



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 17, 2021

OFFICE MEMORANDUM

000193 , s. 2021

To: OIC-Assistant Regional Director
Regional Chief of Divisions/Section/Unit Heads
All Others Concerned

**NEW COMPOSITION OF THE PROGRAM ON REWARDS AND INCENTIVES
FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE**

1. Pursuant to DepEd Order No. 9, s. 2002, Establishing the PRAISE in the Department of Education and in line with CSC Resolution No. 010112 and CSC MC No. 01, s. 2001, the following constitutes the Program on Rewards and Incentives for Service Excellence (PRAISE) Committee.

Chairperson	Dr. Bebiano I. Sentillas, OIC-Assistant Regional Director
Co-Chairperson	Dr. Harvie D. Villamor, Chief, HRDD
Members	Ms. Mercedes D. Sarmiento, Chief, AD
	Dr. Rosemarie M. Guino, OIC-Chief, CLMD
	Mr. Cesar P. Verunque, Chief, ESSD
	Ms. Alma E. Suyom, Chief, FD
	Dr. Alejandrino L. Yman, Chief, FTAD
	Dr. Isidro C. Catubig, Chief, PPRD
	Dr. Rita R. Dimakiling, Chief, QAD
Secretariat	Mr. Rodel V. Rosales, EPS, HRDD
	Ms. Maureen Charisse A. Maltos, EPS II, HRDD
	Ms. Eva D. Rosales, AO V, Personnel, AD



2. Responsibilities of the Program on Rewards and Incentives for Service Excellence (PRAISE) Committee:
 - 2.1 Establish a system of incentives and awards to recognize and motivate employees for their performance and conduct.
 - 2.2 Formulate, adopt, and amend internal rules, policies, and procedures to govern the conduct of its activities which shall include the guidelines in evaluating the nominees and the mechanism for recognizing the awardees.
 - 2.3 Determine the forms of awards and incentives to be granted.
 - 2.4 Monitor the implementation of approved suggestions and ideas through feedback and reports.
 - 2.5 Prepare plans, identify resources, and propose budget for the system on an annual basis.
 - 2.6 Develop, produce, distribute a system policy manual, and orient the employees on the same.
 - 2.7 Document best practices, innovative ideas, and success stories which will serve as promotional materials to sustain interest and enthusiasm.
 - 2.8 Submit an annual report of awards and incentives system to the CSC on or before the thirtieth day of January.
 - 2.9 Monitor and evaluate the System's implementation every year and make essential improvements to ensure its suitability to the agency.
 - 2.10 Address issues relative to awards and incentives within fifteen (15) days from the date of submission.
 - 2.11 Perform other related functions as maybe assigned.
3. Please be guided accordingly.


MA. GEMMA MERCADO LEDESMA
Regional Director

HRDD - RVR

