program (TIP) for	responsibilities of teachers					
	the newly hired teachers	Other proofs of implementation					
	oriented on their roles and	į					
	responsibilities in the						
	schools/division						
-	coordinated and facilitated						
	• Collects and analyzes	accomplishment reports of school he	eads :	to ma	nitor a	and follow	v up on the proper and
-	uniely implementation	of school plans and programs.					• •
4	I. Gathered and analyzed the	Copy of the roles and					
	Accomplishment Reports of the implemented AIP/PAPs,						
	Supervisory and TA Plan	Copy of the Accomplishment					
	Supervisory and IA Flati	Reports Other proofs of implementation					
		other proofs of implementation		<u> </u>	Fotal	<u></u>	
K	(RA 3: Monitoring and Evaluat	ion			otai		
	ma cas minimizating and radiati	IOII					i
┞	a Conducts M and Fand	L =4511 41 1 1 1					
	Conducts M and E on t schools adhers with the	he utilization and liquidation of school	I MO	OE an	d othe	r school	funds to determine if
	schools adhere with th	e policy and standards using pre-desi	l MO igned	OE an M an	d othe	r school d transpar	funds to determine if ency tool.
1	Reported the MOOE and	e policy and standards using pre-desi Copy of liquidation report	l MO igned	OE an M an	d othe d E and	r school I transpar	funds to determine if ency tool.
	. Reported the MOOE and other school funds	e policy and standards using pre-desi	ol MO igned	OE an M an	d othe d E and	r school I transpar	funds to determine if ency tool.
	Reported the MOOE and other school funds utilization and liquidation	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation 	igned	M an	d E and	d transpar	ency tool.
	Reported the MOOE and other school funds utilization and liquidation • Monitors SBM level of	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation	igned of do	M an	d E and	d transpar	ency tool.
	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school 	igned of do	M an	d E and	d transpar	ency tool.
1	schools adhere with the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice 	igned of do	M an	d E and	d transpar	ency tool.
1	schools adhere with the Reported the MOOE and other school funds utilization and liquidation • Monitors SBM level of development and poss . Monitored the SBM level of	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school 	igned of do	M an	d E and	d transpar	ency tool.
1	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice 	igned of do	M an	d E and	d transpar	ency tool.
1.	Schools adhere with the Action and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation	igned of do	M an	d E and	d transpar	ency tool.
1.	schools adhere with the Reported the MOOE and other school funds utilization and liquidation • Monitors SBM level of development and poss . Monitored the SBM level of practice/implementation of schools . Updated the documentation of school accomplishments with stakeholders'	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation	igned of do	M an	d E and	d transpar	ency tool.
1.	Schools adhere with the Action and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments	Copy of liquidation report Other proof/s of implementation practice in schools through validation ble provision of TA to improve schools Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities	igned of do	ocume forma	ents an	d transpar	ency tool.
1.	Schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation 	igned of do	ocume forma	ents an	d transpar	ency tool.
1.	schools adhere with the Reported the MOOE and other school funds utilization and liquidation • Monitors SBM level of development and poss . Monitored the SBM level of practice/implementation of schools . Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developments	 Copy of liquidation report Other proof/s of implementation Practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation Accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation Accomplishment report 	of do	ocume forma	ents an	d outputs	to determine areas of
1.	Schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and elements	 Copy of liquidation report Other proof/s of implementation Practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation Accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation Accompliance of the school's implementation of the school's implementation of the school's implementation 	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	Schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Development of Conduct monitoring and efeedback to management	 e policy and standards using pre-desi Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of currien 	of do	Ocume forma	ents an	d outputs	to determine areas of
1.	Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and efeedback to management Reported the	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation t, Enrichment, and Localization valuation of the school's implementation towards continuous enhancement of currisis.	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and efeedback to management Reported the implementation of the	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum.	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and efeedback to management Reported the implementation of the localized curriculum in the	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation. t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum. Copy of the reports on localized curriculum. Accomplishment report on the	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and efeedback to management Reported the implementation of the localized curriculum in the district or schools and their	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation tt, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum Copy of the reports on localized curriculum Accomplishment report on the localized implementation	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and efeedback to management Reported the implementation of the localized curriculum in the	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation. t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum. Copy of the reports on localized curriculum. Accomplishment report on the	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and e feedback to management Reported the implementation of the localized curriculum in the district or schools and their effect on learning and the	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation tt, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum Copy of the reports on localized curriculum Accomplishment report on the localized implementation	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	Schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developmer Conduct monitoring and e feedback to management Reported the implementation of the localized curriculum in the district or schools and their effect on learning and the learning process and or	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation tt, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum Copy of the reports on localized curriculum Accomplishment report on the localized implementation	of do	Ocume forma	ents an	d outputs	to determine areas of
1 1. Z.	schools adhere with the Reported the MOOE and other school funds utilization and liquidation • Monitors SBM level of development and poss . Monitored the SBM level of practice/implementation of schools . Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Development of the localized curriculum in the district or schools and their effect on learning and the learning process and or school effectiveness	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation tt, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum Copy of the reports on localized curriculum Accomplishment report on the localized implementation	of do	ocume forma	ents an	d outputs	to determine areas of
1. 2. KI	schools adhere with the Reported the MOOE and other school funds utilization and liquidation • Monitors SBM level of development and poss . Monitored the SBM level of practice/implementation of schools . Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Development of the localized curriculum in the district or schools and their effect on learning and the learning process and or school effectiveness	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve school Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation Other proof/s of implementation t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum Copy of the reports on localized curriculum Accomplishment report on the localized implementation Other proofs of implementation Other proofs of implementation Other proofs of implementation	of do	ocume forma	ents an nce.	d outputs	to determine areas of
1. 2. KI	RA 4: Curriculum Development of schools accomplishments with stakeholders' cooperation Reported the MOOE and other schools Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Development Conduct monitoring and efeedback to management Reported the implementation of the localized curriculum in the district or schools and their effect on learning and the learning process and or school effectiveness monitored RA 5: Learning Outcomes Asset	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation. t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum. Accomplishment report on the localized implementation. Other proofs of implementation. Other proofs of implementation.	of do	Docume forma	ents an nce.	d outputs	to determine areas of
1. KI	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developments with stakeholders' cooperation RA 6: Curriculum Developments with stakeholders' cooperation REPORTED TO SCHOOLS ASSESSING OUT OF SCHOOL SCHOOLS ASSES WAS ASSESSING OUT OUT OF SCHOOLS ASSESSING OUT OUT OUT OUT OUT OUT OUT OUT OUT OUT	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation. t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum. Accomplishment report on the localized implementation. Other proofs of implementation. Other proofs of implementation.	of do	Docume forma	ents an nce.	d outputs	to determine areas of
1. 2. KI	schools adhere with the Reported the MOOE and other school funds utilization and liquidation Monitors SBM level of development and poss Monitored the SBM level of practice/implementation of schools Updated the documentation of school accomplishments with stakeholders' cooperation RA 4: Curriculum Developments with stakeholders' cooperation RA 9: Curriculum Developments and effeedback to management reduced the implementation of the localized curriculum in the district or schools and their effect on learning and the learning process and or school effectiveness monitored RA 5: Learning Outcomes Asset and Gather result of assessment interventions to close the	Copy of liquidation report Other proof/s of implementation practice in schools through validation ible provision of TA to improve schools. Copy of SBM level of practice Other proofs of implementation Copy of accomplishment report Documentation of the activities showing stakeholder's cooperation. Other proof/s of implementation. t, Enrichment, and Localization valuation of the school's implementation of towards continuous enhancement of curriculum. Accomplishment report on the localized implementation. Other proofs of implementation. Other proofs of implementation.	of do	Docume forma	ents an nce.	d outputs	to determine areas of

Vou Bosult Augus		Means of Verification		Scale	•		
Key Result Areas		(Note: Please check the applicable MOVs)	1	2	3	Rating	Remarks
Draft policy reco	mmand		NO	0	НО		
. Drafted programs and	Indicy	ation related to improving learning outco	omes b	ased o	n the 1	findings from	studies and reports
recommendation	· poncy	 Copy of the drafted programs and policy recommendation 					
		policy recommendation	l	<u> </u>			
RA 6: Research				·	Total	<u> </u>	·
	ocearch	An aumieul					
as well as hest or	esearci acticos :	on curriculum implementation needs a	nd issu	es appi	ropriat	te interventio	ns for assigned dist
. Conducted action re	accices (and submit findings and recommendatio Copy of the submitted action	ns tor	manage	ement	action and po	licy formulation.
	iculum	research					
implementation need		Copy of submitted					
	priate	Other proofs of implementation	İ		İ		
interventions to as		- mor proofs of implementation			1		
districts as well as							
practices and s	ubmit						
findings			[ļ	
	·			l	otal		
RA 7: Technical Assista	nce on	Curriculum Implementation			Ota,		
Assesses the situation	tion an	d analyzes the needs of schools in the di					
and interventions		d analyzes the needs of schools in the dis	trict to	o identi	ty the	appropriate	and relevant actior
Assessed and analyze		Copy of the M&E for School Heads					· · · · · · · · · · · · · · · · · · ·
situation and needs of		Other proofs of implementation					
schools	ĺ	- In the state of					
Coordinates with	the EPS	concerned to arrive a technical assistance	e nlan	for one	h dies		
Coordinated with the	EPS's	Copy of the Performance	E plan	TOT EAC	n aisti	rict.	*
concerned to come up	with a	assessment of the school (e.g. MPS)					
technical assistance pla	an for	Other proofs of implementation				İ	
each district						İ	
 Coach the school l 	nead in i	implementing interventions related to co	ırriculu	ım imp	iemen	tation and ins	tructional delivery
coached school head	s on i	Coaching Plan				The state of the s	ci decional delivery
implementing interver	ntions	 Other proof/s of implementation 					
	icular		İ	1			
implementation	and		}				
instructional delivery							
Prepares and subn	nits peri	odic reports on the progress of technical	assist	ance be	ing pr	ovided to the	schools.
Prepared and submitte	d TA	Copy of the TA report					
progress report		Other proof/s of implementation					
Prepares and subn	nits on t	he results of technical assistance and cor	respor	nding p	olicy r	ecommendati	on by managemen
consideration.			··	·			
	nited	Copy of the TA report for policy]	
results of TA reports policy recommendation	1	recommendation				i	
policy recommendation	<u>-</u>	Other proof/s of implementation			_		
				To	tal		
				il Rati			
	KRA 1,	KRA 2, KRA 3, KRA 4, KRA 5, KRA 6, ar	id KRA	(7) ÷ 2	3		
Rubric:							
1 – No MOV	_						
2 – Lacking with		re MOVs					
3 – Complete Mo	JVs						
ement:							
		7					··
					-		
					•		- *
onforme:							
Public Schoo	ls Distr	ict Supervisor					
			Name	of Mo	onitor		



Republic of the Philippines Department of Education REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)

MONITORING AND SUPERVISION TOOL FOR SCHOOL HEADS

	District						
Na	ame of School:				Date o	f Evaluation:	
IN	STRUCTIONS: In a scale of means <i>High</i> in line with the	1-3 where 1 means <i>Not Observed</i> (y Observed (O). Rate the indicators not see indicators.	(NO); nentio	2 mea	ans <i>Mo</i> elow by	oderately Obs	served (MO); and appropriate colum
	Koy Bosult A.	Means of Verification		Scale)		
	Key Result Areas	(Note: Please check the applicable	1	2	3	Rating	Remarks
K	RA I: INSTRUCTIONAL LEA	MOVs)	NO	0	НО		
	instructional supervision to achieve learning outcomes	 Copy of the School Instructional Supervisory Report IPCR Observation Form TA Plan 					
2.	Has accounted for learning outcomes of schools and centers viz-a- viz goals and targets	 Copy of the School Performance Indicators Improved NAT result Copy of the Consolidated School MPS 					
3.	instructional system thru equitable distribution of teaching loads and observed teacher-learner ratio	 Copy of the consolidated school/class program School Form 7 					
4.	Has inspected regularly Daily Lesson Logs (DLL)	Checklist of the DLLDLL checked by the SH					
5.	Has enhanced activities for the identified Least learned Skills	 Compilation of parallel test questions Copy of the Regional Test Item Bank 					
i.	Has designed and implemented school programs such as but not limited to: reading program, numeracy program	 Copy of approved school training designs/ program proposals Compilation of Literacy and Numeracy Test Results 					
	Has initiated research and innovations contributing to the department's advancement	 ACR on Capability Building on Research Copy of submitted research proposals/ innovations 					
	implementation	 ACR on the conduct of curriculum review Budget of Lesson Copy of the MELCs 					
	Has conducted workshop on the crafting of MELCs based Activity Sheets	ACR on the conduct of workshop on the crafting of MELCs based Activity Sheets and worksheets Copy of the MELCs Budget of Lessons Activity Sheets Worksheets					

Key Result Areas	Means of Verification		Scale			
	(Note: Please check the applicable MOVs)	NO	0	3	Rating	Remarks
10. Has requested an distributed instruction	d Copy of the List/Inventory of	NO	0	НО		
distributed instruction materials	Instructional Materials with					
materials	acknowledgement receipt					
11. Has created committee to	signed by the teacher		1			
assess learning	or committee to asses					
performance	learning performance	j				
penomance	 Terms of Reference of 		ļ	[
	Committee Members				1	
12. Has supported in the	Certificate of apparatus				İ	
participation of teachers	ocitincate of appearance and					
and pupils in various	participation to various school/district activities					
activities	SCHOOL/DISTRICT ACTIVITIES		- 1			
						_
Total						
KRA II: LEARNING ENVIRO					·	
 Has adhered to Child- Friendly environment 	i recombinationerit Ott fue					
	as. School					
standards and programs	policy, reports, information					
	materials, advocacy activities,					
	regular meetings and inventory					
. Has prepared the school	Brigada Eskwola Baset					
during Brigada Eskwela	Brigada Eskwela ReportProgram of work		T			
and Oplan Balik Eskwela	• ACR			ļ		
period	Financial Report					
. Has institutionalized child	ACR					
protection mechanism	, NOR			ŀ		
and processes (per	Copy of approved Program Implementation on Child		Ì			
DepEd Order No. 40, s.	Protection and Mechanism					
2012)	Trocedion and Mechanism					
Has provided ICT	■ Functional ICT Room					
facilities/workshop rooms	WIFI Connection					
as learning support						
system				1		
Has a clear DRRM	 Copy of the DRRM 			$-\vdash$		
mobilization Plan	mobilization Plan			-		
Has evaluated the school	 Copy of Validated EBEIS 	_				
plant, physical facilities	School Development Plan		Ì			
fitness, safety and		-	- 1	ļ	1	
sufficiency with the		-				
assistance of specialists		ĺ				
Has implemented environmental education	Signages					
programs such as but not	 Photo documentation 					
limited to: eco-friendly,	ţ			-		
child-friendly, drug free,]				
smoke free, zone of			İ			
peace, hazard free, and						
WINS Program						
A BILLIMAN DESCUEST						
Has conducted at least	ANAGEMENT AND DEVELOPMENT					
thomas (2) b	Approved Training Design					
trainings with approved	• ACR				1	
training designs		1			į	
11	Attendance log shoot		_			
man at Bi	Attendance log sheet Form 48					
school related activities	I OHII 40					
11-	Office/school Memo		-	_		
10 conferences/staff	!					
meetings with teachers	Minutes of meeting					
Has initiated and	Teachers' Portfolio					
compiled teachers'	reachers Portiono	ļ				
professional documents						
in portfolios		}	1	1	t	

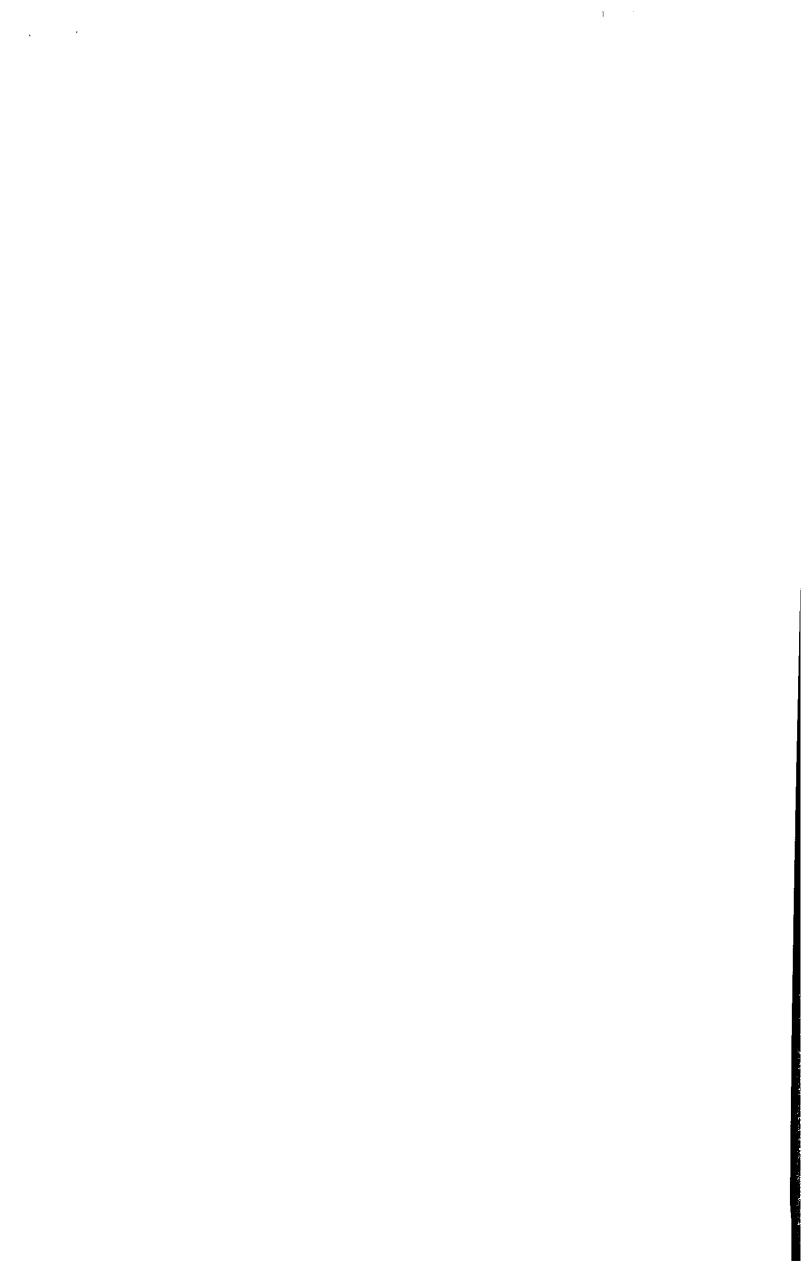
	Key Result Areas	Means of Verification	T	Scale		<u> </u>	
		(Note: Please check the applicable	1	2	3	Rating	Remarks
	 Has rated all school personnel performance and recommended for promotion 	MOVs) Portfolio of school personnel/teachers Approved IPCR	NO	0	НО		
	6. Has conducted at least one (1) action research for a year based on academic and non-	 Approved Action Research ACR 					
	academic factors affecting learning progress with 100% implementation of the intervention						
	Total			<u> </u>			
1	KRA IV: PARENTS' INVOLVE	MENT AND COMMUNITY PARTNERS	HIP			······································	
'	Has conducted quarterly GPTA meetings within a	" ACR	T				
	school year	Minutes of meetingPhoto documentation	-				
2	. Has conducted General	Copy of SOSA					
2	Assembly and SOSA within a School Year	Minutes of AssemblyACR					
3	3011010100 100 /6	 Attendance 					
	support from stakeholders in all school	• ACR		}			
4	programs and projects	Photo documention	_				
	Has led in the preparation of SIP/AIP	 Copy of approved AIP/SIP 					
	and ensures participation	Letter of invitation					
	of stakeholders	Attendance sheet					
		Minutes of meeting					
5.	Has designed programs	Photo documentation					
	with stakeholders to	Letter of invitationSIP/AIP					
	address school needs	Photo documentationMinutes of meetings					
	Has formulated school policies and promoted school discipline with stakeholders	 Copy of School Policy involving the stakeholders 					
7.	Harnessed participation	 Letter of invitation 	_	-			
	of alumni and other organizations (NGOs, LGUs, PPP)	Minutes of meetingsAttendance					
8.	Has promoted welfare and recognized	Certificate of Recognition					
	accomplishments of stakeholders				Ì		
9.	Has generated school funds in cooperation with the stakeholders	School Liquidation/Financial Report					
.			·		_	<u></u>	
Tot							ļ
<u> </u>	A V: SCHOOL LEADERSHI Has submitted accurate	P, MANAGEMENT AND OPERATION	NS				
	financial liquidation on time	Monthly School Liquidation Report					
	Has submitted all	■ TA Plan	-	+	+-		
	accurate required	■ SISAR					}
	reports on time such as but not limited to: School						
	Instructional Supervisory Report (SISAR)						
	Has managed to save	 Zeroed-out or decreased 	+		-		
	75% PARDO/SARDO	Drop-out Rate					
	Has decreased at least	 Zeroed-out or decreased 					

Vou Donnik A	Means of Verification	Γ	Scale			
Key Result Areas	(Note: Please check the applicable	1	2	3	Rating	Remarks
75% failure rate for the	MOVs)	NO	0	НО	· · · · · · · · · · · · · · · · · · ·	Remarks
school year from the	Failure Rate					
previous year						
5. Assigned teachers as in-						
charge of ancillary	 School Special Order 					
services with school				1 1		
Special Order such as but		}			j	
not limited to:					1	
✓ Clinic teacher		i				
✓ School EMIS		1				
coordinator					1	
✓ School Property				-		
Custodian	į	j		1	į	
✓ Physical Facilities		İ				
coordinator]	I
✓ Reading coordinator		İ		1	ŀ	
✓ ICT Coordinator						
✓ GPP Coordinator		ĺ		Ì		
✓ School Paper Adviser				ļ		
✓ SPG Adviser					}	
/ 011						
v Others, pls. specify						
Has provided at least 10% financial assistance	 Annual Procurement 	-				
from MOOE to teachers	Plan		İ			
	Budget Matrix		Ì	-		
for the purchase of materials to be used in	■ AIP	ļ				
Ms construction		- 1				
Has tapped the services						
of at least three (3)	 Letter Request 		,			<u> </u>
Master teachers quarterly				1		
on their field of expertise			İ		İ	
such as:					ĺ	
✓ Coaching/mentoring		İ				
Resource Speaker				Ì		
✓ Demonstration				İ		
Teacher			ĺ		ĺ	
Has organized functional	List of School Griguenes					
school grievance	rist of action duesance					
committee	Committee					
Has organized functional	Resolutions					
Child Protection Policy	List of Child Protection					
Sima Protection Fulley	Committee					
Has improved/sustained	Resolutions					
SBM level of practice	 SBM Assessment Result 					
ODIM level of practice						
al						
er-all Rating	-					
Rating = (Sum	of Totals of KRA 1, KRA 2, KRA	3.KRA	4 an	nd		
\ 5) + 44	,					

Rubric:

- 1 No MOVs 2 Lacking with 1 or more MOVs 3 Complete MOVs

Agreement:		
Conforme:		
	School Head	
		Name of Monitor





Republic of the Philippines Department of Education REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)

MONITORING AND SUPERVISION TOOL (For Public Schools District Supervisor)

Name of Public Schools Distr	ict Supervisor					
Date of Evaluation:					District:	
INSTRUCTIONS: In a scale of 1 Highly Obser with these in	I-3 where 1 means <i>Not Observed (NO)</i> ; rved (O). Rate the indicators mentione dicators.	2 mea	ans <i>M</i> w by	<i>lodera</i> checki	tely Observe	ed (MO); and 3 means opriate column in line
Key Result Areas Means of Verification	Scale					
ney nesult Aleas	(Note: Please check the applicable MOVs)	1	2	3	Rating	Remarks
KRA 1: Instructional Supervis		NO	0	НО		STATE OF THE STATE
1. Provides guidance and ins	structional supervision to school heads been coaching them towards improved instru	y obse	rving	and g	athering data	on their strength and
Provided appropriate guidance and	Supervisory Guide Supervisory Plan Supervisory Plan	ictiona	I lead	ership	practices.	

Key Result Areas	Means of Verification	1	Scale		-	_
	(Note: Please check the applicable MOVs)	NO		3	Rating	Remarks
implementation			 -	НО	 	
3. Coaches, guides and monit	cors their assigned schools in the division of	to effe	ctively i	malen	nent their n	***************************************
other special curricular pro				···picii	ilent their p	rograms and projects a
▼ Ensured proper	Copy of the ACR					
implementation of	 Copy of approved project/training 					
Programs and Projects	design of the different programs			İ		
and other Special	and projects					
Curricular Programs such	,		1			
as: Portfolio Day, SLAC, Kindergarten Program,	 Other proofs of implementation 					
Campus Journalism,						
Brigada Eskwela,						
Reading Program,						
DRRM, Senior High						
School Immersion,						
Career Guidance				i		
Program, IPEd,						
Madrasah and SPED in						
their respective assigned	!					
district.						
. Coordinates and facilitate	the conduct of origination (i.e. d)	L				
responsibilities.	the conduct of orientation/induction pro	ogram	s for all	newi	y hired tea	chers on their roles a
Conducted Teacher	* Copy of the roles and	 -	Т Т			
Induction Program (TIP)	responsibilities of teachers					_
for the newly hired	Other proofs of implementation			1		
teachers oriented on	o the proofs of implementation					
their roles and						
responsibilities in the			1 1			
schools/division						
coordinated and						
facilitated						
4. Collects and analyzes a	ccomplishment reports of school heads	ton	nonitor	 and fo	allow up ar	
implementation of sch	ool plans and programs.	, (01)	ionitoi	anu it	ollow up or	i the proper and time
Gathered and analyzed	Copy of the roles and					
the Accomplishment	responsibilities of teachers					
Reports of the	Copy of the Accomplishment			Ì		
implemented AIP/PAPs,	Reports					
Supervisory and TA Plan	Other proofs of implementation					
	·		To	al	l	
A 3: Monitoring and Evaluat	ion					
adhers with the notice and	tilization and liquidation of school MO	OE an	d other	scho	ol funds to	determine if school
Reported the MOOE	standards using pre-designed M and E	and	transpa	ency	tool.	
and other school funds	Copy of liquidation report	Į				
utilization and	Other proof/s of implementation					
liquidation						
	<u> </u>					
development and mental a	tice in schools through validation of do	cume	nts and	outp	uts to dete	rmine areas of
development and possible	provision of TA to improve school perf	orma	nce.			
Monitored the SBM level	Copy of SBM level of practice		ł			
of	Other proofs of implementation		1			
practice/implementation				ĺ		
of schools						
❖ Updated the	Copy of accomplishment report					· ·
documentation of school	Documentation of the activities					
accomplishments with	depecting stakeholder's					
stakeholders'	cooperation					
cooperation	Other proof/s of implementation					
			Tota	al 1	2	
	t, Enrichment, and Localization					
Conduct monitoring and evalua-	ation of the school's implementation of co	ntextu	alized/lo	calize	d curriculun	n to provide feedback
to management towards conti	nuous enhancement of curriculum.					
❖ Reported the	Copy of the reports on localized					
implementation of the	curriculum					
localized curriculum in	■ Accomplishment report on the			- 1		

Key Result Areas	Means of Verification	 	Scal	e	-	
·	(Note: Please check the applicable MOVs)	1	2	<u> </u>	Rating	Remark
the district or school	s localized implementation	NO	0	НО		
and their effect or	Other proofs of implementation					
learning and the learning						
process and or schoo						
effectiveness monitored	1			1		
The state of the s		<u> </u>				
RA 5: Learning Outcomes As				Total		
Gather result of accessment	sessment					
to close the gan	per least learned skills and analyze perforr	nance	gaps to	o pinpo	int causes	and possible inten
 Gathered and analyzed 	· _ · · · · · · · · · · · · · · · · · ·					Possible III(C) V
	 Copy of the assessment results 	_				
assessment results]]		
. Draft policy recommendation	related to improving learning outcomes	based	on the	finding	s from st	idies and rangets
	copy of the drafted brograms and		<u> </u>			and reports.
policy recommendation	policy recommendation					
			L	Total	<u> </u>	
A 6: Research						
Conducts action research on	curriculum implementation needs and issu	AC 35	NEO1:	<u> </u>		
well as best practices and sub	emit findings and recommendations for ma	es app	ropria	te inter	ventions f	or assigned districts
Conducted action	Copy of the submitted action	magen	nent ac	tion an	a policy fo	rmulation.
research on curriculum	research					
implementation needs	Copy of submitted		- 1			
and issues appropriate			İ	İ	1	
interventions to	Other proofs of implementation				j	
assigned districts as			}			
well as best practices						
and submit findings			Ì	ļ		
and submit modings		. 1	- 1			
Assesses the situation and ana	Curriculum Implementation Allyzes the needs of schools in the district to	ident		otal	riate and	relevant actions on
Assesses the situation and ana interventions.	llyzes the needs of schools in the district to	ident			riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed	Copy of the M&E for School Heads	ident			priate and	relevant actions an
Assesses the situation and ana interventions. Assessed and analyzed the situation and needs	llyzes the needs of schools in the district to	ident			riate and	relevant actions an
Assesses the situation and ana interventions. Assessed and analyzed the situation and needs of the schools	Copy of the M&E for School Heads Other proofs of implementation		ify the	approp	riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan		ify the	approp	riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc. Coordinated with the	 Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance 		ify the	approp	riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS)		ify the	approp	riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical	 Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance 		ify the	approp	riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS)		ify the	approp	riate and	relevant actions an
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conceing to come up with a technical assistance plan for each district	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in imple	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plane Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in imple Coached school heads	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in implession implementing	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plane Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in implession on implementing interventions related to	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concess concerned to come up with a technical assistance plan for each district Coach the school head in impless con implementing interventions related to curricular	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in imple Coached school heads on implementing interventions related to curricular implementation and	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ify the	approp		
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in implessed con implementing interventions related to curricular implementation and instructional delivery	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curriculum Coaching Plan Other proof/s of implementation	n for e	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in imple Coached school heads on implementing interventions related to curricular implementation and instructional delivery	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curriculum Coaching Plan Other proof/s of implementation	n for e	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in implessed to come up with a technical assistance plan for each district Coach the school head in implessed in the school heads on implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic	Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation	n for e	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic Prepared and submitted TA progress report	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curriculum Coaching Plan Other proof/s of implementation reports on the progress of technical assistance plan Copy of the TA report Other proof/s of implementation	um im	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic Prepared and submitted TA progress report	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curriculum Coaching Plan Other proof/s of implementation reports on the progress of technical assistance plan Copy of the TA report Other proof/s of implementation	um im	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in implescent concerned to come up with a technical assistance plan for each district Coach the school head in implescent concerned to curricular implementation and instructional delivery Prepares and submits periodic Prepares and submits on the results of the school heads on implementation and instructional delivery	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curriculum Coaching Plan Other proof/s of implementation other proof/s of implementation reports on the progress of technical assistance Copy of the TA report	um im	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in implessive Coached school heads on implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic Prepares and submits on the reconsideration.	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curricula Coaching Plan Other proof/s of implementation reports on the progress of technical assistance Copy of the TA report Other proof/s of implementation sults of technical assistance and correspondence.	um im	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS concerned to come up with a technical assistance plan for each district Coach the school head in impless on implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic Prepares and submits on the reconsideration. Prepared and submited Prepared and submited Prepared and submited Prepared and submited	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curricula Coaching Plan Other proof/s of implementation reports on the progress of technical assista Copy of the TA report Other proof/s of implementation sults of technical assistance and correspon	um im	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc. Coordinates with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in implese Coached school heads on implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic Prepares and submits on the reconsideration. Prepared and submited results of TA reports for	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curricult Coaching Plan Other proof/s of implementation reports on the progress of technical assistance Copy of the TA report Other proof/s of implementation sults of technical assistance and corresponse Copy of the TA report for policy recommendation	um im	ach dis	approp	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc. Coordinated with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in implescent consideration and instructional delivery Prepares and submits periodic Prepares and submits on the reconsideration. Prepared and submited results of TA reports for	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curricula Coaching Plan Other proof/s of implementation reports on the progress of technical assista Copy of the TA report Other proof/s of implementation sults of technical assistance and correspon	um im	ach dis	approportice.	and instru	ctional delivery.
Assesses the situation and analinterventions. Assessed and analyzed the situation and needs of the schools Coordinates with the EPS conc. Coordinates with the EPS's concerned to come up with a technical assistance plan for each district Coach the school head in implese Coached school heads on implementing interventions related to curricular implementation and instructional delivery Prepares and submits periodic Prepares and submits on the reconsideration. Prepared and submited results of TA reports for	Copy of the M&E for School Heads Copy of the M&E for School Heads Other proofs of implementation erned to arrive a technical assistance plan Copy of the Performance assessment of the school (e.g. MPS) Other proofs of implementation ementing interventions related to curricult Coaching Plan Other proof/s of implementation reports on the progress of technical assistance Copy of the TA report Other proof/s of implementation sults of technical assistance and correspon Copy of the TA report for policy recommendation Other proof/s of implementation Other proof/s of implementation	am imp	ach dis	approposition and appropriate trict.	and instru	ctional delivery.

Rubric:

- 1 No MOV
- 2 Lacking with 1 or more MOVs 3 Complete MOVs



Republic of the Philippines Department of Education REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)

MONITORING AND SUPERVISION TOOL (M&S) FOR TEACHERS

Name of Teacher: __

Name of School:			District:				
Name of School:			Date of Evaluation:				
INSTRUCTIONS: In a scale of 1-	-3 where 1 means <i>Not Observed (NO)</i> ved (HO). Rate the indicators mentio dicators.						
Key Result Areas	Means of Verification (Note: Please check the applicable	Scale		T			
		1 NO	2 Mo	3	Rating	Remarks	
KRA 1: Content Knowledge an	d Pedagogy			НО			
1. Has crafted simplified but	ontent within and across curriculum teach	ning ar	926				
Has crafted simplified budget of lessons including appropriate, adequate and updated support learning materials	Copy of latest MELCs Simplified Budget of Lessons						
Has facilitated learning in the elementary/secondary schools through full utilization of the budget of lessons	Budget of Lessons Self-Learning Modules Performance tasks/test material(s) highlighting integration of content knowledge within and						
Uses modular-based instri	across subject areas						
Has maximized the use of	uction to enhance learner achievement in Learner's accomplished	n litera	cy and	numer	acy skills.		
modules with answer sheets/worksheets.	activity sheets, etc. Availability of module						
VDA 2 1			Tot	al			
KRA 2: Learning Environment an	d Diversity of Learners						
 Manages learners' behavi environments. 	or constructively by applying positive a	and no	n-violer	nt disc	cipline to ens	ure learning-focused	
Has initiated discipline of students including house rules, guidelines and individual tasks	 Individual Learning Checklist Copy of House rules, guidelines and individual tasks 						
			Tota	7/			
(RA 3: Curriculum and Planning							
 Plans, manages and implements and varied to 	nents developmentally sequenced teachi	ng and	learnin	g proc	esses to meet	curriculum	
requirements and varied te . Has attended online orientation on: School Emergency Roadmap Simplified MELC Based Budget of Lessons Learner's Support Materials	Copy of the School Emergency Roadmap Copy of the Simplified MELCs-Based Budget of Lessons Copy of Learner's Support Material						
2. Has crafted Simplified MELC Based Budget of Lessons	 Copy of MELC Based Budget of Lessons 						
3. Has revisited/revised IPCRF in adherence to the School Emergency Roadmap	 Copy of the revised IPCRF 						

Key Result Areas	Means of Verification (Note: Please check the applicable	1	Scale			
	MOVs)		2 Mo	3	Rating	Remarks
KRA 4: Assessment and Repo	•			HO		
Designs sologts area	rting					
curriculum requirement	zes and uses diagnostic, formative and su	mmativ	e asse	ssmen	t stratogics e	
Has utilized Electronic-based	F-converte Duez				r strategies C	onsistent with
Division Unified Summative	- coby of the DO21					
Test	 E-Class record/Grading Sheets/Class Record 					
2. Has attained the national	Commental					
planning standard MPS (75%)	The secretary					
for all grade level across learning areas						
1. Has monitored	earner progress and achievement using I	earner	attainn	nent d	ata	
accomplishments of learners	of inplication of a learner's			Territ G	ata.	
of learners	written work with summary					
	of results and with signature of parents		İ	İ		
	Learner's Portfolio					
2. Has monitored and evaluated	Parent's written report			-		
pupils/ students' progress through social media and	through checklist/ Feedback					
drop box						
parents/guardian	and clearly the learners' needs, progress a	and ach	ieveme	ent to	kev stakehole	lers including
. Has communicated with					y starteriore	iers, including
parents of pupils/students	riodi di communication					11
needing academic monitoring	with parents/guardians using various					
/follow-up through	modalities/letter					
online/face-to-face strictly	 List of identified parents 					
adhering to health protocols						
Has conducted periodic	 Attendance log of parents 	_				
homeroom	Minutes of Parent-Teacher					
meetings/conference	conferences in all quarters					
through online and face-to-	with proof of					
face platforms by grade	parent's/guardian's					
level/section strictly adhering to health protocols	attendance					
to Health protocols	Pictures of undertaken					
Has conducted online	meeting					
remediation/enrichment	 Remediation/Enrichment Action Plan 					
programs to improve	List of learners identified for					
performance indicators	interventions/enrichment					
			Total	,		
us Factor						
 Performs various related wo 	orks/activities that contribute to the teach	hing-lea	rning r	rocos		
has participated in activities	 Certificate of Participation 			0003	J.	
such as INSETs, SLAC,	/Registration Form					
through webinar, teleconference, etc.	Picture/Invitation received					
Has performed other related	through email					
works/activities such as	Copy of SO for add-on tasks					
module crafting, and related	or assignment					
task						
Has received special	Certificate of Recognition					
awards/citation/recognition	Picture receiving an					
for exemplary performance	award/recognition /Copy of					
\$100 E	the Program					
			Total			
		er-all R				
Rating = (Sum	of Totals of KRA 1, KRA 2, KRA 3, and I	(RA 4) -	÷ 17			
				4		

.

	2 – Lacking with 1 or more MOVs 3 – Complete MOVs	
Agreement:		
Conforme	:	
	Teacher	
		Name of Monitor

. . . 4

Rubric:

1 - No MOV