



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

October 25, 2021

REGIONAL MEMORANDUM

No. **000652**, s. 2021

CONDUCT OF REGIONAL MANAGEMENT COMMITTEE MEETING

To: OIC- Office of the Assistant Regional Director
 Schools Division Superintendents
 Regional Functional Division Chiefs and ORD Unit Heads
 SGOD and CID Chiefs
 All Others Concerned

1. In preparation for the pilot implementation of the limited Face-to-face classes, this Office shall conduct a Regional Management Committee Meeting on October 29, 2021, 8:00 a.m. – 3:00 p.m., to be hosted by Tacloban City Division. The venue will be announced later.
2. The following are the agenda of the Management Committee meeting:
 - a. Updates on the Preparations for Pilot Implementation of limited Face-to-Face classes (SDOs of Calbayog City, Leyte, and Samar Division);
 - b. Status of the Preparations for the Pilot Implementation of Limited Face-to-Face classes and Transitioning New Normal (3 volunteer SDOs)
 - c. Other matters
3. The participants to the said activity are:

Regional Office	1 Regional Director 1 Assistant Regional Director 8 Regional Office Chiefs 3 ORD Unit Heads
Schools Division Office	13 Schools Division Superintendents 14 Assistant Schools Division Superintendents 13 CID Chiefs 13 SGOD Chiefs
TOTAL	66



4. The attendance of the RO/SDO drivers and identified personnel to provide technical support to the activity is also authorized.

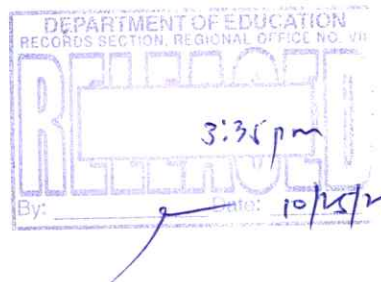
Regional Office	1 PDO 2 (PAU) 1 ORD staff 2 drivers
Schools Division Office	13 drivers 5 staff from Tacloban City Division
TOTAL	22

5. The Schools Division Offices of Calbayog City, Leyte, and Samar will be given 10 minutes to present their Updates on the Preparations of Pilot Implementation of Limited Face-to-Face classes. The three (3) volunteer Schools Division Offices will be given 5 minutes each to report on the preparations for the expansion of Face-to-Face full implementation and Transitioning to New Normal.

6. A registration fee of One thousand two hundred pesos (Php 1,200.00) per participant shall be collected to cover expenses for 1 breakfast, 2 snacks, and a lunch. The registration fee and travel expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director



000652

Enclosure to Regional Memorandum No. _____s. 2021

REGIONAL MANAGEMENT COMMITTEE MEETING PROGRAM
October 25, 2021 | 8:00 a.m.

ACTIVITY	TIME	TOPIC/CONTENT	FACILITATOR
ManCom Proper	8:00 a.m.-8:30 a.m.	Phil. Nat'l. Anthem	c/o SDO of Tacloban City
		Prayer	
		DepEd Region VIII Hymn	
		Acknowledgement of participants	
		Welcome Message	
		Inspirational Message	Evelyn R. Fetalvero, CESO IV Regional Director
Morning Session	8:30 a.m. – 9:00 a.m.	Declaration of quorum and approval of the previous minutes	Bebiano I. Sentillas, CESO V OIC – Assistant Regional Director
		Business arising from the previous minutes of meeting	
Morning Session	9:00a.m.–9:30 a.m.	Updates on the Preparations for Pilot Implementation of limited Face-to-Face classes	Calbayog City Samar Leyte
	9:30 a.m. – 10:00 a.m.	Status of the Preparations for the Expansion of the Implementation of Limited Face-to-Face classes and Transitioning to New Normal	3 volunteer SDOs
	10:00 a.m. – 10:30 a.m.	Other matters/Updates	RO Functional Division Chiefs
	10:30 a.m. – 11:30 a.m.	RD's Time	RD Evelyn R. Fetalvero
	11:30 a.m. – 12:00 nn	Clearing House	
	12:00 nn – 1:00 p.m.	LUNCH BREAK	
Afternoon Session	1:00 p.m. – 3:00 p.m.	PASS Activity	c/o PASS