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Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

REGION VIII, EASTERN VISAYAS
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OUA MEMO 00-0321-0028
MEMORANDUM
26 February 2021

OFFICE OF THE DIRECTOR IV
Date and Time Received: 05 MAR 2021 11:02
Date and Time Released: 05 MAR 2021 1:31
Signature: [Signature]

For: **Regional Directors**
Schools Division Superintendents
Public Elementary and Secondary School Heads
Regional and Division Information Technology Officers
Finance Officers
School Property Custodians and ICT Coordinators
All Others Concerned

Subject: **IMPLEMENTING GUIDELINES ON THE USE OF PROGRAM SUPPORT FUND (PSF) FOR DEPED COMPUTERIZATION PROGRAM (DCP) 2021 MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

1. Program Description

The PSF shall augment the operation and regular MOOE for the successful implementation of programs and projects.

2. Program Objectives

- A. The DCP aims to
 - a. provide ICT packages to public schools that are responsive to the needs of the K-12 curriculum;
 - b. integrate ICT in the teaching and learning process;
 - c. raise the ICT literacy of learners, teachers, and school heads;
 - d. improve computer-to-student ratio in public schools; and
 - e. improve the replacement cycle of ICT packages.

B. DepEd TV Operations aims to produce and broadcast educational episodes, materials, and instructions as part of the Department's Basic Education Learning Continuity Plan (BE-LCP).

3. Scope of the Guidelines

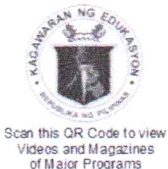
DCP FY2021 MOOE



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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old email
3/5/21

4. Allocation of Funds: 2021 MOOE

- A. All Schools Division Offices (SDOs) shall receive a PSF for the repair and maintenance of out-of-warranty equipment delivered under DCP to be downloaded to the Regional Offices (ROs) as indicated in "Annex A"; and
- B. All SDOs shall receive a PSF for DCP Monitoring, DepEd TV Operations, and provision of internet for training as indicated in "Annex B."

5. Eligible Activities

- A. For the SDOs: The PSF shall be utilized for the following activities:

PSF	ACTIVITY	ALLOWABLE EXPENSES
PSF for repair and maintenance	Repair and maintenance	Service fee, payment of spare purchase of parts to be replaced
PSF for 1. DCP Monitoring	1. Evaluation/validation/assessment, monitoring of school readiness/delivery monitoring of DCP Package	• Transportation, accommodation and meals
2. DepEd TV Operations	2. Production of DepEd episodes	• Transportation, accommodation and meals • Procurement of production supplies and materials (below P15,000.00)

B. Utilization and Liquidation

- a. The use DCP PSF is subject to existing budgeting, accounting, auditing and procurement rules and regulations and internal policies of the Department.

6. Reporting

Every activity must be documented by the Division Information Technology Officers (DITOs) by submitting all the supporting data that can be used in planning and programming the DCP. The report must be signed by the Schools Division Superintendent (SDS) and transmit to RO to be consolidated by the Regional Information Technology Officers (RITOs). The consolidated report must be endorsed by the Regional Directors (RDs) to the Information and Communications Technology Service (ICTS) - DepEd Central Office.



7. For clarification or more information on this subject, kindly contact Engr. Ofelia L. Algo, Information Technology Officer III and Chief of the ICTS-Technology Infrastructure Division (TID), through 86332363/09088782413 and email at ofelia.algo@deped.gov.ph .

8. For reference and appropriate action.



ALAIN DEL B. PASCUA
Undersecretary



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