



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

November 20, 2020

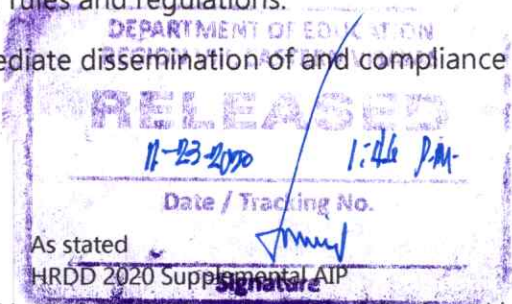
REGIONAL MEMORANDUM

No. **584** s. 2020

VIRTUAL PILOT DELIVERY OF THE DEVELOPED RESOURCE PACKAGE ON MAXIMIZING THE UTILIZATION OF ICT IN THE DEVELOPMENT OF LEARNING RESOURCE MATERIALS

To: Schools Division Superintendents
 All Others Concerned

1. This Office, through the Human Resource and Development Division, shall conduct a **Virtual Pilot Delivery (Beta Testing) of the Developed Resource Package for Non-teaching personnel on Maximizing the Utilization of ICT in the Development of Learning Resource Materials on December 2-4, 2020** via Zoom.
2. The objectives of this activity are as follows:
 - a. to pilot-run the resource package to ensure that the session guides with their corresponding slide deck presentations are doable in the given time; and
 - b. to develop the knowledge, skills and attitudes (KSAs) of the participants of their identified priority needs based on the results of the online Learning and Development Needs Assessment (LDNA).
3. Attached are the list of participants and the activity matrix with the indicated learning facilitator per session.
4. The participants are requested to register online through the link **bit.ly/NTPPilotReg** on or before **December 1, 2020**.
5. The expenses incurred shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.



[Signature]
RAMIR B. UYTICO EdD, CESO IV
 Director IV *[Initials]*

Enclosure: As stated
 Reference: HRDD 2020 Supplemental AIP
 To be indicated in the Perpetual Index under the following subjects:

PILOT DELIVERY RESOURCE PACKAGE NON-TEACHING PERSONNEL

HRDD-CDPA



Enclosure 1 of RM **584**, s. 2020

LIST OF PARTICIPANTS

Division/Office	Participants	No of Participants
SDO	3 Non-Teaching Personnel per SDO	39
RO	FTAD Non-Teaching Personnel	1
	CLMD Non-Teaching Personnel	1
	QAD Non-Teaching Personnel	1
	Admin Division Non-Teaching Personnel	1
	Finance Non-Teaching Personnel	1
	HRDD Personnel	9
	ESDD Non-Teaching Personnel	1
	PPRD Non-Teaching Personnel	1
Total		55

VIRTUAL PILOT DELIVERY OF THE DEVELOPED RESOURCE PACKAGE ON MAXIMIZING THE UTILIZATION OF ICT IN THE DEVELOPMENT OF LEARNING RESOURCE MATERIALS

December 2-4, 2020 via Zoom

Activity Matrix

Time/Day	Day 1	Day2	Day3
8:15-8:30	Opening Program	MOL	MOL
8:30-10:00	Session 1: Of Parallel Worlds and Letters Rose M. Rivera <i>Learning Facilitator</i>	Session 3: E-Publish Mo Michael C. Parado <i>Learning Facilitator</i>	Session 4: Quick Response in the New Normal Jonas M. Cabusbusan <i>Learning Facilitator</i>
10:00-12:00	Session 2: The Power of a Slide Deck Peter R. Bobiles <i>Learning Facilitator</i>		
12:00-1:00	LUNCH		
1:00-3:00	Webishop Presentation of Outputs	Webishop Presentation of Outputs	Webishop Presentation of Outputs
			Closing Program
<i>Documenters</i>	Russel L. Ida Rizi Mae J. Codal	Frank Ray G. Ompoy	Drixel Idol R. Ortega

Prepared by:


CLARK DAVE P. ARANTE
Education Program Specialist II

Noted by:


HARVIE D. VILLAMOR EdD
HRDD Chief