



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 19, 2021

REGIONAL MEMORANDUM

No. **000391**, s. 2021

ADVISORY RE CONDUCT OF ADDITIONAL ACTIVITIES ON THE COMPETENCY DEVELOPMENT FOR THE DEPED NON-TEACHING POSITIONS AND ADDITIONAL COMPETENCY DICTIONARY REVIEW WORKSHOPS

To: Schools Division Superintendents
Regional Functional Division Chiefs
All Others Concerned

1. Attached is an Advisory dated July 5, 2021 pertaining to the Conduct of Additional Activities on the Competency Development for the DepEd Non-Teaching Positions and Additional Competency Dictionary Review Workshops.
2. Relative thereto, the Schools Division Superintendents and Regional Functional Division Chiefs are hereby directed to advise the identified participants to attend the said activity as scheduled.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Enclosure: Advisory dated 05 July 2021

Reference: Advisory dated 05 July 2021

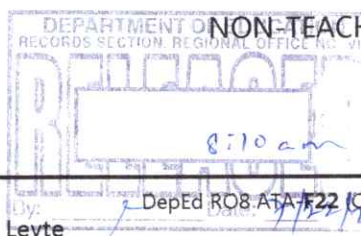
To be indicated in the Perpetual Index
under the following subjects:

ACTIVITIES	ADVISORY	CHANGES
COMPENTENCY DEVELOPMENT		NON-TEACHING PERSONNEL

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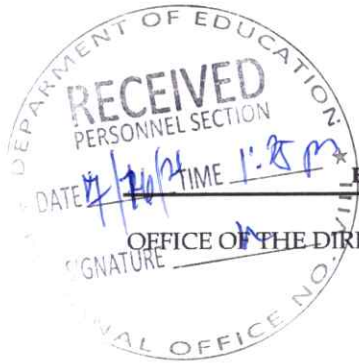


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BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

OFFICE OF THE DIRECTOR

005169



ADVISORY

05 July 2021



With reference to memoranda DM-PHROD-2021-0257 dated 06 April 2021 pertaining to the Conduct of Additional Activities on the Competency Development for the DepEd Non-Teaching Positions and the additional Competency Dictionary Review Workshops to be conducted this month of June 2021, please be guided on the the following changes:

1. List of Office Representatives	Updated list of participants based on the actual participation of the office representatives in the previous review workshops. <i>See Annex A</i>
2. Revised Schedule of Activities	a. Adjusted schedules for the following activities: <ul style="list-style-type: none"> € TWG Calibration Session € Profiling Session € Profiling - Check point Session <i>See Annex B.</i>

Your continued participation and engagement in the next competency development activities for DepEd non-teaching personnel are enjoined.

For information and guidance.


ATTY. ANNE RACHEL C. MIGUEL
Director IV, BHROD and CSSO

HRD gmk
7-13-21



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ANNEX A

LIST OF RESOURCE PERSONS PER BUREAU/SERVICE/OFFICE

Bureau/Service	Office	Governance Level	Name of SMR/Participants	Position
Bureau of Learning Support Services	School Health Division	CO	Mariebianca Cornelia Piatos	Medical Officer IV
		CO	Belinda Beltran	Nutritionist-Dietitian III
		SDO Kidapawan City	Dr. Marybeth Maglinte	Dentist III
		RO VII	Grace B. Espos	Nutritionist Dietitian III
		SDO La Union	Mae Lavern M. Sibayan	Medical Officer III
	School Sports Division	CO	Cesar S. Abalon	Chief Education Program Supervisor
		CO	Marivic Tolitol	Supervising Education Program Specialist
		CO	Lemuel Valles	Project Development Officer III
		RO-NCR	Dr. Crisanto Ecija	Chief Education Program Supervisor
		RO-XIII	BERNARD C. ABELLANA	Education Program Supervisor
		SDO Pasig City	Dr. Norlyn Conde	Education Program Supervisor
	Youth Formation Division	CO	Clarence S. Canton	Guidance Services Specialist II
		CO	Gina B. Rullamas	Project Development Officer III
		RO-NCR	Leah N. Bautista	Education Program Supervisor
		SDO Calbayog City	Sharon D. Balza	Education Program Specialist II
	Legal Service	Investigation Division	CO	Atty. Cornelio A. Pacala
CO			Atty. Leomar Ladonga	Attorney III
RO IX			Cliff-Cyril A. Magallanes	Attorney IV
RO V			Domilyn G. Silerio	Attorney IV
RO CAR			Janelle S. Dogao	Special Investigator III
SDO Naga (Cebu)			Farolito R. Aclan	Administrative Officer V
SDO Camarines Sur			Kate P. Flores	Attorney III
Legal Division		CO	Atty. Sheena Rima	Attorney III
		RO IV-A	Atty. Jocelyn B. Buclig	Attorney IV
		SDO Sta. Rosa City	Atty. Carlo June C. Tibayan	Attorney III
		SDO Tagbilaran City	Aquilino T. Milar	Administrative Officer V/Legal Officer
		CO	Jona Kristen M. Valdez	Senior Education Program Specialist
		CO	Glenne D. Delos Trinos	Senior Education Program Specialist



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		RO-NCR	Bernadette Daran	Education Program Supervisor	
		SDO Ormoc City	Ritchel P. Capillanes	Senior Education Program Specialist	
		SDO Legazpi City	Portia P. Encisa	Education Program Supervisor	
	Special Curricular Programs Division		CO	Maritel T. Bacsa	Supervising Education Program Specialist
			CO	Tina Amor V. Buhat	Senior Education Program Specialist
			SDO Binan City	Gertrude A. Anunciacion	Education Program Supervisor
			SDO Dipolog City	Amelinda D. Montero	Chief Education Supervisor
SDO Kidapawan City			Eliezer B. Elman	Education Program Supervisor	
Bureau of Education Assessment	Education Assessment Division	CO	Danilyn Joy L. Pangilinan	Supervising Education Program Specialist	
		RO IV-B	Wendell I. Formalejo, PhD	Chief Education Supervisor	
		SDO Oriental Mindoro	Rodel S. Magnaye	Chief Education Supervisor	
	Education Research Division	CO	Armida R. Celeste	Senior Education Program Specialist	
		RO I	Cecilia Rosido	Chief Education Supervisor	
		SDO Pangasinan 1	Joefrey A. Gamata	Senior Education Program Specialist	
Bureau of Learning Delivery	Teaching and Learning Division	CO	Rosalie E. Bongon	Supervising Education Program Specialist	
		RO IVB	Dalisay J. Laquiores	Senior Education Program Specialist	
		SDO Calbayog City	Renato S. Cagomoc	Chief Education Supervisor	
	Student Inclusion Division	CO	Vic Emerson C. Danao	Supervising Education Program Specialist	
		RO XII	Ismael N. Ngitngit Jr.	Project Development Officer IV	
		RO X	Mala Epra B. Magnaong	Chief Education Supervisor	
		SDO Iligan City	Myra A. Ambalong	Education Program Supervisor	
Alternative Learning System Program - Task Force	Alternative Learning System Program - Task Force	CO	Renato A. San Juan Jr.	Supervising Education Program Specialist	
		RO V	Ricardo Tejeresas	Education Program Supervisor / ALS Focal Person	
		SDO Kidapawan City	Zenon B. Daquio	Public Schools District Supervisor	



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		SDO Palawan	Margielyn E. Tomanggong	Senior Education Program Specialist
Bureau of Learning Resources	Learning Resources Production Division	CO	Maria Theresa L. Tan	Project Development Officer III
		CO	Marietta C. Publico	SEPS
		CO	Jaymar N. Arioja	Science Research Technician IV
		CO	Marvin S. Maquilas	Senior Science Research Specialist
		RO NCR	Dennis M. Mendoza	Education Program Supervisor
		SDO Pasay City	Normina B. Hadji Yunnos	Education Program Supervisor
	Learning Resources Quality Assurance Division	CO	Eric U. Labre	Senior Education Program Specialist
		CO	Maria Leonor M. Barraquias	Senior Education Program Specialist
		RO II	Laila A. Taguinod	Chief Education Supervisor
		SDO Cagayan Province	Romel L. Libang	Chief Education Supervisor
Bureau of Human Resource and Organizational Development	Employee Welfare Division	CO	Margery Latosa	Administrative Officer IV
		SDO General Santos City	Lizette May Isabel Dioso	Administrative Officer V
	Human Resource Development Division	CO	Paula Manas	Project Development Officer III
		CO	Lyka Nichollaine Lacia	Project Development Officer III
		RO I	Dinah Bonao	Chief Education Supervisor
		RO VII	Ameelyn R. Coca	Project Development Officer III
		SDO Dagupan City	Mitchellene Rivo	Senior Education Program Specialist
		SDO Legazpi City	Maria Solidad P. Nuyles	Senior Education Program Specialist
		SDO Angeles City	Arcely G. Garcia	Senior Education Program Specialist
		Organization Effectiveness Division	CO	Adolfo Nisperos Jr.
	RO II		Jerry B. Sario, Jr.	Chief Education Supervisor
	School Effectiveness Division	CO	Noverose Dadole	Statistician III
		CO	Marian Efondo	Project Development Officer III
		RO XII	Lita F. Base	Education Program Supervisor
		SDO Iligan City	Celso C. Afable Jr	Administrative Officer V
		SDO Kidapawan City	Marissa T. Bernaldez	Education Program Supervisor



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	Personnel Division	SDO Kidapawan City	Johannah D. Bantas	Administrative Officer V
		SDO Vigan City	Annaliza Aurellado	Administrative Officer V
		RO VI	Romeo S. Sanchez Jr.	Administrative Officer V
		SDO Kidapawan City	Juvy Lyn L. Mangibunong	Administrative Officer IV
Planning Service	Policy Research and Development Division	CO	Marie Christ M. Apit-Pangilinan	Senior Education Program Specialist
		RO NCR	Lilia A. Ricero	Education Program Supervisor
		RO NCR	Warren A. Ramos	Chief Education Supervisor
		SDO Makati City	Raynan Marcelo	Senior Education Program Specialist
		SDO Kidapawan City	Cherrie Anne M. Galanto	Planning Officer III
		SDO Baguio City	Olivia O. Gomez	Planning Officer III
		SDO Lapu-Lapu City	Maria Mitze B. Zagales	Senior Education Program Specialist
	Planning and Programming Division	CO	Edwin E. Calubag	Project Development Officer IV
		RO I	Leah L. Olua	Education Program Supervisor
		RO VIII	Mark Lito B. Gallano	Planning Officer III
		SDO San Carlos City	Renante M. Camara	Senior Education Program Specialist
		SDO Naga (Cebu)	Ada G. Dayondon	Planning Officer III
	Education Management Information System Division	RO XIII	Caroline L. Guerta	Education Program Supervisor
		SDO Surigao City	Paul P. Ajos	Planning Officer III
		SDO Kidapawan City	Gina Fe B. Patinio	Education Program Supervisor
Project Management Service	Project Development Division	RO VIII	Berna J. Ysulan	Project Development Officer IV
		SDO Negros Oriental	Karla P. Antonio	Senior Education Program Specialist
		SDO Santiago City	Marfil A. Dulay	Project Development Officer III
	Project Management Division	CO	Erwin R. Yumping	Project Development Officer V
		SDO Alaminos City	Arturo Viray	Chief Education Supervisor
Finance Service	Accounting Division	CO	Cholita F. Tiong	Accountant IV
		RO IV-B	Eloisa Jane Fodulla	Accountant II
		RO XI	Eleanor G. Pardillo	Accountant III
		SDO Negros Occidental	Emma Grace M. Nacional	Accountant III



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		SDO Tuguegarao City	Maribel A. Cammayo	Accountant III	
		SDO Davao City	Armando D. Dalisay Jr.	Accountant III	
		SDO Palawan	Chita D. Umali	Accountant III	
	Budget Division	CO		Ma. Belen Demonteverde	Administrative Officer V
				Rosario Cokiangco	Administrative Officer V
			RO XI	Katherine Datoy	Supervising Administrative Officer
		SDO Misamis Oriental		Mark Lorren T. Tejano	Administrative Officer V
			RO IVB	Nerissa G. Mallari	Administrative Officer V
Employee Accounts Management Division	RO VI	Ma. Lunie B. Sampani	Supervising Administrative Officer		
	RO VI	Jhona Lyda A. Sitchon	Administrative Officer V		
Internal Audit Service	Management Audit Division	CO	Buena B. Wagan	Internal Auditor V	
	Operations Audit Division	CO	Emilio Q. Agamanos Jr.	Internal Auditor V	
Procurement Management Service	Procurement Planning and Management Division	CO	Maria Teresa Fulgar	Chief Administrative Officer	
		RO NCR	Arlyn J. Cabiten	Senior Education Program Specialist	
		SDO Manila	Mary Antonette T Buñag	Senior Education Program Specialist	
	Contract Management Division	CO	Christine G. Altea	Administrative Officer V	
		RO IX	Ruel A. Saldua	Chief Education Supervisor	
		SDO Dipolog City	Zyhrine P. Mayormita	Education Program Supervisor	
		SDO Mati City	Jeremias C. Ceniza	Education Program Supervisor	
	BAC Secretariat Division	RO VIII	Rachel R. Cuevas	Education Program Supervisor	
		SDO Kidapawan City	Ronela S. Molina	Education Program Supervisor	
SDO Tacloban City		Atty. Maria Socorro T. Pancipanci	Attorney III		
National Educators Academy of the Philippines	Professional Development Division	CO	Anna Marie B. San Diego	Senior Education Program Specialist	



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		RO I	Holden Kirby Valdez	Senior Education Program Specialist
		RO IV-A	Mark Anthony R. Malonzo	Senior Education Program Specialist
		SDO Eastern Samar	Venus Y. Cuesta	Senior Education Program Specialist
	Quality Assurance Division	RO IV-B	Feejay Dimaculangan, PhD	Education Program Supervisor
		RO X	Mary Anthony C. Sieras	Senior Education Program Specialist
		RO X	Laurencia O. Llagas	Education Program Supervisor
		SDO Malaybalay City	Woodrow Wilson B. Merida	Senior Education Program Specialist
Disaster Risk Reduction and Management Service	Disaster Risk Reduction and Management Service	CO	Paolo R. Aquino	Project Development Officer III
		CO	Lara Jean L. Salaysay	Project Development Officer III
		SDO Roxas City	Maribeth Baldonado	Project Development Officer II
		SDO Muntinlupa City	Eduardo L. Kondo	Project Development Officer III
Administrative Service	Asset Management Division	RO IX	Mashur L. Abubakar	Administrative Officer V
		RO X	Imelda G. Roma	Administrative Officer V
		SDO Valencia City	Khrisna U. Abella	Administrative Officer V
	Cash Division	CO	Sonia R. De Leon	Chief Administrative Officer
		RO IX	Clarissa B. Agravante	Administrative Officer V
		RO XIII	Ma. Jenita B. Guimary	Cashier III
		SDO Agusan del Norte	Christine I. Ybañez	Cashier II
	Education Facilities Division	RO I	Nixon Gatchalian	Senior Administrative Assistant V
		RO NCR	Nehru Rainier Sarmiento	Engineer IV
		CO	Edna P. Bolima	Project Development Officer III
		RO IX	Grete Benedict C. Concepcion	Administrative Officer V
		SDO Alaminos City	Rosalie R. Sarmiento	Administrative Officer V
	General Administrative Services	CO	Florentino M. Barte	Chief Administrative Officer
		RO VIII	Elizabeth Caboboy	Supervising Administrative Officer



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		SDO Naga (Cebu)	Farolito R. Aclan	Administrative Officer V
		SDO Tabaco City	Ma. Terese D. Boyon	Administrative Officer V
		SDO Davao City	Gerard S. Pil	Administrative Officer V
		SDO Cagayan de Oro City	*Risa Bea Socorro M. Borres	Administrative Officer V
	Records Division	CO	Rose Marie D. Moscoso	Administrative Officer V
		SDO Naga City	Cariss DC. Unabia	Accountant III
Public Affairs Service	Communications Division	CO	Beverly G. Berame	Administrative Officer V
		RO V	Mayflor Marie Jumamil	Administrative Officer V
		SDO Southern Leyte	Lyna M. Gayas	Senior Education Program Specialist
		SDO Southern Leyte	Jovena L. Amac	Senior Education Program Specialist
	Publications Division	CO	Josefina Mariano	Chief Administrative Officer
Information and Communications Technology Service	Solutions Development Division	CO	Maria Clarisse Ligunas	Information Technology Officer III
		RO NCR	Gerrie Roderic A. Padilla	Information Technology Officer I
		SDO Taguig City	Jose Abisado Jr.	Information Technology Officer I
	Technology Infrastructure Division	RO XIII	Marcelino M. Ahon Jr.	Information Technology Officer
		RO CAR	Jumar B. Yago-an	Information Technology Officer II
		SDO Butuan	Christopher John T. Mortal	Information Technology Officer
	User Support Division	CO	Encarnacion T. Escuardo	Information Technology Officer III
		SDO Kidapawan City	Manuel Philip M. Caoile Jr.	Information Technology Officer I
Other offices	Literacy Coordinating Council Secretariat	CO	Enrico V. Mendoza	Project Development Officer V
		CO	Czarina DC. Abellonar	Project Development Officer III
		RO NCR	Charito A. Villanueva	Education Program Supervisor
		SDO Pasay City	Edna P. Madrid	Education Program Supervisor
	Teacher Education Council Secretariat	CO	Jem Beryline Bualat	Technical Assistant II
		RO IV-A	Luz E. Osmeña	Chief Education Supervisor
		SDO Batangas	Evelyn De Sagun	Senior Education Program Specialist
	International Cooperation Office	RO X	Ramon Abrera	Education Program Supervisor
	External Partnerships Service	CO	Rolly V. Soriano	Project Development Officer IV
		RO VI	*Ma. Lira Cynthia B. Quejada	Project Development Officer IV



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		SDO Iloilo City	*Concillo Bonilla	Education Program Supervisor
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Members of the Secretariat (BHROD- Human Resource Development Division)

1. Cecille A. Anyayahan
2. Erika Marie E. Daza
3. Lyka Nichollaine T. Lacia
4. Cynthia M. Sabando
5. Leonardo G. Bautista Jr.



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ANNEX B

SCHEDULE OF ACTIVITIES

1. TWG Calibration Session, Profiling Session, and Checkpoint Meeting

Platform: MS Teams

Meeting link: to be sent via email

Batch	Strand	Schedule of Activity		
		TWG Calibration Session	Profiling Session	Checkpoint Meeting
1	Finance Group ☞ Finance Service ☞ Internal Audit Service ☞ Procurement Management Service	Monday, 19 July 2021 8:30AM - 12:30NN	Tuesday, 03 August 2021 8:30AM-12:30NN	Friday, 06 August 2021 8:30AM-12:30NN
2	Education, Library and Archival Group ☞ Bureau of Curriculum Development ☞ Bureau of Education Assessment ☞ Bureau of Learning Delivery ☞ Bureau of Learning Resources ☞ Bureau of Learning Support Services- School Sports Division ☞ Bureau of Learning Support Services- Youth Formation Division	Tuesday, 20 July 2021 8:30AM - 12:30NN	Wednesday, 04 August 2021 8:30AM -12:30NN	Monday, 09 August 2021 8:30AM-12:30NN
3	Planning Group ☞ Planning Service ☞ Organization Effectiveness Division ☞ School Effectiveness Division ☞ Project Management Service ☞ National Educators Academy of the Philippines ☞ Information and Communications Technology Service ☞ Disaster Risk Reduction and Management Saervice	Wednesday, 21 July 2021 8:30AM - 12:30NN	Tuesday, 03 August 2021 1:30PM-5:30PM	Friday, 06 August 2021 1:30PM-5:30PM



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4	General Administrative Group € Administrative Service € Public Affair Service € Human Resource Development Division € Employee Welfare Division € Literacy Coordinating Council Secretariat € Teacher Education Council Secretariat € External Partnership Service € International Cooperation Office	Thursday, 22 July 2021 8:30AM - 12:30NN	Wednesday, 04 August 2021 1:30PM-5:30PM	Monday, 09 August 2021 1:30PM-5:30PM
5	Legal and Judicial Group € Legal Service	Friday, 23 July 2021 8:30AM - 12:30NN	Thursday, 05 August 2021 8:30AM-12:30NN	Tuesday, 10 August 2021 8:30AM-12:30NN
6	Medicine and Health € School Health Division			