



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 7, 2020

REGIONAL MEMORANDUM

No. **470**, s. 2020

**FORMAL TURN-OVER CUM VIRTUAL ORIENTATION ON
AR/ATC VERIFICATION PROCESS**

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. In reference to DepEd Memorandum dated August 12, 2020 re: "Instructions on FY 2020 Plan Adjustment," this Office, through Policy, Planning and Research Division (PPRD) will hold a **Formal Turn-Over Cum Virtual Orientation on AR/ATC Verification Process** on September 10, 2020 at 1:00 o'clock in the afternoon at the PPRD Conference Room.

2. The objectives of the activity are as follows:

- a. Formally turn-over the Activity Request and Authority To Conduct Processes from PPRD to QAD; and
- b. Re-orient the Region and Division focal persons in the preparation and verification of AR/ATC and Quarterly Accomplishment Reporting in the Program Management Information System (PMIS).

3. The participants to this activity are the following:

Office	Personnel	No. of Participants
Policy, Planning and Research Division	Division Chief	1
	PPRD Staff	4
Quality Assurance Division	Division Chief	1
	Education Program Supervisors	6
Schools Division Offices	Division M & E Coordinators	13

4. The link for the event will be sent 30 minutes before the formal start of the activity.



5. Immediate dissemination of and compliance with this Memorandum are desired.


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Director IV 

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

AR/ATC PMIS VIRTUAL TURN-OVER

PPRD-JDD

