



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 9, 2021

**REGIONAL MEMORANDUM**

No. **008425**, s. 2021

**DELIVERY AND INSPECTION OF DRRM IEC MATERIALS (TARPAULINS) TO  
SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents  
Regional DRRM Officer  
Regional Office Inspectorate Team  
Division Supply Officers  
Division DRRM Officers  
All Others Concerned

1. Attached is an official communication from Ideas Associated Solutions on the delivery of procured Disaster Risk Reduction and Management (DRRM) Information Education and Communication (IEC) Materials for Learners and Schools as Zones of Peace (LSZOP) in the form of 4x6 ft. tarpaulins.
2. The delivery period of the said items is stipulated in the attached communication. In order to have timely and easy delivery of items, the Regional Office Inspectorate Team and Regional DRRM Officer/End-User are advised to coordinate with the Division Supply Officer and DRRM Coordinator for the specific date of delivery. Further, all involved personnel mentioned above are requested to be present during the actual delivery and inspection of procured items.
3. All Schools Division Superintendents are enjoined to monitor the delivery and inspection of DRRM IEC materials to their respective Schools Divisions.
4. Expenses of the Regional Team for the said activity shall be charged against their local funds/DRRM Monitoring, Evaluation and Planning (MEP) Funds subject to the usual accounting and auditing procedures.
5. For more queries, Mr. Emmanuel P. Firmo, Jr., the Regional DRRM Officer can be reached at 09052627003 (Globe) and 09463845606 (Smart) or email at [essd.region8@deped.gov.ph](mailto:essd.region8@deped.gov.ph).
6. Immediate and wide dissemination of this Memorandum is desired.

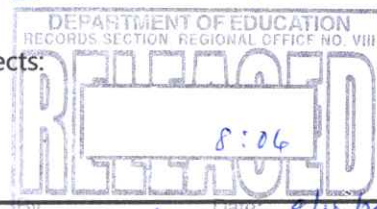
  
**MA. GEMMA MERCADO LEDESMA**  
Regional Director

Enclosures: Letter from Ideas Associated Solution

References: Official Email

To be indicated in the Perpetual Index under the following subjects:

Delivery Inspection DRRM IEC  
ESSD-SPPS-EPF



August 6, 2021

Dir. Ma. Gemma Mercado Ledesma  
DepEd Regional Office VIII  
Gov't. Center, Candahug, Palo, Leyte

Attention:

Mr. Emmanuel P. Firmo, Jr. and DepEd RO VIII Inspectorate Team  
End-User

Dir. Ledesma:

Greetings!

This is relation to the procured item on DRRM IEC Materials in the form of 4x6ft Tarpaulin which our company won the competitive bidding of the said items. In connection to this, we are happy to inform your good Office that the said item is ready for delivery.

In relation to the delivery, we are targeting to deliver the items to the target Schools Division Offices on August 10-15, 2021. We are also asking for your favorable response to our request that the end user and the inspectorate team to accompany us in order to have a timely and easy delivery of items to the target recipients.

For more queries, you may contact the undersigned through these numbers: 0922-8068675, 0927-7239185 or email at [butch\\_cabriga@yahoo.com](mailto:butch_cabriga@yahoo.com).

Hoping for your immediate and favorable action on this matter.

Thank you so much and more power!

Sincerely,

Butch  Cabriga  
Supplier/ Ideas Associated Solutions