



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

December 4, 2020

REGIONAL MEMORANDUM

No. **616**, s. 2020

**YEAR-END CONVERGENCE OF THE REGIONAL AND DIVISION
 HUMAN RESOURCE DEVELOPMENT PERSONNEL**

To: Schools Division Superintendents
 All Others Concerned

1. This Office, through the Human Resource Development Division, shall conduct the **Year-End Convergence of the Regional and Division Human Resource Development Personnel** on **December 10-11, 2020** via online platform.

2. The activity aims to:
- a. present the 2020 Regional Office and Schools Division Offices (SDOs) Human Resource Development (HRD) Accomplishments;
 - b. craft the 2021 HRD Annual Implementation Plan; and
 - c. discuss related issues and concerns.

3. The participants of the activity are as follows:

Regional Office	HRDD (Chief, 3 EPS, 1 SEPS, 3 EPS II, 1 DM II, 1 AA III, & 1 AA I)	11
SDOs	Chief, SGOD	13
	SEPS, HRD	13
	EPS II, HRD	13
TOTAL		50

4. The presentation of accomplishments per SDO shall be in a form of video for not more than ten (10) minutes. Enclosed are the Program of Activities and the template to be used for the presentation of accomplishments. The outputs shall be submitted during the conduct of the activity.

5. The online registration link can be accessed through **<https://tinyurl.com/HRDYearEnd2020>**. The deadline for the online registration will be on or before December 9, 2020.



6. The expenses relative to the conduct of the activity shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.



RAMIR B. UYTICO EdD, CESO IV
Director IV

Enclosures: As stated

Reference: 2020 AIP

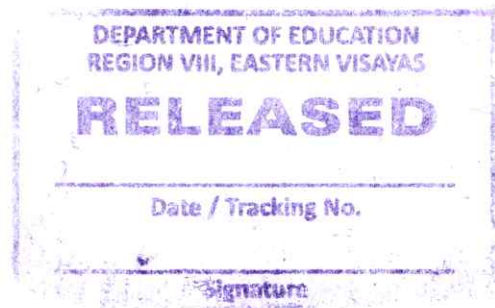
To be indicated in the Perpetual Index under the following subjects:

CONVERGENCE

HRD

PROGRAM

HRDD-JPR



Enclosure No. 1 to Regional Memorandum No. 616, s. 2020

SUMMARY OF THE DIVISION PROGRAM ACCOMPLISHMENT

Division: _____

A. Fund Utilization and Physical Accomplishment

Key Result Areas	Title of the Activity	Date Conducted	Total Fund	Amount Utilized Based on Approved and conducted L and D Activities	Total Number of Personnel Trained

B. LDM 1 & 2 UPDATES

	Pax	Module 1	Module 2	Module 3	Module 4	Module 5	Module 6	Module 7	No. of Assessed Participants
LDM 1	No. of School Heads								
	No. Of PSDS								
	No. of EPS								
LDM 2		Module 1	Module 2	Module 3	Module 4	Module 5	-	-	No. of Assessed Participants
	No. of Coaches						-	-	
	No. of Teachers						-	-	

C. Facilitating Factors, Challenges, and Action Taken

FACILITATING FACTORS	CHALLENGES	ACTION TAKEN BY THE DIVISION OFFICE	RESULTS

D. LESSONS LEARNED AND PROPOSED ACTION STEPS

LESSONS LEARNED FROM THE L AND D IMPLEMENTATION EXPERIENCE	PROPOSED ACTION STEPS TO IMPROVE IMPLEMENTATION BASED ON LESSONS LEARNED	CONCERNED OFFICE

APPROVED:

Schools Division Superintendent

Enclosure No. 2 to Regional Memorandum No. 616, s. 2020**PROGRAM OF ACTIVITIES**YEAR-END CONVERGENCE OF THE REGIONAL AND DIVISION
HUMAN RESOURCE DEVELOPMENT PERSONNEL

December 10-11, 2020

via online platform

Date/Time	Activity	Person-In-Charge	Reactor	Documenter
Day 1 (December 10)				
8:00 – 8:30	Log-in the link			
8:30 – 9:00	Opening Program	HRDD Staff		
9:00 – 9:30	HRDD Updates	Dr. Harvie D. Villamor		
9:30 – 9:45	Health Break			
	Presentation of Accomplishments			
9:45 – 10:00	Baybay City Division	Dr. Robinson L. Garcia	Southern Leyte Division	Dr. Alejandra B. Lagumbay
10:00 – 10:15	Biliran Division	Dr. Lucille C. Roa	Northern Samar Division	Dr. Dandy G. Acuin
10:15 – 10:30	Borongan City Division	Dr. Jun-Nilou D. Dulfo	Leyte Division	Dr. Josemilo P. Ruiz
10:30 – 10:45	Calbayog City Division	Mr. Ubaldo D. Diomangay	Maasin City Division	Ms. Maureen Charisse A. Maltos
10:45 – 11:00	Catbalogan City Division	Dr. Maribel C. Ruedas	Ormoc City Division	Ms. Dina S. Superable
11:00 A.M. – 1:00 P.M.	LUNCH BREAK			
1:00 – 1:15	Eastern Samar Division	Mr. Roy C. Ador	Baybay City Division	Mr. Clark Dave P. Arante
1:15 – 1:30	Leyte Division	Dr. Rhodelia G. Orbino	Samar Division	Mr. Michael C. Parado
1:30 – 1:45	Maasin City Division	Ms. Josefina L. Matibag	Tacloban City Division	Mr. Clark Dave P. Arante
1:45 – 2:00	Northern Samar Division	Mr. Noe M. Hermosilla	Catbalogan City Division	Ms. Maureen Charisse A. Maltos
2:00 – 2:15	Health Break			
2:15 – 2:30	Ormoc City Division	Dr. Artemia G. Leoberas	Calbayog City Division	Ms. Dina S. Superable
2:30 – 2:45	Samar Division	Ms. Claita M. Menda	Borongan City Division	Dr. Dandy G. Acuin
2:45 – 3:00	Southern Leyte Division	Dr. Alfredo M. Bayon	Eastern Samar Division	Mr. Michael C. Parado
3:00 – 3:15	Tacloban City Division	Dr. Melani D. Escobarte	Biliran Division	Dr. Josemilo P. Ruiz
3:15 – 3:30	HRDD Regional Office	Dr. Harvie D. Villamor		Dr. Dandy G. Acuin
3:30 P.M.	End of Day 1 activities			

Day 2 (December 11)				
8:00 – 8:15	Log-in the link			
8:15 – 8:30	Preliminaries			
8:30 – 9:30	Input: Planning Meeting re: Conduct on the Orientation of PPSSH and PPSS	Dr. Alejandra B. Lagumbay		
9:30 – 10:00	Regional Presentation of the 2021 Annual Implementation Plan	Dr. Dandy G. Acuin		
10:00 – 10:15	Health Break			
10:15 – 12:00	WEBISHOP on the Crafting of 2021 Annual Implementation Plan			
12:00 NN – 1:00 P.M.	LUNCH BREAK			
1:00 – 3:00	Presentation of the crafted 2021 HRD AIP	SGOD Chief, HRD SEPS & EPS II		
3:00 – 4:00	Clearing of the House/Next Step Agreement/Closing Program	HRDD Staff		

Prepared by:


JOSEMILO P. RUIZ EdD
EPS, HRDD

APPROVED:


HARVIE D. VILLAMOR EdD
Chief, HRDD