



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 6, 2021

OFFICE MEMORANDUM

No. **000306**s. 2021

To: All DepED Regional Office VIII Employees

**USE OF ELECTRONIC LOGBOOK (E-LOG) IN RECORDING THE ATTENDANCE OF
DEPED REGIONAL OFFICE VIII EMPLOYEES**

1. As additional precautionary measure against the spread of the COVID-19, this Office has implemented the use of electronic logbook on **June 11, 2021** and will continue to be effective until further advice.
2. The Personnel Section in coordination with the Information and Communication Technology Unit shall generate the responses of the e-log at the end of the month to be sent to the respective emails of the functional divisions/units/sections as reference in accomplishing the employee's Daily Time Record (DTR).
3. For information and compliance.


MA. GEMMA MERCADO LEDESMA
Regional Director

AD-PS-EDR

