

Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
 Government Center, Candahug, Palo, Leyte

TO: _____

PR NO: 21-06-353
 DATE: _____
 End User: ORD

REQUEST FOR QUOTATION

Sealed proposal plainly marked Proposal to supply materials to the Government subject to terms and condition contained herein will be received at the BAC office, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte until _____, and publicly opened in the presence of the members of the committee on Awards or their Authorized representative and the bidders and or their representative.

QTY	UNIT	ARTICLE	UNIT PRICE	TOTAL
		PROCUREMENT FOR CATERING SERVICES (PM SNACKS) FOR THE REGULAR REXECOM MEETING - Afternoon Snacks to be served at 2:00 PM - See attached MENU for the FOOD REQUIREMENTS		
		DATE(S) OF ACTIVITY (VIRTUAL)		
15	PAX	JUNE 21, AND 28, 2021		
15	PAX	JULY 5, 12, 19, AND 26, 2021		
15	PAX	AUGUST 2, 9, 16, AND 23, 2021		
15	PAX	SEPTEMBER 6, 13, 20, AND 27, 2021		
15	PAX	OCTOBER 4, 11, 18, AND 25, 2021		
15	PAX	NOVEMBER 15, 22, AND 29, 2021		
15	PAX	DECEMBER 06, 13, 20, AND 27, 2021		
For more technical details on the procurement contact End User				
Proponent Office: <u>ORD</u> Focal Person: <u>DOLORES B. CAGARA</u>				
Contact Number: <u>(053) 832-2997</u> AdAs II, ORD				
E-Mail Address: <u>region8@deped.gov.ph</u>				

APPROVED BUDGET OF THE CONTRACT (ABC): Php 56,250.00
DEADLINE OF SUBMISSION OF REQUEST FOR QUOTATION (RFQ): 5:00 PM

REQUIREMENTS IN CANVASSING/TERMS AND CONDITIONS:

- A) New participating Supplier in the procurement shall submit the RFQ with attached requirements indicated below immediately upon submission to the BAC Secretariat in which these documents shall be evaluated and validated by the BAC through the Technical Working Group (TWG) to determine if the supplier is technically, legally, and financially capable prior to the award of the Purchase Order (PO);
 1. Mayor's Permit issued by the City/Municipality where the principal place of he business is located.
 2. PhilGEPS Registration
 3. Omnibus Sworn Statement (to be required if the ABC is above Fifty Thousand Pesos (Php50,000.00).
- B) Regular Suppliers whose documents mentioned above are already available in the file of the BAC Office may opt not to submit the requirements, but the supplier must ensure that these documents are updated. However, these documents are still subject for review by the BAC through the TWG during post qualification.
- C) Failure to submit/update the above-mentioned requirements shall be ground for disqualification.
- D) Place of delivery of the RFQ, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte within the agreed delivery period.
- E) Absence and/ or failure on the part of the bidder(s) to appear in the opening of the sealed bids shall be considered as a waiver.
- F) Quotation that EXCEEDS the Approved Budget of the Contract (ABC) SHALL BE REJECTED.
- G) This RFQ is the standard form that suppliers must follow, thus NO SUBSTITUTE RFQ FORM SHALL BE ACCEPTED.
- H) The Department of Education, Regional Office VIII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

BIDDER'S DECLARATION:

I HEREBY CERTIFY that I am in a position to furnish the above articles and quantities stated except those marked "NONE". These terms and conditions specified above are hereby offered.

 (Authorized Signature Over Printed Name)
TIN: _____ **Contact No.** _____

Approved:

BEBIANO I. SENTILLAS, CESO V
 BAC Chairman

NOTE: Place this inside the official envelope sealed with your signature across the opening part, and personally deliver this to DepEd RO VIII Bids and Awards Committee, (Attn: The BAC Chairman).

Canvassed by:

 (Signature Over Printed Name)

OPENED:	DATE: _____
	DATE: _____
	DATE: _____
	DATE: _____
	DATE: _____



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

PROPOSED MENU

TITLE OF ACTIVITY: REXECOM
NO. OF PAX: 15 pax
DATE: June 21, 28, July 05, 12, 19, 26, Aug. 02, 09, 16, 23, Sept. 06, 13, 20, 27, Oct. 04, 11, 18, 25, Nov. 15, 22, 29, Dec. 06, 13, 20, & 27, 2021

VENUE: VIRTUAL

DATE	BREAKFAST	MORNING SNACK	LUNCH	AFTERNOON SNACK (2:00PM)	DINNER
June 21, 2021				Siopao	
				Canned Juice	
				Bottled Mineral Water	
				2 pcs., Orange	
June 28, 2021				Carbonara	
				Canned Juice	
				Bottled Mineral Water	
				1 pc. Apple	
July 05, 20221				Club House <i>Sabagna</i>	
				Buko Juice	
				Bottled Mineral Water	
				1 pc. Mango	
July 12, 2021				Turon (Banana)	
				Special Pancit Bihon	
				Mango Shake	
				Bottled Mineral Water	
July 19, 2021				Bibingka with cheese	
				Cucumber-Kalamansi	
				Bottled Mineral Water	
				Assorted Fresh Fruits (small round plastic container)	
July 26, 2021				Moist Chocolate Cake <i>Baked macaroni</i>	
				Canned Juice	
				Bottled Mineral Water	
				Assorted Fresh Fruits (small round plastic container)	
Aug. 02, 2021				Carrot fries	
				Canned Juice	
				Bottled Mineral Water	
				Assorted Fresh Fruits (small round plastic container)	

Aug. 9, 2021			Carbonara	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Aug. 16, 2021			Banana Cake	
			Buko Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Aug. 23, 2021			Red Ribbon Cake Spaghetti	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Sept. 06, 2021			Puto Cheese	
			Calamansi Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Sept. 13, 2021			Siopao	
			Canned Juice	
			Bottled Mineral Water	
			2 pcs., Orange	
Sept. 20, 2021			Carbonara	
			Canned Juice	
			Bottled Mineral Water	
			1 pc. Apple	
Sept. 27, 2021			Club House <i>Luzon</i>	
			Buko Juice	
			Bottled Mineral Water	
			1 pc. Mango	
Oct. 04, 2021			Turon (Banana)	
			Special Pancit Bihon	
			Mango Shake	
			Bottled Mineral Water	
Oct. 11, 2021			Banana Cake	
			Buko Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Oct. 18, 2021			Carrot fries	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	

Oct. 25, 2021			Single with chess	1/2 lb Empanada ² _{res}
			Cucumber-Kalamansi	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Nov. 15, 2021			Special Moron Sandwich (Bacon, Ham & Cheese)	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Nov. 22, 2021			Special Ensymada	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Nov. 29, 2021			Cassava Cake	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Dec. 06, 2021			Special Bam-e w/ bread	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Dec. 13, 2021			Banana Cake	
			Buko Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Dec. 20, 2021			Club House Tuna Sandwich	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	
Dec. 27, 2021			Special Canton w/ bread	
			Canned Juice	
			Bottled Mineral Water	
			Assorted Fresh Fruits	
			(small round plastic container)	

Prepared by:


DOLORES B. CAGARA
 ADAS - III

Noted:

MA. GEMMA MERCADO LEDESMA
 Regional Director

DepEd RO8 BAC-F18(CY2018-v03-r00)

