



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 5, 2021

**REGIONAL MEMORANDUM**

No. **056**, s. 2021

**SCHEDULE OF THE 2021 QUARTERLY DIVISION QUALITY MANAGEMENT TEAM  
(DQMT) CONVERGENCE MEETING: COMPLETED STAFF WORK (CSW)**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned

1. This Office, through the Quality Assurance Division (QAD), announces the schedule in the conduct of the 2021 Quarterly Division Quality Management Team (DQMT) Convergence Meeting: Completed Staff Work (CSW) on the following dates:

CSW SCHEDULE	DATE	Virtual Platform
Quarter 1	March 17-18, 2021	Zoom Meeting
Quarter 2	June 16-17, 2021	
Quarter 3	September 15-16, 2021	
Quarter 4	December 2-3, 2021	

2. The activity primarily aims to guide the SDOs through the DQMT members in the finalization of the quarterly DMEA design to ensure the smooth implementation of the M&E processes. Specifically, the meeting has the following objectives:

- discuss updates relative to the enhancement of the Regional M&E System to completely aligned with the Basic Education Monitoring and Evaluation Framework (BEMEF);
- identify and define parameters of the quarterly data requirements as to its compliance with the planning standards and appropriateness to the current scenario in the delivery of basic education services;
- set agreements to guide the DQMTs in the smooth and accurate implementation of data collection, organization, analysis and other MEA processes; and
- discuss other issues and concerns relative to the implementation of quality assurance and accountability related processes implemented by both the RO-QAD and SDOs.



3. The participants to this activity are the following:

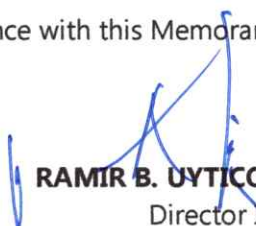
GROUP	POSITION	TOTAL NUMBER
SDO Group	SDS/ASDS	13
	School GOD Chief	13
	CID Chief	13
	M&E Coordinators/SEPS-M&E	13
	Division ITO	13
<i>Sub-Total</i>		<b>65</b>
RO Group	QAD Chief	1
	QAD Personnel (EPSs and Staff)	6
	CLMD Chief/EPS	1
	FTAD Chief/EPS	1
	Regional ITO (RITO)	1
<i>Sub-Total</i>		<b>10</b>
<i>TOTAL</i>		<b>75</b>

4. The participation of the representatives from the office of the Field Technical Assistance Division (FTAD), and Curriculum and Learning Management Division (CLMD) of the Regional Office (RO) is requested to provide assistance in prioritizing quarterly data requirements. Likewise, the participation of the RITO and Division ITOs is further requested to assist and support in the designing of the gathering and consolidation tools and in setting data validation parameters.

5. The delivery of the CSW will be conducted through video conferencing using Zoom Meeting platform. The link to the said virtual activity will be sent through the DepEd e-mail accounts of the participants a day before the scheduled activity.

6. The expenses for the lunch, two snacks, and other incidental expenditures incurred in the conduct of the activity for both RO and SDOs shall be charged to the QAD funds subject to usual accounting and auditing rules and regulations. The SDO allocation for the lunch and two snacks within the duration of the activity shall be downloaded to the respective SDOs as a support fund.

7. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO IV**  
 Director IV

**DEPARTMENT OF EDUCATION**  
**REGION VIII, EASTERN VISAYAS**  
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Enclosures: None

References: QAD 2021 AIP

To be indicated in the Perpetual Index under the following subjects:

**CONVERGENCE**

**EVALUATION**

**MONITORING**

Date / Tracking No.

QAD-SST