



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 15, 2021

OFFICE MEMORANDUM

No. **009528** s. 2021

To: Assistant Regional Director
Division Chiefs
Sections/Unit Heads
All Others Concerned

**2021 WORKPLACE IMPROVEMENT REVIEW AND REVISION OF QUALITY PROCEDURE
AND MONITORING TOOLS**

1. The Workplace Improvement Team will conduct Review and Revision of Quality Procedure and Monitoring Tool on October 19 and 21, 2021.
2. This activity aims to address issues and concerns raised during the audit of PQR Team, review and revise the quality procedure and monitoring tools based on the suggestions and findings of the WIT members.
3. Meals and snacks will be served to the participants charged to the Administrative Division funds subject to the usual accounting and auditing rules and procedures.
4. For information and guidance.


EVELYN R. FETALVERO, CESO IV
Regional Director

