



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 3, 2021

REGIONAL MEMORANDUM

No. **003884**, s. 2021

CONDUCT OF VIRTUAL QUARTER 4 FINANCE GROUP CONFERENCE

To: Schools Division Superintendents
All Others Concerned

1. The Finance Group of this Region shall hold its Virtual Quarter 4 Finance Group Conference on November 10-11, 2021 at 8 am-5pm via Google Meet or Zoom. The link shall be posted through the FB Finance Group page a day before the activity.
2. The participants to this activity are the following:
 - a. Division Offices: Division Accountants, Division Budget Officers
SDO Staff in-charge of Accounting Reports/Schedules
 - b. Regional Office: FD Chief, SAO, Accountant III, Budget Officer III, and
selected Finance Division Staff/personnel
3. The following matters shall be discussed:
 - a. AAPSI Updating (CY 2020 and Prior Years)
 - b. Statement of Expenditures Status Update
 - c. Status of Fund Transfers Reconciliation
 - d. Fund Utilization Update
 - e. Other relevant issues and concerns.
4. The Schools Division Superintendents are advised to inform the participants to expect complete and active participation in this activity.
5. The participants are advised to coordinate with the Regional/Division Technology Officers to assist them in this endeavor.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.




EVELYN R. FETALVERO, CESO IV
Regional Director



Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

FINANCE GROUP

VIRTUAL CONFERENCE

FD-GJF