



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 8, 2021

OFFICE MEMORANDUM

No. **000223** 2021

To: Schools Division Superintendent } Division of Baybay City
Regional Office Division Chiefs
Section/Unit Heads
All Others Concerned

**CLOSURE OF UCCP CHRISTIAN PRE- SCHOOL OF BAYBAY, INC.
OF BAYBAY CITY DIVISION WITH SCHOOL ID. NO. 451514**

1. The Department of Education, Regional Office VIII through the Quality Assurance Division (QAD) announces the **CLOSURE** of **UCCP Christian Pre-School of Baybay, INC.**, Baybay City Division, Regional Office VIII with School ID No. **451514**, effective SY. 2021-2022. The closure of the school is through voluntary withdrawal of Permit under section 43 of DepEd Order No. 88, s. 2010 per communication received from Rev. Salvador B. Ugsang Jr., School Chaplain and Administrator and endorsed by the Schools Division Superintendent of Baybay City Division. The said closure is due to financial crisis brought by COVID-19 Pandemic.
2. The Schools Division Superintendent is hereby empowered to facilitate the safekeeping and repository/archive of all the pertinent documents following the guidelines stated in DepEd Order No. 88, s. 2010, Section 154, Custody of Student Records.
3. Immediate dissemination of and strict compliance with this Memorandum are desired.

G. Ledesma
MA. GEMMA MERCADO LEDESMA, CESO IV

Regional Director

QAD-GLA

Enclosure: As stated
Reference: Communication received from Rev. Salvador B. Ugsang Jr.
To be indicated in the Perpetual Index under the following subjects:

Monitoring Evaluation

Planning

School Operation





Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF BAYBAY CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

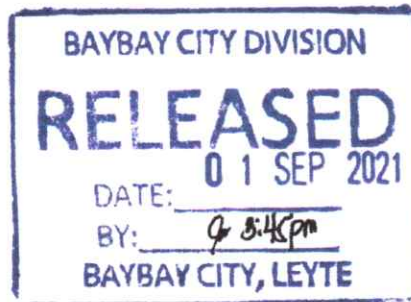
1ST ENDORSEMENT
September 1, 2021

451514

RESPECTFULLY forwarded to **MA. GEMMA MERCADO LEDESMA** CESO V, Director III, Regional Director, Department of Education (DepEd), Region VIII, Candahug, Palo, Leyte thru QAD office the herein LETTER OF INTENT of UCCP Christian Pre-School of Baybay, Inc. with subject 'Closure of School Operations' which is coordinated thru the SMME-SGOD and inviting attention and recommending for a proper action of that responsible office as required.

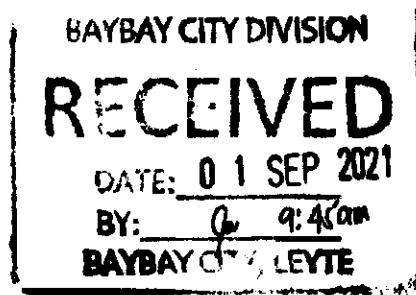
RAUL D. AGBAN, EdD

Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent



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To : MA. GEMMA MERCADO LEDESMA
Regional Director
DepEd-Regional Office VIII
Government Center
Candahug, Palo, Leyte

Thru : RAUL D. AGBAN EdD
OIC-Schools Division Superintendent
DepEd-Baybay City Division
Diversion Rd., Baybay City, Leyte

Re : Letter of Intent

Dear Dr. Agban,

Greetings of Peace and Good Health.

Over a year now, the UCCP Christian Pre-school of Baybay has experienced financial difficulties due to (Covid-19) pandemic and have caused a significant downturn in enrollees from an average of 70 students pre-pandemic to just 17 students last school year. We have tried to explore many options to try to get back to even at least 50% of our pre-Covid19 enrollees, including the online mode of teaching and weekly home visitation. Unfortunately, our efforts have been unsuccessful, and we find that we only had less than 20 potential students for this school year as parents are now preferring to enroll their children to public schools not until we go back to face-to-face classes. Our operation last school year has incurred us great loss financially that we could no longer afford to continue our operation and sustain its other expenses for now.

It is with a heavy heart to inform your good office our intention to temporarily close our school for SY 2021-2022.

Thank you very much and keep safe always.

Respectfully yours,

MARIA ANTONETTE ROSAFREDA B. NARAJOS
SPPB Board Secretary

Noted by:

REV. SALVADOR B. UGSANG JR.
School Chaplain and Administrator