



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 9, 2020

REGIONAL MEMORANDUM

No. **480**, s. 2020

REITERATION OF THE 2020 QUARTERS 3 AND 4 DIVISION QUALITY MANAGEMENT TEAM (DQMT) CONVERGENCE MEETING: COMPLETED STAFF WORK SCHEDULES

To: Schools Division Superintendents
 Regional Office Division Chiefs
 All Others Concerned

1. This Office, through the Quality Assurance Division (QAD) reiterates the following schedules of the 2020 Quarters 3 and 4 Division Quality Management Team Convergence Meeting: Completed Staff Work (CSW) as indicated in the Regional Memorandum No. 133, s. 2020 dated February 26, 2020:

2020 CSW Schedule	Date
Quarter 3	September 16-17, 2020
Quarter 4	December 2-3, 2020

2. The CSW will be conducted through video conferencing using Google Meet as the online platform. The link to the said virtual activity will be sent through the DepEd e-mail accounts of the participants one working day before the schedule.

3. The participants to the activity are the personnel identified in the table below:

SDOs (Virtual Participants)	78	Regional Office (On-site)	17
Asst. Schools Division Superintendent		ARD	1
SGOD Chief		QAD	9
CID Chief		FTAD	2
M&E Coordinators/SEPS-M&E		CLMD	2
ITO		ESSD	2
Private School Coordinator		ITO	1



4. The onsite CSW with the RO participants will be conducted at the RELC-NEAP, DepEd RO8, Government Center, Candahug, Palo, Leyte.
5. All SGOD Chiefs are advised to have the copy of the recently adjusted Annual Implementation Plan (AIP) and the Division Learning Continuity Plan available during the said virtual activity for references during the workshop.
6. The expenses for the lunch, two (2) snacks and other incidental expenditures incurred in the conduct and participation to the activity for both RO and SDOs shall be charged to the respective local funds subject to usual accounting and auditing rules and regulations. The RO participants will be provided with two snacks (AM & PM) and lunch from Day 1 to Day 3 of the above-stated schedules.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.



RAMIR B. UYTICO EdD, CESO IV
Director IV

Enclosures: None
References: Regional Memorandum No.133, s. 2020
To be indicated in the Perpetual Index under the following subjects:

ADJUSTMENT EVALUATION MONITORING PLANNING

QAD-SST

