



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 20, 2021

REGIONAL MEMORANDUM

No. **003/78**, s. 2021

DATA ON GUIDANCE COUNSELORS

To: Schools Division Superintendents
All Others Concerned

1. Attached is an email from the Organizational Effectiveness Division, Bureau of Human Resource and Organizational Development Division, DepEd Central Office with a copy of the Memorandum DM-PFO-2018-0211 dated 06 February 2018 with the subject **Request for Data on Guidance Counselors**.
2. Relative thereto, all Schools Division Superintendents are requested to submit an updated inventory of all Guidance and Counseling items using the attached templates on or before **August 23, 2021**.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MA. GEMMA MERCADO LEDESMA
Regional Director

Enclosure: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

GUIDANCE COUNSELOR
INVENTORY
UPDATE



AD-PS-EDR





EVA ROSALES <eva.rosales002@deped.gov.ph>

Fwd: REQUEST FOR UPDATED DATA ON GUIDANCE COUNSELORS

8 messages

Organization Effectiveness Division <bhrod.oed@deped.gov.ph>
To: EVA ROSALES <eva.rosales002@deped.gov.ph>

Tue, Aug 17, 2021 at 11:29 AM

Good morning Mam. As requested and for your reference. Thank you.

warm regards,

Joel

----- Forwarded message -----

From: **Organization Effectiveness Division** <bhrod.oed@deped.gov.ph>

Date: Fri, Aug 13, 2021 at 4:57 PM

Subject: REQUEST FOR UPDATED DATA ON GUIDANCE COUNSELORS

To: DepEd I Ilocos Region <region1@deped.gov.ph>, DepEd II Cagayan Valley <region2@deped.gov.ph>, DepEd Cordillera Administrative Region <car@deped.gov.ph>, Department of Education Regional Office III <region3@deped.gov.ph>, DepEd Region IV-A CALABARZON <region4a@deped.gov.ph>, <region4b@deped.gov.ph>, DepEd V Bicol Region <region5@deped.gov.ph>, DepEd VI Western Visayas <region6@deped.gov.ph>, DepEd Region VII Central Visayas <region7@deped.gov.ph>, DepEd VIII Eastern Visayas <region8@deped.gov.ph>, DepEd RO-IX ZamPen <region9@deped.gov.ph>, Department of Education Region 10 <region10@deped.gov.ph>, DepEd XI Davao Region <region11@deped.gov.ph>, DepEd XII Soccsksargen <region12@deped.gov.ph>, Cc: DepEd Region XIII CARAGA <caraga@deped.gov.ph>, DepEd National Capital Region <ncr@deped.gov.ph>

Dear RO and SDO HRMO Colleagues:

Hope this email finds you well.

This pertains to DepEd's request to the Department of Budget & Management for the reclassification of all incumbent Registered Guidance Counselors (RGC) holding Guidance Counselor or Guidance Coordinator positions as of this date.

Relative to this, may we request for an updated inventory of all Guidance and Counseling items in your jurisdiction. This is just an update of the submission of field offices based on the Memorandum DM PFO-2018-0211 dated February 6, 2018 signed by then Undersecretary Jesus LR Mateo. *(Please see attached)*.

The RGC database inventory shall also be utilized to determine strategic interventions or programs needed by DepEd such as capacity building and career development among others. These would strengthen the promotion and delivery of mental health services in basic education through the hiring and deployment of mental health professionals as articulated in the "Basic Education Mental Health and Well-Being Promotion Act" which is pending in the Congress.

Finally, please ensure completeness and accuracy of the following spreadsheet templates below based on the attached memo:

Annex A : Inventory of Plantilla Items on the Guidance and Counselling Group;

Annex B : Inventory of Licensed Guidance Counselors in DepEd;

Annex C : SDO Summary Figures in the Guidance and Counselling Group;

Annex D : Regional Summary of Figures in the Guidance and Counselling Group; and

Annex E : Issues and Concerns Related to the Guidance and Counselor Positions.

Kindly send the regional consolidated softcopies of excel and signed pdf file to bhrod.oed@deped.gov.ph on or before August 20, 2021.



Republic of the Philippines
Department of Education


006157

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary



MEMORANDUM
DM-PFO-2018-0211

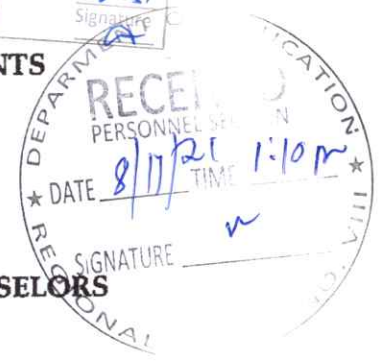
TO: ALL REGIONAL DIRECTORS
 ALL SCHOOLS DIVISIONS SUPERINTENDENTS

FROM: 
 JESUS L.R. MATEO
 Undersecretary

SUBJECT: REQUEST FOR DATA ON GUIDANCE COUNSELORS

DATE: 06 February 2018

8-16-21-3:00
 8-16-21-5:00



The Department of Education recognizes the vital role of the Guidance and Counseling personnel in ensuring that all students in public schools are able to avail of guidance services and programs.

However, the existing salary structure of the Guidance and Counselling positions is not commensurate with the high qualification standards for Guidance Counselors required by RA 9258 s.2004: *An Act of Professionalizing the Practice of Guidance and Counseling*. Hence, the Department of Education is currently reviewing the status and the salary structure of the guidance services groups.

Given this, all DepEd regions are requested to submit an inventory of all Guidance and Counselling items following the attached templates:

- *Annex A: Inventory of Plantilla Items on the Guidance and Counselling Group;*
- *Annex B: Inventory of Licensed Guidance Counselors in DepEd;*
- *Annex C: SDO Summary Figures in the Guidance and Counselling Group*
- *Annex D: Regional Summary of Figures in the Guidance and Counselling Group;*
- *Annex E: Issues and Concerns Related to the Guidance Counselor Positions.*

HRDD/Fudolig



ORDO
 8-16-21

Kindly send a hardcopy to the Bureau of Human Resource and Organizational Development – Human Resources and Development Division (BHROD-HRDD) at 4F Mabini Bldg., DepEd Central Office, Meralco Ave., Pasig City, and email a softcopy to bhrod.hrdd@deped.gov.ph on or before March 2, 2018.

For queries or clarifications, please contact Ms. Millie Jane Fudolig of BHROD-HRDD, at telephone number 02-4706630 or via email at millie.fudolig@deped.gov.ph.

Please be guided accordingly. Thank you very much.

Annex B (to be filled out by the SDO)
Soft copies of the templates are available at <http://bit.ly/2BT8R1M>

**Inventory of Licensed Guidance Counselors in DepEd
Schools Division Office of _____**

SDO	Position Title	Item Number	Salary Grade	Filled	Unfilled	Step Increment	Name of Incumbent	Date Appointed	Actual Work Station	Latest Date of License Registration

Prepared by

SIGNATURE OVER PRINTED NAME

Position

Certified True and Correct

SIGNATURE OVER PRINTED NAME

Superintendent

Annex A (to be filled out by the SDO)
 Soft copies of the templates are available at <http://bit.ly/2B18R1M>

Inventory of Plantilla Items on the Guidance and Counselling Group
Schools Division Office of _____

SDO	Position Title	Item Number	Salary Grade	Filled	Unfilled	Step Increment	Name of Incumbent

Prepared by _____
 SIGNATURE OVER PRINTED NAME
 Position

Certified True and Correct

 SIGNATURE OVER PRINTED NAME
 Superintendent

Annex C (to be filled out by the SDO)

Soft copies of the templates are available at <http://bit.ly/2BT8K1M>

Summary Figures of the Guidance and Counselling Group
Schools Division Office of _____

SDO	Position Title	Salary Grade	No of Filled Items	No of Unfilled Items	Total	No. of Registered Guidance Counselors	No of Non-Registered Guidance Counselors

Prepared by

SIGNATURE OVER PRINTED NAME
Position

Certified True and Correct

SIGNATURE OVER PRINTED NAME

Superintendent

Annex D (to be filled out by the RO)

Soft copies of the templates are available at <http://bit.ly/2BT8R1M>

Summary Figures of the Guidance and Counselling Group
Region _____

Position Title	Salary Grade	No of Filled Items			Total	No of Unfilled Items			Total
		SDO 1	SDO 3	SDO 3		SDO 1	SDO 2	SDO 3	

Prepared by

SIGNATURE OVER PRINTED NAME
Position

Certified True and Correct

SIGNATURE OVER PRINTED NAME
Regional Director

Annex E: Issues and Concerns Related to Guidance Counselor Positions
Soft copies of the templates are available at <http://bit.ly/2BT8R1M>

Issues and Concerns
Region _____

1. What are the responsibilities, projects and services handled by the Guidance Counselors?
2. What are the issues and concerns encountered by the RO/SDO/School in filling up vacant Guidance Counselors/Coordinator positions?
3. In the absence of Guidance Counselors, who performs the functions of providing guidance services to the learners?
4. For the non-registered/licensed Guidance Counselors, what are the challenges encountered in completing the licensure requirements?