

Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
 Government Center, Candahug, Palo, Leyte

TO: _____

PR NO: 20-10-671
 DATE: November 6, 2020
QAD

REQUEST FOR QUOTATION

Sealed proposal plainly marked Proposal to supply materials to the Government subject to terms and condition contained herein will be received at the BAC office, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte until _____ and publicly opened in the presence of the members of the committee on Awards or their Authorized representative and the bidders and or their representative.

QTY	UNIT	ARTICLE	UNIT PRICE	TOTAL
		Procurement for Office Supplies and Equipment for the Quality Assurance Division 50 Pms. Book Paper 80 (A4) 20 Pms. Book Paper 80 (Legal) 40 Ert Ink Cart, Epson (003-blk.) 20 Ert Ink Cart, Epson (003-cyan) 20 Ert Ink Cart, Epson (003-magenta) 20 Ert Ink Cart, Epson (003-yellow) 20 Box Ballpen blue 20 Box Coated plastic fastener 20 Pack Toilet Paper (12 rolls/pack) 5 Lb. Toner Fuji Xerox # S1810 20 Pcs. Big Disinfectant Spray (600ml) 1 Pcs. UV Light Lamp 20 Pcs. Transparent Tape "1" 20 Pcs. Transparent Tape "2" 20 Pcs. Masking Tape "1" 10 Pcs. Backing Tape "2" 20 Pcs. Binder Tape "2" 20 Pcs. Double Adhesive Tape "1" 7 Box Transparent PVC Cover "A4" 5 Box Assorted color big Alligator Clip 5 Box Assorted color medium Alligator clip 2 Box Dark Green Legal Pressboard Folder 3 Pcs. Inkjet Printer 5 n 1 1 Pcs. Vacuum Cleaner 15 Pcs. Assorted color plastic Binding Comb Ring "1" 20 Pcs. Assorted colored plastic Binding Comb Ring "1/2" 1 Pcs. Disc Cutter Model DC-230N (A3) 9 Pcs. Headset w/ Noise Cancelling Microphone 1 Pcs. Elastic Laminator 2 Box Laminating Film "A4" 9 Pcs. Acrylic Sneeze Guard 2 Pcs. Dwg Back Office Chair 1 Pcs. Short-throw LCD Projector 9 Pcs. 8 Layers Steel Cabinet		
		For more details on the procurement contact the QUALITY ASSURANCE DIVISION , DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 Contact No/s. (053) 323-3156 / Email: qad.region8@deped.gov.ph		

ABC= Php361,878.00

Deadline of Submission of RFQ: **November 9, 2020**

Requirements in Canvassing on Accredited Stores/Suppliers

(Please comply with the following for ONLINE PAYMENT purposes)

1. Electronic copy of bank account, preferably Land Bank of the Philippines
2. Mayor's Permit/Business Permit
3. DTI Permit
4. Tax Certification/BIR Certificate
5. Philgeps Registration/ Certificate
6. Exact Location/ Address of the Store/ Establishment
7. Picture of Signage/Billboard of the Store/ Establishment
8. Statement of the Prospective Bidder that it is not blacklisted or barred from bidding by the Government or any of its agencies, offices, corporations or LGUs as required in Item No. 9.2 of COA Circular No. 2012-001 dated June 14, 2012.
9. Sworn Affidavit of he bidder that it is not related to the Head of Procuring Entity (HOPE) by consanguinity or affinity up to the third civil degree as required in the same COA Circular.

TERMS AND CONDITION:

Place of delivery, Dep.Ed. RO 8, Government Center, Candahug, Palo, Leyte within immediate days from receipt of the order. Absence and/ or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked " NONE". These terms and conditions specified above and at the back of this form are hereby offered.

Authorized Signature Over Printed Name: _____

Bidder: _____ TIN No. _____

Contact No: _____

Canvassed by: _____

Approved: _____

(SGD)
ARNULFO M. BALANE, CESO V
 Director III / BAC Chairman

NOTE: Place this inside the official envelope sealed with your signature across the opening part and personally deliver this to **DepEd RO VIII** (Attn: ARNULFO M. BALANE, CESO V, BAC Chairman)

OPENED:	DATE: _____
_____	DATE: _____
_____	DATE: _____
_____	DATE: _____



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