



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 15, 2020

OFFICE MEMORANDUM

No. **358**, s. 2020

To: Director III
Division Chiefs
Sections/Unit Heads
All Others Concerned

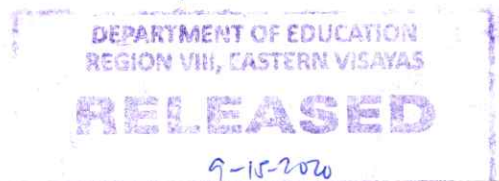
2020 THIRD QUARTER "PINTAKASI OF DEPED REGIONAL OFFICE VIII

1. In response to the Health Emergency Crisis relative to COVID-19, the 2020 Third Quarter "PINTAKASI" shall be held on September 24, 2020.
2. All functional divisions, sections and units are advised to clean and disinfect their respective offices particularly under the tables, corners, windows and blinds, ceilings and other frequently touched areas of the office.
3. The Chiefs shall to it that all employees shall arrange their things in order as prescribed in the Workplace Improvement standards.
4. Cleaning of surrounding grounds and gutters shall be done by the contracted utility workers.
5. A snack will be served to the participants charged to the Administrative Division funds subject to the usual accounting and auditing rules and procedures.
6. For compliance.

RAMIR B. UYTICO EdD, CESO IV

Director IV

AD-GSU-ATR



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