



Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 8226550
Procuring Entity DEPARTMENT OF EDUCATION - REGION VIII
Title HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR CY 2022-2023 FOR 12 MONTHS (April 2022-March 2023) (EARLY PROCUREMENT ACTIVITY)
Area of Delivery Leyte

Solicitation Number: GSU-IB-JAN-112321	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Public Bidding	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Janitorial Services	Date Published	24/11/2021
Approved Budget for the Contract: PHP 646,269.38	Last Updated / Time	24/11/2021 00:00 AM
Delivery Period: 12 Month/s	Closing Date / Time	14/12/2021 10:00 AM
Client Agency:		
Contact Person: Mikko S Duero Computer Programmer II DepEd Regional Office VIII Government Center Barangay Candahug Palo Leyte Philippines 6501 63-53-8889349 63-53-8322997 bac.region8@deped.gov.ph		

Description

HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR CY 2022-2023 FOR 12 MONTHS (April 2022-March 2023) (EARLY PROCUREMENT ACTIVITY)

QTY UNIT DESCRIPTION ABC PRICE OF BID DOCS
HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR CY 2022-2023 FOR 12 MONTHS (April 2022-March 2023) (P646,269.38 1,000.00)

12 months

REQUIREMENTS FOR AGENCY:

1. Must have the following technical documents:

- 1.1. DOLE Certification of Registration
- 1.2. PhilGeps Registration
- 1.3. DTI Permit/SEC Permit
- 1.4. Business Permit
- 1.5. Tax Clearance
- 1.6. Omnibus Sworn Statement
2. Can provide Utility Workers with uniform and ID
3. Must comply with DOLE Labor Standards on payment of wages and other benefits
4. Requirements for Utility Workers:
 - 4.1. Must be courteous to all;
 - 4.2. Must be helpful;
 - 4.3. Must be respectful;
 - 4.4. Must abide to the Office rules and regulations
 - 4.5. Must be willing to work overtime as requested by the Office

Important Note/s:

Has the contract period of 12 months

This is an Early Procurement pursuant to Section 7.6 of the 2016 revised IRR of RA No. 9184 which states that "to facilitate the immediate implementation of procurement of Goods, Infrastructure Projects or Consulting Services, even pending approval of the General Appropriations Act (GAA), corporate budget or appropriations ordinance, as the case may be, and notwithstanding Section 7.2 hereof, the procuring entity (PE) may undertake the procurement activities short of award. xxx No award of contract shall be made until the GAA, corporate budget or appropriations ordinance, as the case may be, has been approved or enacted" and GPPB Circular No. 16-2019 (Guidelines on the Implementation of Early Procurement Activities).

Winning Bidder(s) must coordinate, one (1) day after issuance of Notice of Award (NOA), with the Administrative Division (Proponent), to discuss guidelines of the program and the expectation/s between both parties, Contact No. (053) 832-3036, E-mail address: admin.region8@deped.gov.ph.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Janitorial Services	HIRING OF LICENSED JANITORIAL AGENCY TO PROVIDE FIVE (5) UTILITY WORKERS FOR CY 2022-2023 FOR 12 MONTHS (April 2022-March 2023)	1	Lot	646,269.38

Pre-bid Conference

Date	Time	Venue
02/12/2021	10:00:00 AM	Pre-Bid Conference and Opening of Bids during the COVID-19 Pandemic shall be shared, via Google Meet.

Created by Mikko S Duero

Date Created 23/11/2021

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