



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 28, 2021

**OFFICE MEMORANDUM**

No. 000296 s. 2021

To: **OIC-Office of the Assistant Regional Director**  
**Functional Division Chiefs**  
**Unit and Section Heads**  
**All Others Concerned**

**REASSIGNMENT OF OFFICE VEHICLE**

1. To ensure availability of service vehicles, the service vehicle assigned to the Office of the Assistant Regional Director shall cease to be of ARD's exclusive use effective July 1, 2021.
2. In view thereof, said vehicle can be used by other RO8 Officials and Employees subject to existing rules and regulations on the use of government vehicles.
3. For information and guidance of all concerned.

  
for **MA. GEMMA MERCADO LEDESMA**  
Regional Director

AD-SAO-EEC

