



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

January 22, 2021

OFFICE MEMORANDUM

No. **027**, s. 2021

To: Director III
Regional Office Division Chiefs
Unit and Section Heads
All Others Concerned

**MANDATORY WEARING OF FACE SHIELDS AND FACE MASKS
UPON ENTERING OFFICE PREMISES**

1. To intensify the implementation of its CoViD-19 precautionary measures, this Office requires all employees to wear face shields and face masks upon entering the Office premises starting January 28, 2021, Thursday.
2. All employees who will enter the Office shall not use the biometrics for logging in and out. Instead, the Security Guard in-charge shall record the time of log-in and out of every employee who will enter the Office.
3. Everyone is required to strictly follow the health protocols of the Office. Any manifestation of CoViD-19 symptoms shall be coordinated directly to the CoViD-19 Task Force of the Office for immediate and proper action.
4. Immediately dissemination of and strict compliance with this memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
Director IV

ORD-PAU-JFC

