



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

December 8, 2020

REGIONAL MEMORANDUM

No. **635**, s. 2020

CALL FOR SUBMISSION OF 2020 ENTRIES FOR THE SEARCH FOR INNOVATIVE, EFFECTIVE, AND BEST PRACTICES ON TECHNICAL ASSISTANCE (TA) PROVISION

To: Schools Division Superintendents
All Others Concerned

1. As part of the continuous improvement initiatives in the institutionalization of best practices in technical assistance provision in the Region, this Office, through the Field Technical Assistance Division (FTAD), hereby announces the call for submission of entries for the **2020 Search for Innovative, Effective, and Best Practices on Technical Assistance (TA) Provision**.
2. In this connection, the Schools Division Offices are encouraged to submit at least one or two Division-considered best practice/s on TA provision focused on one or two priority improvement area/s in this time of pandemic particularly on high dropout rate, low periodic MPS, supplemental instructional modality to printed modular distance learning, development of Learning Activity Sheets as substitute to Self-Learning Modules (SLMs), contextualized SLMs for Key Stage 3, partnership, and navigating parents for support.
3. Attached are the guidelines and the criteria for the search. Entries will be submitted in soft copies through email address: ftad.region8@depedgov.ph not later than December 16, 2020.
4. Immediate dissemination of and compliance with this memorandum are desired.


RAMIR B. UYTICO EdD, CESO IV
Director IV



Government Center, Candahug, Palo, Leyte
(053) 323-3156 | region8@deped.gov.ph
ISO 9001:2015 Certified

DepEd RO8 ATA-F22 (CY2018-v03-r00) Page 1 of 2

Date / Tracking No.

Signature

3524 am
PROJECT LEAD

Enclosures: None

References: As stated

To be indicated in the Perpetual Index under the following subjects:

BEST PRACTICES

SCHOOLS DIVISION

TECHNICAL ASSISTANCE

FTAD-GMM



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

**GUIDELINES ON THE SUBMISSION OF ENTRIES FOR BEST PRACTICES ON THE
PROVISION OF TECHNICAL ASSISTANCE (TA) OF SCHOOLS DIVISIONS**

Rationale

One of the major functions of the Region and Division offices is to provide technical assistance to schools divisions and schools, respectively, with the end goal of achieving higher learning outcomes. As part of the continuous improvement initiatives of Region VIII geared towards the achievement of this goal, the Regional Office VIII through the Field Technical Assistance Division (FTAD) had launched its first ever Search for Innovative, Effective, and Best Practices on Technical Assistance provision in 2017.

To sustain this significant event and to recognize the practices in the provision of technical assistance in this time of pandemic for benchmarking purposes, Regional Office No. 8 shall hold its 2020 Search for Innovative, Effective, and Best Practices on Technical Assistance provision.

Relative to this, the following guidelines and criteria are set for the submission of entries and in identifying innovative, effective and best practices in technical assistance provision among Schools Divisions to their respective schools in the Region.

General Guidelines

1. Each schools division can submit one or two entries only.
2. The practice/s maybe started in SY 2019-2020 or this school year.
3. The TA practice shall focus on one or two priority improvement area/s of the Division in this time of pandemic such as high dropout, low periodic MPS, supplemental instructional modality to printed modular distance learning, development of Learning Activity Sheets as substitute to Self-Learning Modules (SLMs), contextualized SLMs for Key Stage 3, partnership, and navigating parents with lukewarm acceptance to home learning.
4. A minimum of five (5) low performing schools of the Division shall be the subject of the TA provision practice as basis for the appreciation of accomplishments under "Achievement" and "Effectiveness" criteria.
5. Sample documents/MOVs to meet the requirements in each criterion shall be attached and arranged by criteria.
6. The rubrics shall be used as guide in the presentation of MOVs.



7. The deadline for the submission of entries is on December 16, 2020.
8. Schools Divisions shall submit the scanned soft copies of entries to FTAD via email: ftad.region8@deped.gov.ph.
9. Schools Divisions with identified best, effective, and innovative practices on TA provision shall be recognized during the Virtual SBM Summit cum on December 21-22, 2020 and be awarded with Plaques of Recognition to be delivered to Schools Divisions Offices.

On Formatting of Entries:

- a. Part I - Information about the Division
 1. Division name and contact details
 2. Brief information about the Division such as number of schools (Elementary, Junior and Senior high schools), districts, or clusters
 3. Contact details of the TA Coordinator

- b. Part II – Information about the Division’s practice on TA Provision
 1. Title of the Practice
 2. Summary of the practice (one half-page of A4 sheet size)
 3. Background information or reasons why the Division created the practice
 4. Objectives/goals of the practice
 5. Period of time when the practice was/has been started
 6. Activities (Actions and strategies of implementation)
 7. Engagement of partners
 8. Resources used for implementation
 9. Program monitoring and evaluation mechanisms
 10. Achievement gained from the practice implementation
 11. Benefits/impacts/positive/superior outcomes of the practice to schools
 12. Plan for sustainability and plan for the future
 13. List of attachments
 14. Photographs related to the Division practice (maximum of five original unedited/uncropped) photographs with caption written in English). Note: Photographs should be placed alongside with the texts where appropriate and not after the entry.
 15. Information about the practice (Part II as above) should not be over ten (10) pages of A4 in total. The information should be written in Times New Roman font, 11-12-point size, single spaced.



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

**REGIONAL EVALUATION SHEET FOR THE SEARCH FOR INNOVATIVE, EFFECTIVE,
 AND BEST PRACTICES ON TECHNICAL ASSISTANCE PROVISION**

SCHOOLS DIVISION: _____

DATE: _____

CRITERIA	STANDARD	WT.	REMARKS/MOV s	EVALUATOR' S RATING
✓ Strategy/Modality of Implementation	1. The Division has a clear plan for the development, implementation, and promotion of the technical assistance provision.	10 %	✓ Division Technical Assistance (TA) Plan aligned with the Basic Education Learning Continuity Plan (BE-LCP)	
	2. Appropriate and effective methods and resources are used to implement the practice to schools.	5%	✓ Appropriate and effective methods and resources are reflected in the TA Plan	
	3. Monitoring and evaluation mechanism or processes are identified to safeguard the immediate and long-term outcomes of the practice.	5%	✓ Accomplished Monitoring and Evaluation plans and procedures (and the accomplished M&E Tools)	
Sub Total				
✓ Innovation and Creativity	1. The practice has demonstrated instructive and innovative modes in promoting the practice.	15 %	✓ Advocacy activities and implementation strategies.	
	2. The entry in a new idea/concept or an	10 %	✓ Comprehensive conceptual framework.	



	improved/adapted version of an existing activity suited to address issues on distance learning in times of pandemic.			
Sub Total				
✓ Achievement	1. Proof of other achievements of the schools divisions is demonstrated.	15 %	✓ Awards received, certificates of recognitions, funding generated by the Schools Division	
Sub Total				
✓ Participatory and Inclusive	<p>1. The Division has demonstrated the use of inclusive, consultative, and participatory processes with all the technical personnel in the Division in planning and implementing the TA practice</p> <p>2. The Division has demonstrated the relationships that exists between schools divisions and local communities, local education authorities and other organizations to support the Division's TA practice.</p>	<p>5%</p> <p>5%</p>	<p>✓ Activity completion reports, minutes of meetings, proofs of attendance, etc.</p> <p>✓ MOAs, MOUs, Resolutions of Supports, and other fund support evidences</p>	
Sub Total				
✓ Sustainability	1. The Division has fully integrated practices in the Division	10 %	✓ Division Education	

	management plan for long-term actions.		Development Plan (DEDP)	
Sub Total				
✓ Effectiveness	1. Results of the evaluation identified positive transformation and change that the schools have all gained from the implementation of the practice.	10 %	✓ Percentage of schools with improved performance of the priority need of the division for TA provision	
	2. The Division has demonstrated that the practice has significant changed/improvement of the schools divisions performance.	10 %	✓ Improved Performance Indicators of the Schools Division (Baseline: 2018-2019)	
Sub Total				

	100%	Grand Total/Final Rating	
Description			

SCORING:	Range	Description
	90 – 100% -	Best Practice
	75 – 89% -	Effective Practice
	50 – 74% -	Innovative Practice
	49 – & below -	Ordinary Practice

REGIONAL EVALUATOR:

 (Signature over Printed Name & Date Signed)