



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 26, 2021

**REGIONAL MEMORANDUM**

No. **220**, s. 2021

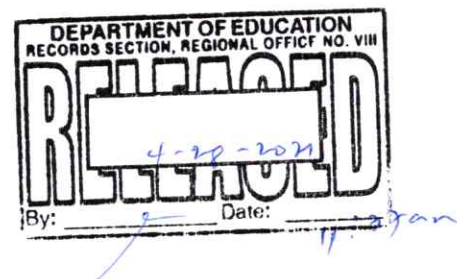
**SUBMISSION OF LIST OF AUTHORIZED USERS FOR DBM SARO VIEWER APPLICATION**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is an **ADVISORY** dated **April 22, 2021** issued by the **Department of Budget and Budget Management (DBM) Regional Office**, entitled **Submission of List of Authorized Users for the DBM Special Allotment Release Order (SARO) Viewer Application**, for information and guidance of all concerned.
2. Immediate dissemination of and strict compliance with this Memorandum are desired.

*MA. GEMMA MERCADO LEDESMA*  
Regional Director

FD-BS-GJNC





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**Department of Education**  
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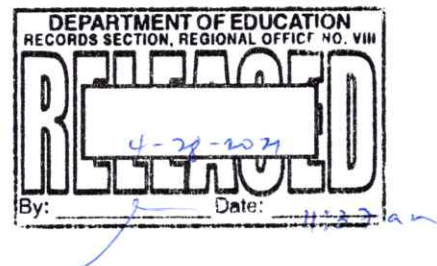
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for: *nmif*  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director *[Signature]*

FD-BS-GJNC



**Department of Budget and Management – SARO Viewer Application**

List of Authorized Users for \_\_\_\_\_ (Agency Name) \_\_\_\_\_

Name	Position/Office	e-Mail Address

Prepared By:

Reviewed By:

Approved By:

Budget Officer

Finance Director

Head of Agency

To be filled up by the DBM:

Checked By:

Endorsed By:

DBM Analyst

DBM Director

\*The Commission on Audit, or any other agency who will be using the SARO Viewer in its oversight functions, shall add a column to the foregoing table to specify the agency coverage of a specific user.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

**ADVISORY**

April 22, 2021

FOR : **THE REGIONAL DIRECTOR AND SCHOOLS DIVISION SUPERINTENDENT, DEPARTMENT OF EDUCATION (DEPED) – REGION VIII**

**THE OFFICER-IN-CHARGE REGIONAL DIRECTOR AND CHIEF OF HOSPITALS, DEPARTMENT OF HEALTH (DOH) – REGION VIII**

**THE REGIONAL DIRECTOR AND DISTRICT ENGINEERS, DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS (DPWH) – REGION VIII**

FROM : **The Regional Director, DBM Regional Office VIII**

Subject : **Submission of List of Authorized Users for the DBM Special Allotment Release Order (SARO) Viewer Application**

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1.0 Pursuant to Item 8.0 of DBM Circular Letter No. 2021-6,<sup>1</sup> dated March 31, 2021, the release of SAROs in digital format through the DBM SARO Viewer Application, shall be made available to several agencies as part of the pilot implementation of the SARO Viewer and use of digital SARO.

This includes the release/use of Digital SARO to Operating Units (OUs) of DPWH, DOH and DepEd by the DBM Regional Offices.

2.0 Relative thereto, we are gently reminding the aforementioned agencies to submit the list of authorized users following the prescribed format in Annex A **on or before April 27, 2021.**

Thank you for your usual cooperation and prompt compliance.

  
**IMELDA C. LACERAS, CESO III**

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<sup>1</sup> Recognition, Use, and Online Release of Digital Special Allotment Release Orders (SAROs)