



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7479189  
**Procuring Entity** DEPARTMENT OF EDUCATION - REGION VIII  
**Title** Procurement for Various Office Supplies for Use in the DepEd RO8 COA Field Office  
**Area of Delivery** Leyte

<b>Solicitation Number:</b>	COA-20-12-861	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Supplies and Devices	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 71,003.30		
<b>Delivery Period:</b>		<b>Date Published</b>	19/02/2021
<b>Client Agency:</b>		<b>Last Updated / Time</b>	19/02/2021 00:00 AM
<b>Contact Person:</b>	Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph	<b>Closing Date / Time</b>	22/02/2021 10:00 AM

#### Description

Procurement for Various Office Supplies for Use in the DepEd RO8 COA Field Office

40 bottles INK CART, EPSON C13T664100 (T6641), Black  
 20 bottles Ink Cart, Epson C13T664200 (T6642), Cyan  
 20 bottles Ink Cart, Epson C13T664300 (T6642), Magenta  
 20 bottles Ink Cart, Epson C13T664400 (T6642), Yellow  
 80 pieces Storage Box (9.5"X10"15")  
 8 pads Notepad, Stick-on, 3X3, 100 sheets per pad  
 30 reams Bond Paper 70gsm (Short)  
 50 reams Bond Paper 70gsm (A4)  
 12 reams Bond Paper 70gsm (Long)  
 3 pieces Record Book, 300 Pages, size: 214mmx278mm min  
 3 pieces Record Book, 500 Pages, size: 214mmx278mm min  
 4 boxes Sign Pen, Black, 0.5mm needle tip (12pcs/box)  
 1 box Sign Pen, Blue, 0.5mm needle tip (12pcs/box)  
 2 boxes Sign Pen, Red 0.5mm needle tip (12pcs/box)  
 3 boxes Ballpen Black (12pcs/box)  
 3 boxes Ballpen Red (12pcs/box)  
 10 boxes Binder Clip 18mm (Black) (12pcs/box)  
 16 boxes Binder Clip 25mm (Black) (12pcs/box)  
 5 boxes Binder Clip 41mm (Black) (12pcs/box)  
 3 boxes Binder Clip 2" (Black) (12pcs/box)  
 4 boxes Ring Binder Black 3"  
 4 boxes Ring Binder Black 2.5"  
 4 boxes Ring Binder Black 2.0"  
 4 boxes Ring Binder Black 1.0"  
 9 pieces Marker, Fluorescent, Yellow Color  
 6 pieces Battery Dry Cell, AA  
 6 pieces Battery Dry Cell, AAA  
 4 packs Plastic Sando Bag, Extra Large (100pcs/pack)  
 30 pieces Correction Tape  
 28 packs Fastener, Coated, 70mm  
 3 boxes Folder Expanding Long, Green (100pcs/box)  
 8 boxes Staple Wire, Standard  
 4 pieces Stapler, Standard Type, load cap: w/ staple wire remover  
 6 pieces Data Organizer w/ ring (2 holes)  
 50 pieces Expanding Envelope Long  
 25 pieces Expanding Envelope Short  
 4 pieces Scissor, 7 inch long  
 25 pieces Folder White, (Short)  
 50 pieces Folder White, (Long)  
 50 pieces Morocco, Short (Blue)  
 50 pieces PVC Cover Transparent (Short)  
 4 pieces Polyvinyl acetate (PVA) Glue  
 2 pieces Flash Drive 16GB  
 12 bottles Dishwashing Liquid  
 12 pieces Sponge  
 40 packs Toilet Tissue paper 2-ply sheets, 150 pulls, 12 roll

For more details on the procurement contact End User: COMMISSION ON AUDIT (COA) Field Office, DepEd Regional Office VIII, Candahug, Palo, Leyte 6501 | Contact No/s. (053) 323-5732 / Email: commissiononauditdepedro8@gmail.com

**Created by** Mikko S Duero  
**Date Created** 17/02/2021

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