



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

March 18, 2021

**OFFICE MEMORANDUM**

No. **102**, s. 2021

To: Director III  
Regional Office Functional Division Chiefs  
All Others Concerned

**MEETING WITH THE REGIONAL OFFICE FUNCTIONAL DIVISION CHIEFS**

1. This Office shall conduct a meeting with the Regional Office Functional Chiefs on **March 19, 2021, 1:30pm** at the Office of the Regional Director Convergence Zone.
2. The objective of the meeting is to discuss matters relative to the implementation of the Regional Office's processes and operations.
3. The participants of the said meeting are the RO Functional Division Chiefs. Expenses incurred relative to the conduct of the activity shall be charged to local funds subject to usual accounting and auditing rules.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director

ORD-PAU-JFC

