



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 17, 2021

REGIONAL MEMORANDUM

No. **00756** s. 2021

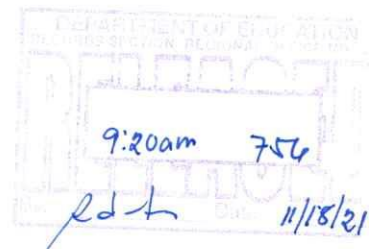
**PARTICIPATION TO THE SEAMEO INNOTECH'S SELF-PACED ONLINE COURSE
"EARLY LITERACY INSTRUCTION FOR K TO 3 TEACHERS"**

To: Schools Division Superintendents
All Others Concerned

1. Relative to the attached DepEd Memorandum DM-OUCI-2021-00530 re: SEAMEO INNOTECH'S Self-Paced Online Course "Early Literacy Instruction for K to 3 Teachers", this Office, through the Curriculum and Learning Management Division (CLMD), requires the concerned participants whose names are listed in the enclosure to attend the said activity on the November 19, 2021 until February 18, 2022.
2. All the concerned Schools Division Offices must facilitate and ascertain the full participation of the identified teachers who are required to register online thru the link: <https://bit.ly/regEGRA>.
3. The participants who render services or attend virtual activities in an official capacity on days that fall on weekends and non-working holidays can avail of the service credits or CTO equivalent to eight (8) hours of service per day, whichever is applicable, as allowed under the existing office and Civil Service Commission policies.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

CLMD-GCM



Enclosure to Regional Memorandum No. _____, s. 2021

**PARTICIPANTS TO THE SEAMEO INNOTECH'S SELF-PACED ONLINE COURSE
" EARLY LITERACY INSTRUCTION FOR Kto3 TEACHERS"**

November 19, 2021 to February 18, 2021

Division	Grade Level	Name	Position	School
Baybay City	3	Glenda Prieto,	T-III	
Biliran	1	Mary Paz B. Garzon	MT-1	Sabang ES
Borongan City	3	Ma.Fatima D. Afable	T-1	Balacdas ES
Calbayog City	2	Ava Maureen Brozas	TEACHER 3	Bagacay IS
	3	Divina c. Omayon	Teacher 3	Tarabucan Central Elem. School
Catbalogan City	2	Michelle C. Matilla	T3	Canhawan ES
E.Samar	2	Josie Lea Barsana	Teacher 3	Naparaan ES
	3	Bonifacio Elipe		Lawaan CES
Leyte	Kinder	Vilma I. Villas	Teacher 3	Mabagon ES
	1	Lloyda L. Retuerto MT-1		San Miguel CS
Maasin City	Kinder	Reynalen D. Arboladora	Teacher 3	Bactul II MGS
	2	Monal Liza O. Tolibas	MT - I	Hinapu Daku ES
	3	Rosalie E. Espina	SPT II	Maasin City SPED Center
N. Samar	2	Hiara Maye I. Notarte	Teacher III	Vigo ES
	3	Caryl Ballicud	, Teacher III	Allen CES
Ormoc City	2	Margenel N. Polistico	T2	Dayhagan ES
	3	Maybelyn B. Paden	MT 1	Bagong Buhay ES
Samar	Kinder	Erika C. Cabras	Teacher 3	Hinabangan CES
	Grade 1	Arlene O. Madronero	T-3	Lipata Elementary School/ Wright -I District
So. Leyte	Kinder	Janice R.Geraldo	MT1	Union ES
	Grade 1	Mae E. Maureal	T3	Flordeliz ES
Tacloban City	Kinder	Gemma L. Pagad	Teacher I	V&G de la Cruz Memorial School
	Grade 1	Liesly G. Macajeto	Teacher III	B. Bulante ES



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND INSTRUCTION

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DEPARTMENT OF EDUCATION
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 NOV 12 2021
 BY: [Signature] TIME: 10:45

MEMORANDUM
DM-CI-2021-530

TO : **REGIONAL DIRECTORS**
 Regions II, III, IV-A, IV-B, V, VI, VIII, IX, X, XI, XII, and CAR, NCR, and CARAGA

FROM : **DIOSDADO M. SAN ANTONIO**
 Undersecretary for Curriculum and Instruction

SUBJECT : **PARTICIPATION IN SEAMEO INNOTECH'S SELF-PACED ONLINE COURSE "EARLY LITERACY INSTRUCTION FOR K TO 3 TEACHERS"**

DATE : **11 November 2021**

As part of its commitment to the Department's Early Literacy Program, the Southeast Asian Minister of Education, Organization, Innovation, and Technology (SEAMEO INNOTECH) developed a self-paced online course entitled "Early Literacy Instruction for K to 3 Teachers" which will officially start on November 19, 2021 until February 18, 2022. This course aims to provide Kindergarten to Grade 3 teachers with quality and readily accessible content to enhance their knowledge and skills to teach literacy to young learners in the Philippines.

Relative thereto, each concerned region shall nominate select K to 3 teachers to participate in the said course. The number of K to 3 teacher-participants per region is listed below:

Region	No. of Pax	Region	No. of Pax
Region II	23	Region IX	23
Region III	23	Region X	23
Region IV-A	24	Region XI	23
Region IV-B	23	Region XII	23
Region V	23	CAR	23
Region VI	23	NCR	300
Region VIII	23	CARAGA	23

Nominated participants are requested to register online thru this link: <https://bit.ly/regEGRA>.

Work-from-home scheme shall be implemented in the conduct of this activity. Participants are also advised to use their laptop and/or smartphone and must have access to a strong internet connection. Attached are the Information Note and Frequently Asked Questions (FAQs) on the course.

For more information and/or clarification, please contact the Flexible Learning Solutions and Instructional Design and Development Units thru Dr. Robbie Macalde, Senior Specialist, at landline no: +632 9247681 to 84 loc 182, mobile no: 0917-254-6724, or email address: robbie@seameo-innotech.org.

For immediate dissemination and compliance.



Frequently Asked Questions

Below are the responses to the Frequently Asked Questions (FAQ) regarding the course:

1. What is SEAMEO INNOTECH?

SEAMEO INNOTECH aids in educational development within and outside the region through training and human resource development, research and evaluation, information and communications technology, and other special programs addressing specific areas of concern in the Southeast Asian educational scenario. It is one of three SEAMEO (www.seameo.org) regional centers hosted by the Government of the Philippines.

The Center is also principally dedicated to identifying common and unique education problems and needs of Southeast Asian countries and developing innovative and technology-based solutions to address these problems.

2. What course is offered for FREE?

SEAMEO INNOTECH will offer the Early Literacy Instruction for K-3 Teachers (or From Kindergarten to Grade 3 beginning teachers/career stage 1) teachers of the Department of Education for Free:

Course Title	Description	Target Participants
Early Literacy Instruction for K-3 Teachers MOOC	This MOOC provides Kindergarten to Grade 3 (K-3) beginning teachers (career stage 1) with quality and readily accessible capacity-building opportunities to enhance their knowledge and skills to teach literacy.	Beginning Teachers (Career Stage 1)

3. When will the course be implemented?

This course is open to all beginning teachers handling K-3 learners. The course will start on November 19, 2021, and will end on February 18, 2022.

4. Where can I get the materials for the course?

All the course materials are uploaded in the course platform termed as IFLEX (INNOTECH Flexible Learning Management System or <https://iflex2.innotech.org>). The IFLEX is a MOODLE-based software application used to administer, track, report, and deliver SEAMEO INNOTECH's flexible learning courses.

5. How will the outputs be graded?

This course is presented in a Massive Open Online Course (MOOC) format. This means that the course is asynchronous and self-paced. At the end of the course, all the Outputs you have submitted. Specifically, the Final Requirements will be reviewed by an assigned Course Assessor.

6. Is there a face-to-face/online orientation before the course begins?

There is no face-to-face or online orientation. You are expected to view the Orientation Powerpoint Presentation and How to Navigate the IFLEX on your own.

- <https://bit.ly/EGRACOURSE>
- [How to Navigate the IFLEX](#)

Once you are officially enrolled in the course, you expect further to read the contents of the "[Learner's Guide](#)." That will help you in navigating through the course.

9. Are there any requirements for participating in the course?

Just like any other course, this requires your full commitment. You will need to manage your time.

This being an online course, you need to have basic computer literacy skills (including using Facebook, browsing the internet, using email, using MS Word, creating online accounts, and the like).

10. Will I get a certificate after the course?

Not everyone who enrolls will get a certificate. Those who would like to get a certificate will need to complete/submit and pass the following course requirements:

- Online (Forum or asynchronous) course activities;
- Offline (Pre and Post Competency Checklist and End of Course Evaluation) course activities; and
- Final course requirements (Demo Teaching and Worksheet for Literacy)

The requirements will be reviewed and graded. Successful completers are qualified to get an international Certificate of Completion from SEAMEO INNOTECH.

11. Other details:

For any concerns, please feel free to contact the Program Manager:

- by email: k3literacy@seameo-innotech.org
- Facebook Page: <https://www.facebook.com/EGRAMOOC/>

7. How do I know that I have successfully enrolled in the course?

You will receive an email and SMS message from the Program Manager.

8. When should I log in? Will the class be conducted daily?

Once confirmed as a participant, you will need to access the iFLEX once a week (every Wednesday or Thursday) for four consecutive weeks. Your iFLEX access will be as follows:

- **Username:** First letter of first name, middle initial and complete surname (E.g., If your name is Juan B. Cruz, your username will be jbcruz)
- **Password:** P@55w0rd (Default Password or for replacement as soon as you access the iFLEX. Note that 0 = zero)

Please refer to the indicative schedule below:

Week	Course Section (3-4 hours)	Activities
1	Foundations of Effective Literacy Instruction	<ul style="list-style-type: none"> • Self-Competency Assessment Checklist • Padlet Introduction Activity • (PRE)Questionnaire • Week 1 Lesson: Foundation of Effective Literacy Instruction • Activity 1.1 • Activity 1.2
2	Introduction to Read-Alouds	<ul style="list-style-type: none"> • Week 2 Lesson: Introduction to Read-Alouds • Activity 2.1
3	Questioning Techniques for Comprehension	<ul style="list-style-type: none"> • Week 3 Lesson: Questioning Techniques for Comprehension • Activity 3.1
4	Planning and Conducting a Lesson Using Read-Alouds	<ul style="list-style-type: none"> • Week 4 Lesson: Planning and Conducting a Lesson Using Read-Alouds • Activity 4.1 • Activity 4.2
5	Introduction to Leveled Readers	<ul style="list-style-type: none"> • Week 5 Lesson: Introduction to Leveled Readers • Forum: Sharing of Classroom Experience in Conducting Read Aloud Lessons
6	Using Leveled Readers	<ul style="list-style-type: none"> • Week 6 Lesson: Using Leveled Readers • Activity 6.1
7	Guided Reading with Leveled Readers	<ul style="list-style-type: none"> • Week 7 Lesson: Guided Reading with Leveled Readers • Activity 7.1
8	Planning and Conducting a Lesson Using Leveled Readers	<ul style="list-style-type: none"> • Week 8 Lesson: Planning and Conducting a Lesson Using Leveled Readers • Activity 8.1 • Activity 8.2
9-10	Conclusion to Effective Literacy Instruction for K-3	<ul style="list-style-type: none"> • Week 9 Lesson: Conclusion to Effective Literacy Instruction for K-3 • Activity 9.1 • Activity 9.2 • Self-Competency Assessment Checklist (POST) Questionnaire • Course Evaluation



INFORMATION NOTE
FREE ONLINE COURSE FOR DEPED
19 November 2021 to 18 February 2022

SEAMEO INNOTECH will offer the Early Literacy Instruction for K-3 Teachers for Kindergarten to Grade 3 teachers of the Department of Education for Free:

Course Title	Description	Target Participants
Early Literacy Instruction for K-3 Teachers (a Massive Open Online Course)	<p>The course aims to help you become familiar with effective and practical strategies in teaching reading and writing.</p> <p>Specifically,</p> <ul style="list-style-type: none">• to introduce teaching reading and writing in the early grades; and• to provide you with practical strategies to help your students become competent readers and writers.	Beginning Teachers (Career Stage 1) who are handling Kindergarten to Grade 3 learners

The course will start on November 19, 2021 and end on February 18, 2022.

All the course materials are uploaded in the course platform termed as iFLEX (INNOTECH Flexible Learning Management System, specifically in <https://iflex2.innotech.org>). The iFLEX is a MOODLE-based software application used to administer, track, report, and deliver SEAMEO INNOTECH's flexible learning courses.

For any concerns, you can refer to the [Frequently Asked Questions](#). Feel free as well to contact the Course Management Team:

- by email k3literacy@seameo-innotech.org
- Facebook Page: <https://www.facebook.com/EGRAMOOC>