



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 17, 2021

**OFFICE MEMORANDUM**

No. **000385**, 2021

To: Regional Office Division Chiefs  
All Others Concerned

**ALPHA TESTING OF THE DEVELOPED RESOURCE PACKAGE ON THE PRIORITY  
LEARNING NEEDS OF NON-TEACHING PERSONNEL**

1. This Office, through the Human Resource Development Division (HRDD), shall conduct the Alpha Testing of the Developed Resource Package on the Priority Learning Needs of Non-Teaching Personnel on August 27, 2021 via Online Platform.
2. The activity aims to:
  - a. ensure that the developed resource package meets the quality standards of Learning and Development (L&D) Resource Package Development; and
  - b. enhance the developed resource package.

3. The participants are as follows:

Participants	Functional Division	No of Pax
Technical Staffs	HRDD	5
Representative/s	PPRD	1
	QAD	1
	CLMD	2
	AD	1
Total		10

4. Provision of food for the participants shall be charged to the Organizational and Professional Development for Non-Teaching Personnel (OPDntp) Fund, subject to the usual accounting and auditing rules and regulations.

5. For information and guidance.

  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director

HRDD-CDPA

