



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 16, 2021

REGIONAL MEMORANDUM

No. **08-751**, s. 2021

**PLANNING WORKSHOP CUM PROGRAM IMPLEMENTATION REVIEW WITH ALL
DIVISION AND DISTRICT DRRM COORDINATORS**

To: Schools Division Superintendents
All Others Concerned

1. To determine the success and areas for improvement in the implementation of the Disaster Risk Reduction and Management (DRRM) Program in 2021 and fine-tune plans for implementation in 2022, this Region, through the Education Support Services Division, shall conduct a Planning Workshop Cum Program Implementation Review with all Division and District DRRM Coordinators on December 6-7, 2021. The venue will be announced through an Advisory.
2. The objectives of the activity are to fine-tune the Division DRRM Plans and conduct a Program Implementation Review of the DRRM program implementation during this pandemic.
3. The participants to this activity are the ESSD Chief, the SPSS Head, 1 Regional DRRM Coordinator, 1 ESSD Staff, 13 Division DRRM Coordinators, and 1 District DRRM Coordinator from Province Divisions (Biliran, Eastern Samar, Leyte, Northern Samar, Samar, and Southern Leyte).
4. There shall be provision of food and accommodation and necessary training materials, charged to the RO fund covered by OSEC-8-21-0354. The travel expenses and per diem of the participants in attendance to this activity shall be charged to their respective Division MOOE/Local Fund, subject to the usual government rules and accounting regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

PARTNERSHIPS PLANNING PIR
ESSD-SPSS-EAD



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MATRIX OF ACTIVITIES

**PLANNING WORKSHOP CUM PROGRAM IMPLEMENTATION REVIEW WITH ALL
DIVISION AND DISTRICT DRRM COORDINATORS
December 6-7, 2021**

Day 0, December 5	Day 1, December 6	Day 2, December 7
	8:00-8:30 AM Opening Program	8:00-8:15 AM MOL
	8:30-8:45 AM Rationale Workshop Mechanics	8:15-11:00 AM Presentation and Giving of Feedbacks
	8:45-12:00 NN 2021 Program Implementation Review (PIR)	11:00 AM- 12:00 NN Plan Revision and Finalization
		Next Steps and Closing Program
		Clearing House Checking Out
LUNCH BREAK		
1:00-2:00 PM Arrival and Settling Down	1:00-2:00 PM Updates (Guidelines and Policies) on the Implementation of:	
2:00-3:00 PM Registration	<ul style="list-style-type: none"> • School DRRM • Safe Schools Indicators 	
3:00-5:00 PM Preliminary Meeting	2:00-5:00 PM Planning on the Implementation of the DRRM Program for 2022	
DINNER		

Ingress

Check in: December 5, 2021 @ 2 PM
 Registration: December 5, 2021 @ 3:00 PM
 First Meal: December 5, 2021, PM Snacks

Egress

Check out: December 7, 2021
 Last meal: December 7, 2021 Lunch