



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 14, 2021

REGIONAL MEMORANDUM

No. **000324**, s. 2021

CHANGES TO DM-PHROD-2021-0257 (CONDUCT OF ADDITIONAL ACTIVITIES ON THE COMPETENCY DEVELOPMENT FOR THE DEPED NON-TEACHING POSITIONS) AND DM-PHROD-2021-0424 (ACCOMPLISHMENT AND SUBMISSION OF COMPETENCY DEVELOPMENT INDIVIDUAL REVIEW TOOLS)

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

- Attached is an **Advisory from the Bureau of Human Resource and Organizational Development (BHROD) dated June 3, 2021**, for information and guidance of all concerned.
- Immediate dissemination of this Memorandum is desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

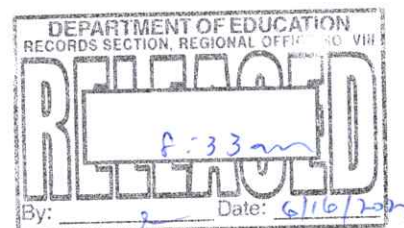
Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

COMPETENCY DEVELOPMENT NON-TEACHING INDIVIDUAL REVIEW TOOLS

HRDD-RVR





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004251

DEPARTMENT OF EDUCATION
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 JUN 08 2021
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OFFICE OF THE DIRECTOR

ADVISORY

03 June 2021

With reference to memoranda DM-PHROD-2021-0257 dated 06 April 2021 anent the Conduct of Additional Activities on the Competency Development for the DepEd Non-Teaching Positions and DM-PHROD-2021-0424 dated 31 May 2021 on the Accomplishment and Submission of Competency Development Individual Review Tools, **the following changes will be implemented:**

<p>1. Revised Schedule of Activities</p>	<p>a. Adjusted schedules for the following activities:</p> <ul style="list-style-type: none"> • TWG Calibration Session • Profiling Session • Profiling - Check point Session <p><i>Please see Annex B.</i></p>
<p>2. List of Office Representatives</p>	<p><i>Please see Annex A</i> for the updated list of participants based on the actual participation of the office representatives in the previous review workshops.</p>

Your continued participation and engagement in the next competency development activities for DepEd non-teaching personnel is enjoined.

For information and guidance.


ATTY. ANNE RACHEL C. MIGUEL
 Director IV, BHRD and CSSO

0209
 6-8-21



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ANNEX A

LIST OF RESOURCE PERSONS PER BUREAU/SERVICE/OFFICE

Bureau/Service	Office	Governance Level	Name of SMR/Participants	Position
Bureau of Learning Support Services	School Health Division	CO	Mariebianca Cornelia Piatos	Medical Officer IV
		CO	Belinda Beltran	Nutritionist-Dietitian III
	School Sports Division	CO	Cesar S. Abalon	Chief Education Program Supervisor
		CO	Marivic Tolitol	Supervising Education Program Specialist
		CO	Lemuel Valles	Project Development Officer III
		RO-NCR	Dr. Crisanto Ecija	Chief Education Program Supervisor
		RO-XIII	BERNARD C. ABELLANA	Education Program Supervisor
		SDO Pasig City	Dr. Norlyn Conde	Education Program Supervisor
	Youth Formation Division	CO	Clarence S. Canton	Guidance Services Specialist II
		CO	Gina B. Rullamas	Project Development Officer III
		RO-RC	Leah N. Bautista	Education Program Supervisor
Legal Service	Investigation Division	CO	Atty. Cornelio A. Pacala	Attorney V
		CO	Atty. Leomar Ladonga	Attorney III
		RO IX	Cliff-Cyril A. Magallanes	Attorney IV
		SDO Naga (Cebu)	Farolito R. Aclan	Administrative Officer V
	Legal Division	CO	Atty. Sheena Rima	Attorney III
		RO IV-A	Atty. Jocelyn B. Buclig	Attorney IV
		SDO Sta. Rosa City	Atty. Carlo June C. Tibayan	Attorney III
Bureau of Curriculum Development	Curriculum Standards	CO	Jona Kristen M. Valdez	Senior Education Program Specialist



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	Development Division	CO	Glenne D. Delos Trinos	Senior Education Program Specialist
		RO-NCR	Bernadette Daran	Education Program Supervisor
		SDO Ormoc City	Ritchel P. Capillanes	Senior Education Program Specialist
Bureau of Education Assessment	Education Assessment Division	CO	Danilyn Joy L. Pangilinan	Supervising Education Program Specialist
		RO IV-B	Wendell I. Formalejo, PhD	Chief Education Supervisor
		SDO Oriental Mindoro	Rodel S. Magnaye	Chief Education Supervisor
	Education Research Division	CO	Armida R. Celeste	Senior Education Program Specialist
		RO I	Cecilia Rosido	Chief Education Supervisor
		SDO Pangasinan 1	Joefrey A. Gamata	Senior Education Program Specialist
Bureau of Learning Delivery	Office of the Director	CO	Lito A. Palomar	Director III
	Teaching and Learning Division	CO	Rosalie E. Bongon	Supervising Education Program Specialist
		CO	Gemma T. Valdevia	Senior Education Program Specialist
		SDO Calbayog City	Renato S. Cagomoc	Chief Education Supervisor
	Student Inclusion Division	CO	Vic Emerson C. Danao	Supervising Education Program Specialist
		RO XII	Ismael N. Ngitngit Jr.	Project Development Officer IV
Alternative Learning System Program - Task Force	Alternative Learning System Program - Task Force	CO	Renato A. San Juan Jr.	Supervising Education Program Specialist
		RO V	Ricardo Tejeresas	Education Program Supervisor / ALS Focal Person
Bureau of Learning Resources	Learning Resources	CO	Maria Theresa L. Tan	Project Development Officer III



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	Production Division	CO	Marietta C. Publico	SEPS
		CO	Jaymar N. Arioja	Science Research Technician IV
		CO	Marvin S. Maquilas	Senior Science Research Specialist
		RO NCR	Dennis M. Mendoza	Education Program Supervisor
		SDO Naga (Cebu)	Merly J. Omambac	Education Program Supervisor
		SDO Pasay City	Normina B. Hadji Yunnos	Education Program Supervisor
	Learning Resources Quality Assurance Division	CO	Eric U. Labre	Senior Education Program Specialist
		CO	Maria Leonor M. Barraquias	Senior Education Program Specialist
		RO II	Laila A. Taguinod	Chief Education Supervisor
		SDO Cagayan Province	Romel L. Libang	Chief Education Supervisor
Bureau of Human Resource and Organizational Development	Employee Welfare Division	CO	Margery Latosa	Administrative Officer IV
		SDO General Santos City	Lizette May Isabel Dioso	Administrative Officer V
	Human Resource Development Division	CO	Paula Manas	Project Development Officer III
		CO	Lyka Nichollaine Lacia	Project Development Officer III
		RO I	Dinah Bonao	Chief Education Supervisor
		SDO Dagupan City	Mitchellene Rivo	Senior Education Program Specialist
	Organization Effectiveness Division	CO	Adolfo Nisperos Jr.	Administrative Officer V
		RO II	Jerry B. Sario, Jr.	Chief Education Supervisor
	School Effectiveness Division	CO	Noverose Dadole	Statistician III
		CO	Marian Efono	Project Development Officer III
		RO XII	Lita F. Base	Education Program Supervisor
		SDO Iligan City	Celso C. Afable Jr	Administrative Officer V



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Planning Service	Policy Research and Development Division	CO	Marie Christ M. Apit-Pangilinan	Senior Education Program Specialist
		RO NCR	Lilia A. Ricero	Education Program Supervisor
		RO NCR	Warren A. Ramos	Chief Education Supervisor
		SDO Makati City	Raynan Marcelo	Senior Education Program Specialist
	Planning and Programming Division	RO VIII	Mark Lito B. Gallano	Planning Officer III
		SDO Cebu	Angelo V. Alcaraz	Planning Officer III
		SDO Naga (Cebu)	Ada G. Dayondon	Planning Officer III
	Education Management Information System Division	RO XIII	Caroline L. Guerta	Education Program Supervisor
		SDO Surigao City	Paul P. Ajos	Planning Officer III
	Project Management Service	Project Development Division	RO VIII	Berna J. Ysulan
SDO Negros Oriental			Karla P. Antonio	Senior Education Program Specialist
Project Management Division		CO	Erwin R. Yumping	Project Development Officer V
Finance Service	Accounting Division	CO	Cholita F. Tiong	Accountant IV
		RO IV-B	Eloisa Jane Fodulla	Accountant II
		RO XI	Eleanor G. Pardillo	Accountant III
		SDO Negros Occidental	Emma Grace M. Nacional	Accountant III
		SDO Tuguegarao City	Mariel A. Cammayo	Accountant III
		RO XI	Katherine Datoy	Supervising Administrative Officer
		SDO Misamis Oriental	Mark Lorren T. Tejano	Administrative Officer V
		Employee Accounts Management Division	RO VI	Ma. Lunie B. Sampani
	SDO Negros Occidental		Emma Grace M. Nacional	Accountant III
	Internal Audit Service	Management Audit Division	CO	Buena B. Wagan



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	Operations Audit Division	CO	Emilio Q. Agamanos Jr.	Internal Auditor V
Procurement Management Service	Procurement Planning and Management Division	CO	Maria Teresa Fulgar	Chief Administrative Officer
		RO NCR	Arlyn J. Cabiten	Senior Education Program Specialist
		SDO Manila	Mary Antonette T Buñag	Senior Education Program Specialist
	Contract Management Division	CO	Christine G. Altea	Administrative Officer V
		RO IX	Ruel A. Saldua	Chief Education Supervisor
		SDO Dipolog City	Zyhrine P. Mayormita	Education Program Supervisor
	BAC Secretariat Division	CO	James Ronald G. Ybiernas	Supervising Administrative Officer
		RO VIII	Rachel R. Cuevas	Education Program Supervisor
National Educators Academy of the Philippines	Professional Development Division	CO	Caroline Anne C. Miranda	Administrative Officer V
		CO	Anna Marie B. San Diego	Senior Education Program Specialist
		RO I	Holden Kirby Valdez	Senior Education Program Specialist
		RO IV-A	Mark Anthony R. Malonzo	Senior Education Program Specialist
		SDO Eastern Samar	Venus Y. Cuesta	Senior Education Program Specialist
	Quality Assurance Division	RO IV-B	Feejay Dimaculangan, PhD	Education Program Supervisor
		RO X	Mary Anthony C. Sieras	Senior Education Program Specialist
Administrative Service	Asset Management Division	RO IX	Mashur L. Abubakar	Administrative Officer V
	Cash Division	SDO Agusan del Norte	Christine I. Ybañez	Cashier II
	Education Facilities Division	RO I	Nixon Gatchalian	Senior Administrative Assistant V



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	General Administrative Services	SDO Naga (Cebu)	Farolito R. Aclan	Administrative Officer V
	Personnel Division	SDO Vigan City	Annaliza Aurellado	Administrative Officer V
	Records Division	CO	Rose Marie D. Moscoso	Administrative Officer V
		SDO Naga City	Cariss DC. Unabia	Accountant III
Public Affairs Service	Communications Division	CO	Beverly G. Berame	Administrative Officer V
		SDO Southern Leyte	Lyna M. Gayas	Senior Education Program Specialist
	Publications Division	CO	Josefina Mariano	Chief Administrative Officer
Information and Communications Technology Service	Solutions Development Division	CO	Maria Clarisse Ligunas	Information Technology Officer III
		RO NCR	Gerrie Roderic A. Padilla	Information Technology Officer I
		SDO Taguig City	Jose Abisado Jr.	Information Technology Officer I
	Technology Infrastructure Division	RO XIII	Marcelino M. Ahon Jr.	Information Technology Officer
		SDO Butuan	Christopher John T. Mortal	Information Technology Officer
	User Support Division	CO	Encarnacion T. Escuardo	Information Technology Officer III
Other offices	Literacy Coordinating Council Secretariat	CO	Enrico V. Mendoza	Project Development Officer V
		CO	Czarina DC. Abellonar	Project Development Officer III
		RO NCR	Charito A. Villanueva	Education Program Supervisor
		SDO Pasay City	Edna P. Madrid	Education Program Supervisor
	Teacher Education Council Secretariat	CO	Jem Beryline Bualat	Technical Assistant II
		RO IV-A	Luz E. Osmeña	Chief Education Supervisor
		SDO Batangas	Evelyn De Sagun	Senior Education Program Specialist



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	International Cooperation Office	RO X	Ramon Abrera	Education Program Supervisor
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Members of the Secretariat (BHROD- Human Resource Development Division)

1. Cecille A. Anyayahan
2. Erika Marie E. Daza
3. Lyka Nichollaine T. Lacia
4. Cynthia M. Sabando
5. Leonardo G. Bautista Jr.



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ANNEX B

SCHEDULE OF ACTIVITIES

1. TWG Calibration Session, Profiling Session, and Checkpoint Meeting

Platform: MS Teams

Meeting link: to be sent via email

Batch	Strand	Schedule of Activity		
		TWG Calibration Session	Profiling Session	Checkpoint Meeting
1	Finance Group <ul style="list-style-type: none"> Finance Service Internal Audit Service Procurement Management Service 	Wednesday, 16 June 2021 8:30AM – 12:30NN	Monday, 05 July 2021 8:30AM – 12:30NN	Thursday, 08 July 2021 8:30AM – 12:30NN
2	Education, Library and Archival Group <ul style="list-style-type: none"> Bureau of Curriculum Development Bureau of Education Assessment Bureau of Learning Delivery Bureau of Learning Resources School Sports Division Youth Formation Division 	Thursday, 17 June 2021 8:30AM – 12:30NN	Tuesday, 06 July 2021 8:30AM – 12:30NN	Friday, 09 July 2021 8:30AM – 12:30NN
3	Planning Group <ul style="list-style-type: none"> Planning Service Organization Effectiveness Division School Effectiveness Division Project Management Service National Educators Academy of the Philippines Information and Communications Technology Service 	Friday, 18 June 2021 8:30AM – 12:30NN	Monday, 05 July 2021 1:30PM-5:30PM	Thursday, 08 July 2021 1:30PM-5:30PM
4	General Administrative Group <ul style="list-style-type: none"> Administrative Service Public Affair Service 	Monday, 21 June 2021 8:30AM – 12:30NN	Tuesday, 06 July 2021 1:30PM-5:30PM	Friday, 09 July 2021 1:30PM-5:30PM



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	<ul style="list-style-type: none">Literacy Coordinating Council SecretariatExternal Partnership ServiceInternational Cooperation Office			
5	Legal and Judicial Group <ul style="list-style-type: none">Legal Service	Tuesday, 22 June 2021 8:30AM - 12:30NN	Wednesday, 07 July 2021 8:30AM - 12:30NN	Monday, 12 July 2021 8:30AM - 12:30NN
6	Medicine and Health <ul style="list-style-type: none">School Health Division			