



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 15, 2021

OFFICE MEMORANDUM

No. **000329** 2021

To: Chief of the Policy, Planning, and Research Division (PPRD)
PPRD Staff
All Others Concerned

POLICY, PLANNING, AND RESEARCH DIVISION (PPRD) PERSONNEL CONFERENCE ON THE PREPARATION OF THE 2022 ANNUAL IMPLEMENTATION PLAN (AIP)

1. The Policy, Planning, and Research Division (PPRD) Personnel shall conduct a Conference on the Preparation of the 2022 Annual Implementation Plan (AIP) on July 28, 2021 at the PPRD Conference Room, DepEd Regional Office VIII, Government Center, Candahug, Palo, Leyte.
2. The activity aims to facilitate the preparation of the 2022 AIP of the PPRD and in preparation for the Regional Office and Schools Divisions' 2022 AIP crafting.
3. The participants to this activity are the PPRD Chief, Education Program Supervisor, Senior Education Program Specialist, Planning Officer III, Education Program Specialist II, Administrative Officer II, Statistician I, and Administrative Assistant I.
4. Since the Office is still following the Skeletal Work Arrangement on the said schedule, the participants who are scheduled to report to the Office shall attend the activity physically on the said scheduled date and venue while those who are on a Work-from-home arrangement may join the activity via Zoom.
5. The expenses for food (lunch and a.m. and p.m. snacks) and other incidental expenses shall be charged against PPRD Funds, subject to the existing accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


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Regional Director

PPRD-TCPJ



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