



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

November 12, 2021

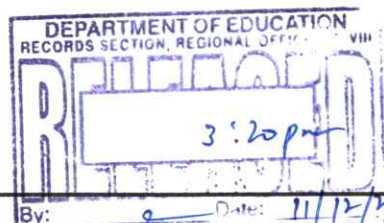
**OFFICE MEMORANDUM**

No. **000592**s. 2021

To: OIC-Assistant Regional Director  
Regional Office Division Chiefs  
All Others Concerned

**4<sup>TH</sup> QUARTER PLANNING CONFERENCE CUM WORKSHOP  
ON TECHNICAL ASSISTANCE PROVISION WITH THE  
REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE TEAMS (RFACTS)**

1. In preparation for the virtual deployment of the Regional Field Technical Assistance Composite Teams (RFACTS) for the 4<sup>th</sup> quarter of 2021, this Office, through the Field Technical Assistance Division (FTAD), shall conduct the 4<sup>th</sup> Quarter Regional Field Technical Assistance Composite Teams Planning Conference cum Workshop on November 24, 2021, 9:00 AM via Google Meet.
2. The objectives of this activity are to:
  - a. present the analyzed data reported in the 3<sup>rd</sup> Quarter RMEA;
  - b. craft customized TA Provision Plan;
  - c. craft dashboard of data with gaps;
  - d. finalize the schedule on the virtual deployment of RFACTS to concerned Schools Division Offices for the 4<sup>th</sup> Quarter of this year; and
  - e. set schedule on the submission of RFACTS' TA Reports.
3. The participants to this virtual conference cum workshop are the OIC-Assistant Regional Director, Chiefs of the eight Regional Office Divisions, and the RFACT Members (see attached list).
4. The identified participants are advised to prepare laptops. Attached is the Activity Matrix, for Reference.
5. Expenses incurred relative to this activity such as one meal and two snacks, and materials shall be charged against FTAD Funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.



**EVELYN R. FETALVERO, CESO IV**  
Regional Director



Attachment to OM No. 000592, s. 2021

**4<sup>TH</sup> QUARTER PLANNING CONFERENCE CUM WORKSHOP ON TECHNICAL ASSISTANCE  
PROVISION WITH THE REGIONAL FIELD TECHNICAL ASSISTANCE COMPOSITE  
TEAMS (RFACTs)**

Activity Matrix  
**November 24, 2021**

Time	Activity	Person In-charge/Facilitator
09:00 a.m.	Opening Activities <ul style="list-style-type: none"> <li>➤ Preliminaries</li> <li>➤ Acknowledgement of Participants</li> <li>➤ Statement of Purpose</li> <li>➤ Messages</li> </ul>	Dr. Reynaldo E. Nayre <i>EPS</i> Mr. Cesar P. Verunque <i>Chief, FTAD</i>  Dr. Bebiano I. Sentillas, CESO V <i>Assistant Regional Director</i>  Dr. Evelyn R. Fetalvero, CESO IV <i>Regional Director</i>
09:30 a.m.	Presentation of Analyzed RMEA Results for Q3 of 2021	Ms. Geraldine M. Mangaliman <i>EPS, TA Focal</i>
10:00 a.m.	Health Break	
10:05 a.m.	Presentation of Issues and Gaps	Ms. Geraldine M. Mangaliman
11:00 a.m.	Crafting of RFACTs' TA Provision Plans (RTAPP) and Dashboard of Issues and Gaps of SDOs	RFACTs
12:00 p.m.	Lunch Break	
01:00 p.m.	Continuation on the crafting of RFACTs' TA Provision Plans (RTAPP) and Dashboard of Issues and Gaps for SDOs	RFACTs
02:00 p.m.	Presentation and Critiquing of RTAPP and Dashboard	Dr. Reynaldo E. Nayre
03:30 p.m.	Finalization of the Schedule for the Q4 Virtual RFACT Deployment to SDOs and Submission of TA Reports	Mr. Cesar P. Verunque
04:00 p.m.	Closing Activities <ul style="list-style-type: none"> <li>➤ Next Steps</li> <li>➤ Closing Prayer</li> </ul>	

Prepared by:

  
**GERALDINE M. MANGALIMAN**  
EPS

Noted:

  
**CESAR P. VERUNQUE**  
Chief, FTAD



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**PARTICIPANTS**

<b>Team Leaders</b>	<b>Team Members</b>	<b>Assigned Schools Division</b>	<b>Date</b>
<b>Team 1</b> <b>Chair:</b> ARD Bebiano I. Sentillas <b>Co-Chair:</b> Dr. Isidro C. Catubig	Dr. Amenia C. Aspa Dr. Alejandra B. Lagumbay Dra. Ma. Elsa N. Gerona Ms. Gladys J. Fabillo Dr. Melvin Chito M. Solis Dr. Ryan R. Tiu Ms. Geraldine M. Mangaliman Dr. Dandy G. Acuin	Ormoc City Southern Leyte Maasin City	Dec. 01, 2021 Dec. 02, 2021 Dec. 03, 2021
<b>TEAM 2</b> <b>Chair:</b> Dr. Harvie D. Villamor <b>Co-Chair:</b> Ms. Mercedes D. Sarmiento	Dr. Nova P. Jorge Mr. Emmanuel P. Firmo, Jr. Dr. Marlou R. Camposano Ms. Sarah S. Cabaluna Atty. Eleanor C. Calumpiano Dr. Teodorico C. Pelino, Jr. Ms. Fe M. Gerona	Leyte Biliran Tacloban City	Dec. 01, 2021 Dec. 02, 2021 Dec. 03, 2021
<b>TEAM 3</b> <b>Chair:</b> Dr. Alejandrino L. Yman <b>Co-Chair:</b> Dr. Rosemarie M. Guino	Mr. Alfredo P. Café Dr. Gerardo O. Adtoon Ms. Eva D. Rosales Mr. Gary Jay N. Calipayan Mr. Mark Lito B. Gallano Ms. Maureen Charisse A. Maltos Ms. Rachel R. Cuevas Dr. Rowena T. Vacal	Samar Calbayog City Catbalogan City Northern Samar	Dec. 01, 2021 Dec. 02, 2021 AM Dec. 02, 2021 PM Dec. 03, 2021
<b>TEAM 4</b> <b>Chair:</b> Mr. Cesar P. Verunque <b>Co-Chairs:</b> Ms. Alma E. Suyom Dr. Rita R. Dimakiling	Dr. Reynaldo E. Nayre Mr. Deanrick M. Endriano Dr. Gertrudes L. Mabutin Mr. Sonny S. Tayum Mr. Joy B. Bihag Dr. Jimmy G. Gula Mr. Rodel Rosales	Borongan City Eastern Samar Baybay City	Dec. 01, 2021 Dec. 02, 2021 Dec. 03, 2021

