



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 11, 2021

OFFICE MEMORANDUM

No. **000591**, s. 2021

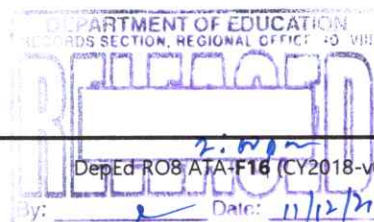
To: Regional Office Division Chiefs
All Others Concerned

CENTRAL OFFICE – REGIONAL OFFICE INTERFACE

1. The Planning Service of DepEd Central Office shall conduct a CO-RO Interface on the 23rd of November 2021. The Interface aims to align and synchronize the Basic Education Development Plan (BEDP) with the plans of the field offices to ensure seamless implementation of the major programs of the Department.
2. More specifically, the interface aims to:
 - a. discuss status and highlights of the FY 2022 major PAPs for alignment with the strategic directions of the Department particularly on the BEDP, regional context and priorities, and compliance to existing planning and costing parameters particularly this COVID-19 pandemic; and
 - b. discuss urgent policy and operational issues in the implementation of PAPs.
3. Participants from the Regional Office are the Regional Director or Assistant Regional Director, Chiefs of PPRD, Finance, CLMD, ESSD, HRDD, QAD and FTAD, NEAP-R8 representative, Planning Officer, and Budget Officer.
4. All identified participants must confirm attendance through the link: **bit.ly/CORORegistration**. The meeting link of the CO-RO Interface is **bit.ly/COROInterface2022Nov23**.
5. Strict compliance with this Memorandum is expected.


EVELYN R. FETALVERO, CESO IV
Regional Director

PPRD-RRD




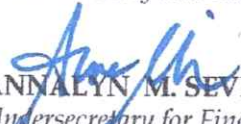


Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY


MEMORANDUM
OUCOS-PS-2021-036

TO : REGIONAL DIRECTORS
HEADS OF FUNCTIONAL DIVISIONS AND UNITS
ALL OTHERS CONCERNED

THROUGH : 
ATTY. NEPOMUCENO A. MALALUAN
Undersecretary and Chief of Staff


ANNALYN M. SEVILLA
Undersecretary for Finance

FROM : 
ROGER B. MASAPOL
Director IV, Planning Service


ARMANDO C. RUIZ
Director IV, Finance Service

SUBJECT : FY 2022 Post-Planning for Regional Offices and Invitation to the
Central Office-Regional Office (CO-RO) Interface

DATE : October 25, 2021

The Department of Education issues this memorandum to guide the Regional Offices on the FY 2022 Post Planning with aim to synchronize, align, and finalize the FY 2022 annual plans and budget. The post planning activity aims to ensure readiness of the Department's programs, projects, and activities that will further expand access to basic learning opportunities and improve its quality, including the relevance of basic education while operating in the pandemic and transitioning to "new normal".

In light of the present health emergency, we reiterate our commitment to continuously provide access to learning, which will help us achieve our targets in the final year of the Philippine Development Plan (PDP) 2017-2022:

Access Indicators

INDICATOR	Baseline Value year	Physical Target					
		2020		2021		2022	
		Orig	Revised <small>80% enrollment</small>	Orig	Revised <small>Baseline (2019)</small>	Orig	Revised <small>2020 targets</small>
Subsector Outcome: Quality, accessible, and liberating basic education for all achieved							
Proportion of school-aged population in basic education (Net Enrollment Rate) (%)							
Kindergarten	63 (2019)	89	50	92	63	95	89
Elementary	94 (2019)	95	74	96	94	97	95
Junior High School	83 (2019)	87	68	89	83	92	87
Senior High School	48 (2019)	64	38	68	48	80	64

Efficiency Indicators

INDICATOR	Baseline Value year	Physical Target					
		2020		2021		2022	
		Orig	Revised	Orig	Revised	Orig	Revised
Subsector Outcome: Quality, accessible, and liberating basic education for all achieved							
Proportion of learners completing levels of education (Completion Rate) (%)							
K to Grade 6	97 (2019)	97	78	97	90	98	95
Grade 7 to Grade 12	77 (2019)	82	65	83	77	84	82

Quality Indicators

INDICATOR	Baseline Value year	Physical Target					
		2020		2021		2022	
		Orig	Revised	Orig	Revised	Orig	Revised
Subsector Outcome: Quality, accessible, and liberating basic education for all achieved							
Proportion of learners achieving at least nearly proficient in the National Achievement Test (NAT) increased (%)							
Grade 6	16 (2018)	26	as is	34	as is	44	as is
Grade 10	34 (2018)	43	as is	52	as is	61	as is
Grade 12	14 (2018)	13	as is	19	as is	28	as is

Likewise, part of our annual national commitment are the **targets set under the Program Expenditure Program (PREXC)** submitted to the Department of Budget and Management. This embodies the major physical targets of the Department in terms of predetermined outcomes and outputs which are directly linked to program delivery.

For reference, attached as **Annex A**, is the FY 2022 Physical Plan based on the FY 2022 National Expenditure Program (NEP) level. A special session on this will be held in the CO-RO Interface with details on the following sections.

THE BASIC EDUCATION DEVELOPMENT PLAN

We are also proud to announce that the Department has its Basic Education Development Plan (BEDP) FY 2022-2030 in its final stage which serves as the blueprint and guide for the respective development and office plans of all governance levels.

In recognition of the Secretary's initiative in ensuring the delivery of accessible quality education, the Basic Education Development Plan (BEDP), as the Department's long-term plan until 2030, will be used as guide for each office. The plan focuses on the following priority areas: 1) pivoting to quality ensuring that all learners attain learning standards attain learning standards in every key stage in K-12 program, 2) expanding access to education for groups in situations of disadvantage

to ensure inclusive and equitable quality service delivery, and 3) modernizing basic education governance that empower learners to be resilient and acquire life skills.

The Central Office is currently finalizing the alignment of all major outputs to be produced to the identified strategies set under the pillars (access, quality, equity, and resiliency) and enabling mechanisms under governance that encompasses all.

CO-RO INTERFACE

The finalized plans for each major program of the Department aligned to the BEDP shall be presented during the CO-RO Interface activity which will be held on **the 23rd of November 2021**. The aim is to align and somehow synchronize with the plans of the field offices to ensure seamless implementation particularly of the major Program/ Activity/Projects (PAPs).

More specifically, the interface activity aims to:

- To discuss status and highlights of the FY 2022 major PAPs for alignment with the Department's strategic directions, particularly on the Basic Education Development Plan (BEDP), regional context and priorities, and compliance to existing planning and costing parameters particularly this COVID-19 pandemic.
- To discuss updates on urgent policy and operational issues in the implementation of PAPs.

This memorandum shall serve as the invitation for the regional offices to the said interface. The following are the expected participants in the activity:

Central Office:

- Portfolio Managers (Undersecretaries and Assistant Secretaries)
- Bureau and Service Directors
- Program Focal Persons

Regional Office

- Regional Director or Assistant Regional Director
- Chief, Policy, Planning, and Research Division (PPRD)
- Chief, Finance Division
- Chief, Curriculum, Learning Management and Development (CLMD)
- Chief, Education Support Services Division (ESSD)
- Chief, Human Resource Development Division (HRDD)
- Chief, Quality Assurance Division (QAD)
- Chief, Field Technical Assistance Division (FTAD)
- NEAP in the Region
- Regional Planning Officer
- Regional Budget Officer

The meeting link, to the CO-RO Interface is shown below:

MS Teams Meeting Link: <https://bit.ly/COROInterface2022Nov23>

As the activity would dwell mostly on policy discussions, all relevant materials will be provided prior to the interface for advance information. The link to the materials and the final program for the activity will be issued separately. In preparation for this, we would like to gather your concerns regarding the implementation of the program in advance to better provide you with an appropriate response and maximize the time for discussion in the CO-RO Interface. Kindly use this link to access the Program Concerns Form:

Google Forms Link: <https://bit.ly/PAPConcernForm>

We would appreciate receiving your submissions in the form on or before **November 16, 2021**. Likewise, we also request you to confirm your attendance through this link:

Registration Form Link: <https://bit.ly/CORORegistration>

MAJOR CONSIDERATIONS FOR FY 2022 POST PLANNING

To support the achievement of our targets for FY 2022 and the goals laid out in BEDP and PREXC, the Department issues the following instructions and information:

A. SCENARIO

The DepEd and Department of Health (DOH) Joint Memorandum Circular no. 01, s. of 2021 entitled "Operational Guidelines on the Implementation of Limited Face to Face Modality" had already been issued last September 27, 2021. Initial list of schools located in "minimal risk" areas based on DOH classification was also established. Further, all levels of governance are expected to prepare an implementation plan or strategy that is well coordinated, synchronized, and with clarity in terms of coordination lines.¹ The list of participating schools and the roles and responsibilities of each governance level in the pilot run of the limited face to face classes as highlighted in the DepEd-DOH JMC is attached as **Annex B**.

For the complete details (eligibility, criteria for safe reopening, among others) regarding the implementation of the limited F2F, the JMC on the **Implementation of the Limited Face to Face Modality** is attached as **Annex C**. Relative to this, DepEd also issued Department Memorandum 071, series of 2021 on the **Preparations for the Pilot Face to Face, Expansion and Transitioning to New Normal** to supplement the DepEd-DOH JMC. The memorandum is also attached as **Annex D**.

Meanwhile, **inter-zonal movement is still highly discouraged** and shall be **subjected to the provisions stipulated under the IATF resolutions and the approval of the head of Office of the governance level** (Regional Director for the Regional Offices; Schools Division Superintendent for School Division Offices).

Conduct of mass gatherings requiring face-to-face interactions such as sports, summits, conferences, and competitions **are highly discouraged** and are **subject to the approval of the next higher governance level head of office** (For National and Regional offices, the Secretary will be the approver; For Schools Division Offices, the Regional Director shall be the approver) and on **Inter-Agency Task Force for Emerging Infectious Diseases (IATF-EID) guidelines**.

¹ DepEd-DOH JMC No.01, s.21, Implementation of the Limited Face to Face Modality

B. PLANNING AND COSTING PARAMETERS

Considering the adoption and possible expansion of the limited F2F, we would also like to share the recommended parameters for blended/limited F2F education for elementary and secondary school (junior high school and senior high school) including class size per modality and grade level.

We also advise the regional and schools division offices to include support mechanisms and activities (such as preparatory workshops, consultation, partnership building, monitoring, etc.) in their respective Work and Financial Plans (WFPs) in case schools within their area are selected for the pilot study.

Currently, the FY 2021 Budget covers the first and second (half) quarters until December 2021. This means that the FY 2022 Budget shall cover the remaining half of the second quarter of SY 2021-2022, and the third and fourth quarters in pure distance learning in some areas, and blended/limited F2F in pilot areas. For planning purposes, SY 2022-2023 school opening is assumed to open on August 22, 2022, to cover the first quarter and half of the second quarter of said SY.

Costing parameters for FY 2022 shall likewise be the same as the previous year wherein communication expenses for participation in virtual official meetings with other offices, oversight, and partner agencies, and other stakeholders may be charged to the overhead expenses of the office subject to further issuance from the Department.

For reference, the recommend parameters for blended/limited F2F education for both elementary and secondary school (junior high school and senior high school) and the planning and costing parameter for allowable expenses is attached as **Annex E**.

C. MINIMUM REQUIREMENTS AND TIMELINES

Initially, we wish to inform you of the following critical timelines for the FY 2022 Plan and Budget Execution of the Department:

Documents	Deadline of Submission
Budget Execution Documents (BEDs) and FARs	On or before November 29, 2021 to DBM
Work and Financial Plan, FY 2022 NEP level*	On or before November 20, 2022
APP Commonly-used Supplies and Expenses	November 2021
Early Procurement Activities (EPA)	After release of FY 2022 NEP
Revised PPMP based on approved GAA	January 10, 2022
Final APP	January 20, 2022

For the submission of Work and Financial Plan FY 2022 NEP level, please ensure the ff:

- The offices should undergo vetting and/or deliberation to seek approval of the fund sharing and the major outputs and activities in the WFP.
- The Expenditure Matrix should be reviewed by PPRD, Finance, and other members of the Planning or Plan Appraisal Team prior to the Director's final signing for alignment with prior regional agreements, prescribed norms, planning and cost parameters, and existing rules and regulations.
- The WFP, with the EM, should be signed by the Regional Director with official transmittal and submitted to ps.ppd@deped.gov.ph

A special session with the regional Policy, Planning, and Research Division (PPRD) and the Quality Assurance Division (QAD) was conducted last October 22 to provide (objective) to ensure that they are assisted in preparing the necessary requirements.

All units are reminded to utilize the Program Management Information System (PMIS) based on DepEd Order No. 11, s. 2021 Guidelines on the Operationalization of Program Management Information System (PMIS). Expenditure Matrices are expected to be finalized and uploaded to the system to produce the Work and Financial Plan for FY 2022 with the FY 2022 NEP as basis. Revisions shall be done if there will be changes from the NEP to the FY 2022 GAB, and the FY 2022 GAA.

D. TECHNICAL ASSISTANCE

For technical assistance and concerns specific to the organization, planning, finance, asset management, procurement, please coordinate with the following offices:

Office	Assistance that can be provided	Contact Details
Planning Service -Planning and Programming Division	Review of Physical Plan, overall process, and other planning concerns	ps.ppd@deped.gov.ph 8633-7216
Finance Service - Budget Division	Cost parameters, amounts, timing of obligation, disbursement, and other finance policies and concerns	fs.bd@deped.gov.ph 8637-4214
Education Program Management Office (EPDU)	Issues needing management decision most particularly program delivery and financial concerns	epdu@deped.gov.ph
Procurement Management Service – Procurement Planning and Management Division	Review of procurement plan and other procurement concerns	procms.ppm@deped.gov.ph 8638-4392
Bids and Awards Committee (BAC) Secretariat	BAC requirements and other related concerns	8633-9343
Administrative Service -Asset Management Division	Review of APP-Commonly Used Supplies and Equipment and other asset management concerns	as.amd@deped.gov.ph 8635-0551
Bureau of Human Resource and Organizational Development – Organizational Effectiveness Division	Review of outputs vis-à-vis Office Mandate; OPCRF	bhrod.oed@deped.gov.ph 8633-5375



For reference and guidance, kindly see the attached documents below:

- Annex A** – FY 2022 Physical Plan (Budget Execution Document 2)
- Annex B** – Initial List of Schools approved for Pilot Face to Face Classes and Roles and Responsibilities of each Governance Level
- Annex C** – DepEd-DOH Joint Memorandum Circular no. 01, s. 21 entitled "Operational Guidelines on the Implementation of Limited Face to Face Modality"
- Annex D** – DepEd Memorandum 071, s. 2021 entitled Preparations for the Pilot Face to Face, Expansion and Transitioning to New Normal
- Annex E** – Scenario, Planning Parameters and Costing Parameters
- Annex F.1** - Financial Budget Monitoring Updates: Flash Report as of September 30, 2021
- Annex F.2**- Financial Budget Monitoring Updates: Sub-ARO Monitoring as of September 30, 2021

Also, materials for the CO-RO Interface including the Memorandum and the annexes may be accessed through this link: <https://bit.ly/FY2022ROPostPlanning>

Thank you and we look forward to your usual support of DepEd's **FY 2022 Post-Planning** activities.