



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 5, 2021

OFFICE MEMORANDUM

No. **000370** s. 2021

To: OIC-Assistant Regional Director
Regional Office Division Chiefs
All Others Concerned

3RD QUARTER PLANNING CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (RFACTS)

1. In preparation for the virtual deployment of the Regional Field Technical Assistance Composite Teams (RFACTs) for 3rd quarter of 2021, this Office, through the Field Technical Assistance Division (FTAD), shall conduct the 3rd Quarter Regional Field Technical Assistance Composite Teams Planning Conference cum Workshop on August 17, 2021, 9:00 AM via Google Meet thru the link: meet.google.com/ghc-zotw-mid.
2. The objectives of this activity are to:
 - a. present the analyzed data reported in the 2nd Quarter RMEA;
 - b. craft customized TA Provision Plan;
 - c. craft dashboard of data with gaps; and
 - d. finalize the schedule on the virtual deployment of RFACTs to concerned Schools Division Offices for the 3rd Quarter of this year.
3. The participants to this virtual conference cum workshop are the OIC-Assistant Regional Director, Chiefs of the eight Regional Office Divisions, and the RFACT Members (see attached list).
4. The identified participants are advised to prepare laptops. Attached is the Activity Matrix, for Reference.
5. Expenses incurred relative to this activity such as one meal and two snacks, and materials shall be charged against FTAD Funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

FTAD-GMM



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PARTICIPANTS

Team Leaders	Team Members	Assigned Schools Division	Date
Team 1 Chair: ARD Bebiano I. Sentillas Co-Chair: Dr. Isidro C. Catubig	Dr. Amenia C. Aspa Dr. Alejandra B. Lagumbay Dra. Ma. Elsa N. Gerona Ms. Gladys J. Fabillo Dr. Melvin Chito M. Solis Dr. Ryan R. Tiu Ms. Geraldine M. Mangaliman Dr. Dandy G. Acuin	Ormoc City Maasin City Southern Leyte	August 23, 2021 August 24, 2021 August 25, 2021
TEAM 2 Chair: Dr. Harvie D. Villamor Co-Chair: Ms. Mercedes D. Sarmiento	Dr. Nova P. Jorge Mr. Emmanuel P. Firmo, Jr. Dr. Marlou R. Camposano Ms. Sarah S. Cabaluna Atty. Eleanor C. Calumpiano Dr. Teodorico C. Pelino, Jr. Ms. Fe M. Gerona	Leyte Biliran Tacloban City	August 23, 2021 August 24, 2021 August 25, 2021
TEAM 3 Chair: Dr. Alejandrito L. Yman Co-Chair: Dr. Rosemarie M. Guino	Mr. Alfredo P. Café Dr. Gerardo O. Adtoon Ms. Eva D. Rosales Mr. Gary Jay N. Calipayán Mr. Mark Lito B. Gallano Ms. Maureen Charisse A. Maltos Ms. Rachel R. Cuevas Dr. Rowena T. Vacal	Catbalogan City Calbayog City Samar Northern Samar	August 23, 2021 August 24, 2021 August 25, 2021 August 26, 2021
TEAM 4 Chair: Mr. Cesar P. Verunque Co-Chairs: Ms. Alma E. Suyom Dr. Rita R. Dimakiling	Dr. Reynaldo E. Nayre Mr. Deanrick M. Endriano Dr. Gertrudes L. Mabutin Mr. Sonny S. Tayum Mr. Joy B. Bihag Dr. Jimmy G. Gula Mr. Rodel Rosales	Borongan City Eastern Samar Baybay City	August 23, 2021 August 24, 2021 August 25, 2021



Enclosure to RM No. 370, s. 2021

**3rd QUARTER PLANNING CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE
PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE
TEAMS (RFACTS)**

Activity Matrix
August 17, 2021

Time	Activity	Person In-charge/Facilitator
09:00 a.m.	Opening Activities <ul style="list-style-type: none"> ➤ Preliminaries ➤ Acknowledgement of Participants ➤ Statement of Purpose ➤ Messages 	Dr. Reynaldo E. Nayre Dr. Alejandrino L. Yman Dr. Bebiano I. Sentillas, CESO V Dr. Ma. Gemma Mercado Ledesma
09:30 a.m.	Presentation of Analyzed RMEA Results for Q2 of 2021	Ms. Geraldine M. Mangaliman
10:00 a.m.	Health Break	
10:05 a.m.	Presentation of Issues and Gaps	Ms. Geraldine M. Mangaliman
10:30 a.m.	Issues and Concerns Relative to the Conduct of the Virtual TA Provision and Preparation of TA Reports	Dr. Alejandrino L. Yman
11:00 a.m.	Crafting of RFACTS' TA Provision Plans (RTAPP) and Dashboard of Issues and Gaps of SDOs	RFACTS
12:00 p.m.	Lunch Break	
01:00 p.m.	Continuation on the crafting of RFACTS' TA Provision Plans (RTAPP) and Dashboard of Issues and Gaps for SDOs	RFACTS
02:00 p.m.	Presentation and Critiquing of RTAPP and Dashboard	Dr. Reynaldo E. Nayre
03:30 p.m.	Finalization of the Schedule for the Q3 Virtual RFACT Deployment to SDOs	Dr. Alejandrino L. Yman
04:00 p.m.	Closing Activities <ul style="list-style-type: none"> ➤ Next Steps ➤ Closing Prayer 	Dr. Alejandrino L. Yman

Prepared by:


GERALDINE M. MANGALIMAN
EPS

Noted:


ALEJANDRINO L. YMAN EdD
Chief, FTAD