



Republic of the Philippines  
**Department of Education**

23 SEP 2020

DepEd ORDER  
No. **029** s. 2020

**GUIDELINES ON THE GRANT OF WORLD TEACHERS' DAY  
INCENTIVE BENEFIT**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) issues the enclosed **Guidelines on the Grant of World Teachers' Day Incentive Benefit** pursuant to DepEd Special Provision No. 12 under Republic Act No. 11645, the General Appropriations Act (GAA) of Fiscal Year (FY) 2020, titled *An Act Appropriating Funds for the Operation of the Government of the Republic of the Philippines from January One to December Thirty-One, Two Thousand and Twenty and for Other Purposes*.
2. The procedures, standards, and mechanisms stipulated in this policy shall guide all DepEd offices and personnel in the grant of World Teachers' Day Incentive Benefit to public school teachers for FY 2020 and years thereafter contingent to the funding appropriations as may be authorized by the annual GAA.
3. The Department may issue supplemental guidelines to further implement this Order in the succeeding years as may be authorized by the annual appropriations, other laws, or national policies.
4. For more information, please contact the following:
  - a. For Eligibility Concerns

**Bureau of Human Resource and Organizational  
Development-Employee Welfare Division (BHROD-EWD)**

4th Floor, Mabini Building  
Department of Education Central Office  
DepEd Complex, Meralco Avenue, Pasig City  
Telephone Number: (02) 8633-7229; 8635-3760  
Email Address: bhrod.ewd@deped.gov.ph

- b. For Financial Procedures

**Office of the Undersecretary for Finance**

2nd Floor, Alonzo Building  
Department of Education Central Office  
DepEd Complex, Meralco Avenue, Pasig City  
Telephone Number: (02) 8633-9342  
Email Address: usec.financebpm@deped.gov.ph

5. This DepEd Order shall take effect immediately after registration with the Office of the National Administrative Register (ONAR) at the University of the Philippines (UP) Law Center, UP Diliman, Quezon City.

6. Immediate dissemination of and strict compliance with this Order are directed.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl:

As stated



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DEPED-OSEC-435697

References:

DepEd Order: Nos. 26, s. 2019 and 46, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

BENEFIT  
POLICY  
RULES AND REGULATIONS  
TEACHERS

APA/SMA/MPC, DO- Guidelines on the Grant of WTDIB  
0223- September 21, 2020

## **GUIDELINES ON THE GRANT OF WORLD TEACHERS' DAY INCENTIVE BENEFIT**

### **I. RATIONALE**

1. Pursuant to RA No. 10743 or an “*Act Declaring the Fifth Day of October of Every Year as the National Teachers Day*” and, United Nations Educational Scientific and Cultural Organization (UNESCO)’s international observance of World Teachers’ Day, the fifth of October every year is celebrated to honor those who are in the teaching profession, and to acknowledge the unwavering service and valuable contributions of the teachers in nurturing the minds, values, and character of the Filipino youth and the generations around the globe.
2. In recognition of the vital role that teachers play in nation-building, the Department of Education (DepEd) commits to faithfully find ways to reward teachers for their hard work and dedication to the teaching profession by granting the World Teachers’ Day Incentive Benefit (WTDIB) to public school teachers.
3. This year, the crucial role of teachers in ensuring the continued delivery of learning has become even more apparent as the country faces a daunting fight against the COVID-19 pandemic. It is the mandate of the Department to ensure that as teachers stand in the frontlines of the basic education learning continuity agenda, they remain empowered, honored, and incentivized amid emergency situations.
4. In FY 2020, the DepEd Special Provision No. 12 under the RA No. 11645, the GAA of FY 2020, or *An Act Appropriating Funds for the Operation of the Government of the Republic of the Philippines from January One to December Thirty-One, Two Thousand and Twenty, and for Other Purposes*, provides for the grant of WTDIB during the Annual World Teachers’ Day celebration in the amount of **One Thousand Pesos (P1,000)** per teacher, subject to the guidelines issued by the DepEd.
5. To ensure the effective implementation of the aforementioned Special Provision, this policy is hereby issued to provide the implementing guidelines which define the purpose, coverage, eligibility criteria, and procedures on the grant of WTDIB.
6. In succeeding years, the release and/or amount of the WTDIB shall be contingent on the availability of funding appropriations as may be authorized by the annual GAA. The parameters and guidelines stipulated in this Order shall apply.

### **II. SCOPE OF THE POLICY**

7. The WTDIB shall be granted all public school teachers, with permanent and provisional appointment, in all public elementary, junior, and senior high



schools, and community learning centers, who are in service<sup>1</sup> in DepEd on or before October 05 of the current school year (SY). It shall be released to all eligible teachers in FY 2020 and the years thereafter, subject to availability of funding appropriations as may be authorized by the annual GAA.

### III. DEFINITION OF TERMS

8. For the purpose of this Order, the following terms shall be defined, as follow:
- a. **Public school teachers** are defined in RA No. 4670, otherwise known as *Magna Carta for Public School Teachers*, as “All persons engaged in classroom teaching, in any level of instruction, on full-time basis, including guidance counselors, school librarians, industrial arts or vocational instructors, and all other persons performing supervisory and/or administrative functions in all schools, colleges, and universities operated by the government or its political subdivisions; but this shall not include school nurses, school physicians, school dentists, and other school employees.”
  - b. **Provisional** refers to an appointment issued to an appointee who meets all the requirements of the position except the eligibility but only in the absence of a qualified eligible actually available who is willing to accept the appointment, as certified by the Schools Division Superintendent, pursuant to CSC Memorandum Circular No. 14, s. 2018 or the 2017 *Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA)*, Revised 2018.

### IV. POLICY STATEMENT

9. It is the policy of the Department to recognize the unwavering service and vital role of the teachers in nurturing the Filipino youth and in nation-building through the grant of incentive benefit in celebration of the World Teachers’ Day. This DepEd Order is hereby issued to provide specific guidelines on the purpose, coverage and eligibility criteria, and the procedures on the **Grant of World Teachers’ Day Incentive Benefit**.

### V. PROCEDURES

#### A. Exemptions

10. Public school teachers that fall under the following circumstances **shall not be entitled** to the grant of the World Teachers’ Day Incentive Benefit (**WTDIB**):
- a. Those who are on absence without leave (AWOL) as of October 05 of the current school year;
  - b. Those who are found guilty of any offense in connection with their work and meted the penalty in the previous school year;
  - c. Those who are no longer in service as of October 05 of the current school year; and

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<sup>1</sup>Reckoned from the date of the assumption to duty





## **VI. MONITORING AND EVALUATION**

19. All offices and accountable officials and personnel thereof shall comply with existing financial reporting guidelines on the use of funds for this purpose.
20. Any related concerns of the offices not covered by the provisions of the policy shall be referred to the appropriate governance level.
21. The BHROD-EWD, Finance Service - Budget and Accounting Divisions, Regional Administrative and Finance Division, and Finance Unit of Schools Division Offices shall monitor compliance and evaluate the implementation of this DepEd Order.

## **VII. REFERENCES**

Republic Act (RA) No. 10743, *An Act Declaring Fifth Day of October of Every Year as the National Teachers Day*

Republic Act (RA) No. 4670, *Magna Carta for Public School Teachers*

DepEd Order No. 46, s. 2016, *Implementing Rules and Regulations of RA No. 10743*

DepEd Order No. 26, s. 2019, *Guidelines on the Grant of World Teachers' Day Incentive Benefit*

*Civil Service Commission (CSC) Memorandum Circular No. 14, s. 2018, 2017 Omnibus Rules on Appointment and Other Human Resource Actions (ORAOHRA), Revised 2018*

## **VIII. REPEALING CLAUSE AND EFFECTIVITY**

22. All national issuances and existing DepEd Orders and Memoranda inconsistent with the provisions of this Order are hereby repealed, amended, or modified accordingly. The guidelines stated herein shall remain in effect and full force, unless otherwise repealed, amended, or rescinded.
23. This DepEd Order shall take effect immediately after its registration with the Office of the National Administrative Register (ONAR) at the University of the Philippines (UP) Law Center, UP Diliman, Quezon City.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary



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