



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 23, 2021

REGIONAL MEMORANDUM

No. **211**, s. 2021

**GOVERNMENT MANPOWER INFORMATION SYSTEM (GMIS) ADVISORY-PREPARATION
OF THE TIER II PERSONNEL SERVICES (PS) LEVEL**

To: Schools Division Superintendents
Division HRMOs
All Others Concerned

1. Attached is an Advisory from the Department of Budget of Management, Region VIII with the subject **Government Manpower Information System (GMIS) Advisory-Preparation of the Tier II Personnel Services (PS) Level**.
2. The Schools Division Superintendents through the Division HRMOs are requested to update the e-PSIPOP on or before **April 30, 2021** to ensure inclusion in the budget allocation for FY 2022.
3. This is also to advise the field that acceptance of requests for staffing modification such as reclassification of items, realignment and other GMIS-related transactions was only until April 19, 2021.
4. Immediate dissemination of and strict compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director 

Reference: DBM Regional Budget Preparation Advisory

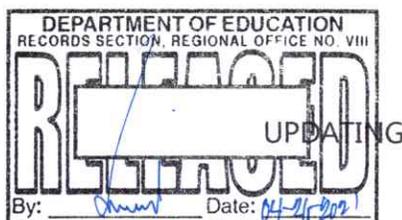
Enclosure: As stated

To be indicated in the Perpetual Index
under the following subjects:

GMIS

PSIPOP

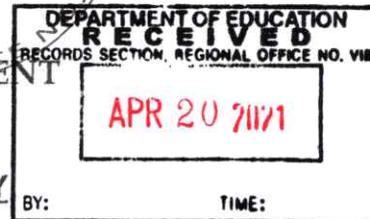
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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII



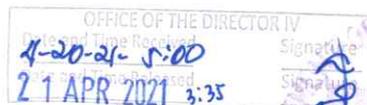
REGIONAL BUDGET PREPARATION ADVISORY

April 15, 2021

FOR:

THE SCHOOLS DIVISION SUPERINTENDENT

- Division of Baybay City
- Division of Biliran
- Division of Borongan City
- Division of Calbayog City
- Division of Catbalogan City
- Division of Eastern Samar
- Division of Leyte
- Division of Maasin City
- Division of Northern Samar
- Division of Ormoc City
- Division of Samar
- Division of Southern Leyte
- Division of Tacloban City



The Regional Directors
DEPED REGIONAL OFFICE VIII

ATTENTION: FMO/Budget Officer/HRMO

FROM:

The Regional Director, DBM ROVIII

SUBJECT:

**Government Manpower Information System (GMIS) Advisory-
Preparation of the Tier II Personnel Services (PS) Level**

- 1.0 This advisory is being issued as part of the budget preparation activities for the FY 2022 National Expenditure Program (NEP).
- 2.0 To ensure a seamless and synchronized process, DBM ROVIII is expected to complete the processing of all staffing actions and other GMIS-related transactions such as the processing of Notice of Organization, Staffing and Compensation Action (NOSCA) transactions, as well as the uploading of the latest Personnel Services Itemization and Plantilla of Personnel (PSIPOP) to the GMIS **on or before May 5, 2021.**
- 3.0 Please note that access to the GMIS will be **restricted** after the prescribed period, and access to the e-PSIPOP/GMIS shall be made available when the restriction is

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lifted with the issuance of an advisory from the Organization, Position Classification and Compensation Bureau (OPCCB) DBM Central Office.

- 4.0 Anent to this, **submission of requests for staffing modification shall be until April 19, 2021**, and **updating of e-PSIPOP shall be made on or before April 30, 2021** to give us ample time to upload all edited PSIPOP.
- 5.0 For information and guidance.


IMELDA C. LACERAS, CESO III