Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 15, 2021

REGIONAL MEMORANDUM
No. [illegible], s. 2021

ORIENTATION-WORKSHOPS ON LEARNING AND DEVELOPMENT SYSTEM

To: Schools Division Superintendents
Regional Office Division Chiefs
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD) shall conduct a series of Orientation-Workshops on Learning and Development (L&D) System for the Personnel Development Committee (PDC) of the thirteen (13) Schools Division Offices (SDOs) via online platform.

2. The series of orientation-workshops aims to enhance the knowledge, skills and attitude on L&D System; craft the Learning and Development Needs Assessment (LDNA) report; prepare the L&D plan and design; and develop resource packages to address the priority learning needs of school leaders and teachers.

3. The Detailed Information of the three (3) Orientation-Workshops is stipulated in Enclosure No. 1 of this memorandum.

4. Expenses for the food relative to the activities shall be charged against MOOE, subject to usual accounting and auditing rules and regulations.

5. For further inquiries, contact Mercedes D. Sarmiento, HRDD Chief through hrdd.region8@deped.gov.ph or telephone number 053-300-4819.

6. Immediate dissemination of and compliance with this Memorandum are desired

EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated
References: 2021 Annual Implementation Plan
To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT DESIGNING PLANNING SYSTEM

HRDD-ABL

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PROJECT LEAD

Enclosure 1: Detailed Information of the Orientation-Workshops

Detailed Information of the Orientation-Workshops

Dates	Title of Activity	Participants
November 17, 2021	Workshop on the Preparation of Learning and Development Needs Assessment (LDNA) Reports for Personnel Development Committee (PDC) of the SDOs (via Online Platform)	**PDC of SDOs** **Chair:** Assistant Schools Division Superintendent **Members:** ✓ SGOD Chief ✓ CID Chief ✓ Administrative Officer V ✓ Representative of School Heads group ✓ Representative of teachers group ✓ Representative of non-teaching group **Secretariat:** HRD SEPS/EPS II
November 29, 2021	Workshop on the Preparation of Learning and Development Plan and Program Design for Personnel Development Committee (PDC) of the SDOs (via Online Platform)	
December 15, 2021	Workshop on Learning and Development Resource Package Development for Personnel Development Committee (PDC) of the SDOs (via Online Platform)	

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Noted by:

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