



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

INVITATION TO BID

PROCUREMENT FOR THE NEW CONSTRUCTION OF VISITOR'S LOUNGE AND INSTALLATION OF WINDOWS AND SCREEN IN VARIOUS BUILDINGS OF DEPED REGION VIII

1. The Department of Education Regional Office VIII, through the **General Appropriations Act CY 2021** intends to apply the sum of **One Million Nine Hundred Ninety-Nine Thousand Nine Hundred Eighty-Five and 09/100 Pesos Only (₱1,999,985.09)** being the Approved Budget for the Contract (ABC) **corresponding each Lot in the table below, being the approved Budget for the Contract (ABC) to payments under the contract for each Lot.** Bids received in excess of the ABC shall automatically be rejected in accordance with Sec. 31.1 of the Revised IRR of RA 9184 at bid opening.

LOT	DESCRIPTION	CONTRACT DURATION	ABC	PRICE OF BID DOCS
1	New Construction of Visitor's Lounge	30 Calendar Days	₱1,625,897.36	₱5,000.00
2	Installation of Window and Screen in Various Buildings of DepEd Regional Office VIII	30 Calendar Days	₱374,087.73	₱500.00

IMPORTANT NOTE:

1. **Prospective bidder/s shall refer to the Program of Works (POW), and Bill of Quantities (BOQ), as attached for the general requirements of the project.**
2. **The project(s) must be completed within the stipulated period, mentioned above.**
3. **Winning Bidder must coordinate, one (1) day after the award, with the Education Support Services Division (Proponent) to discuss guidelines of the program, and the expectation/s between both parties, Contact No. (053) 832-3036, E-mail Address: essd.region8@deped.gov.ph.**

2. The Department of Education, Regional Office VIII now invites bids for the **PROCUREMENT FOR THE NEW CONSTRUCTION OF VISITOR'S LOUNGE AND INSTALLATION OF WINDOWS AND SCREEN IN VARIOUS BUILDINGS OF DEPED REGION VIII.** Bidders should have completed, within the last Five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital



stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. A complete set of **Bidding Documents may be purchased** from the DepEd Regional Office No. VIII, BAC Secretariat, located at Government Center, Candahug, Palo, Leyte, upon accomplishing a **Bidder's Information Sheet** (downloadable at: bit.ly/DepEd8-BiddersInformationSheet) and payment in cash of a non-refundable fee by interested bidders **in the amount opposite each Lot in the Table in Paragraph 1, to the DepEd Region VIII Cashier**. Only bidders who purchased the Bidding Documents are allowed to submit bids.

Prospective bidders who intend to **purchase the bidding documents through online banking**, deposit may be done through:

PHILIPPINE VETERANS BANK

Account Name: DepEd RO 8

No.	Fund	Account Number
1.	SEMINAR	0025-002137-001

A scanned copy of the deposit slip together with the **accomplished Bidders Information Sheet shall be sent** to the **BAC Secretariat** (bac.region8@deped.gov.ph), and the official payment receipt with the Bid Documents shall be sent to the bidder through email.

Three (3) sets (Original, Copy 1, and Copy 2) **of the technical and financial documents shall be submitted on or before the Opening of Bids** schedule, while the duly signed (per page) **bid documents** (also in three sets) **shall be submitted by the winning bidder**, in hard copies, **on or before** the agreed schedule of the **Post Qualification** activity.

Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

5. The Department of Education, Regional Office VIII will hold a **Pre-Bid Conference** on **September 07, 2021, 10:00 AM** at the **DepEd Regional Office VIII, Candahug, Palo, Leyte**, which shall be open only to all interested parties who have purchased the Bidding Documents.

6. **Bids must be delivered** to the address below, **before 10:00 AM of September 20, 2021**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

Bid opening shall be on **September 20, 2021, 10:00 AM at DepEd Regional Office VIII, Candahug, Palo, Leyte**. *Physical attendance of bidders/representatives during the Pre-Bid Conference/Bid Opening activities shall not be allowed during the COVID-19 pandemic.* Late bids shall not be accepted.

Note: **Participants are informed that the Pre-Bid Conference and Opening of Bids during the COVID-19 Pandemic shall be broadcasted/shared to prospective bidders who wish to attend the said procurement activities online, via Google Meet.** Hence, interested bidders shall provide the BAC Secretariat (bac.region8@deped.gov.ph) their respective **Gmail addresses** at least one (1) day before, so that they can join the procurement videoconference(s).

ACTIVITY	DATE & TIME OF CONDUCT	VENUE
Pre-Bid Conference	September 07, 2021 10:00 AM	DepEd Regional Office VIII, Candahug, Palo, Leyte
Opening of Bids	September 20, 2021 10:00 AM	

7. Only duly authorized representatives are allowed to purchase bidding documents. Letter of Intent, Special Power of Attorney should be dated not later than the date invitation was posted. Certificate of PhilGEPs Registration is required.

8. The Department of Education, Regional Office VIII reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


9. For further information, please refer to:

RACHEL R. CUEVAS
Head, BAC Secretariat
DepEd Regional Office VIII,
Government Center, Candahug, Palo, Leyte
053-888-9349
bac.region8@deped.gov.ph

Prepared by

Concurred:


RACHEL R. CUEVAS
 EPS, Quality Assurance Division
 Head, BAC Secretariat


CESAR P. VERUNQUE
 Chief, Education Support Services Division
 End User/Proponent

Approved:


BEBIANO I. SENTILLAS, CESO V
 OIC, Office of the Assistant Regional Director
 BAC Chairman

