



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

November 22, 2021

**REGIONAL MEMORANDUM**

No. **00-804**, s. 2021

**SUBMISSION OF REPORTS ON THE UTILIZATION OF DOWNLOADED PROGRAM  
 SUPPORT FUNDS FOR THE IMPLEMENTATION OF YOUTH FORMATION PROGRAMS  
 (YFP) AND GULAYAN SA PAARALAN PROGRAM (GPP)**

To: Schools Division Superintendents  
 All Others Concerned

1. Attached is OUA Memo 00-1121-0186 dated November 16, 2021 enjoining all concerned offices to submit reports on the utilization of the downloaded funds with the following details:

Program	Recipients	Amount
YFP SARO-RO-8-21-0589	All Schools Division Offices	50,000 each Total- 650,000
Gawad Siklab SARO-RO-8-21-0565	Leyte Division	50,000
GPP (Rehabilitation of GPP Affected by Typhoon) SARO-OSEC—8-21-5345	Calbayog City Division	875,000

2. The links for submission and the documents required are indicated in the attached Memorandum. Likewise, the same report shall be submitted to the Education Support Services Division through [essd.region8@deped.gov.ph](mailto:essd.region8@deped.gov.ph).

3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

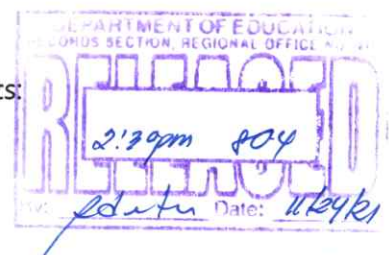
Enclosures: As stated

References: OUA Memo 00-1121-0186

To be indicated in the Perpetual Index under the following subjects:

FUND UTILIZATION REPORT      GPP      YFP

ESSD-SPSS-EAD





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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim



**OUA MEMO 00-1121-0186**  
**MEMORANDUM**  
16 November 2021

For: **Regional Directors**  
**Regional Youth Formation Coordinators**

Subject: **SUBMISSION OF REPORTS ON THE UTILIZATION OF  
DOWNLOADED PROGRAM SUPPORT FUNDS FOR THE  
IMPLEMENTATION OF YOUTH FORMATION PROGRAMS  
AND GULAYAN SA PAARALAN PROGRAM**

Anchored on OUA-Memo-00-421-0134 and OUA-Memo-00-0421-0035, the Bureau of Learner Support Services–Youth Formation Division (BLSS-YFD) downloaded program support funds (PSF) and project-based proposals to Schools Division Offices (SDOs) and Regional Offices (ROs) nationwide for the implementation of Youth Formation Programs (YFP) and Gulayan sa Paaralan Program (GPP). These are aligned to the Basic Education-Learning Continuity Plan (BE-LCP) of the Department of Education (DepEd) for FY2021.

Kindly refer to the following details:

Program	Recipients	Amount (P)
YFP	For YFP (16 ROs and 214 SDOs)	50,000.00 each
	Submitted Project Proposal (2 ROs and 68 SDOs)	Various amounts
	Gawad Siklab Winners (17 SDOs)	10,000.00-50,000.00 each
GPP	For 4th-6th Class Municipalities (76 SDOs)	Various amounts
	Rehabilitation of GPP affected by Typhoons (30 SDOs)	25,000.00 each
	Edible Landscape Project (9 SDOs)	50,000.00-100,000.00 each

*Calatagan City*

In this light, the BLSS-YFD requests the offices concerned to submit reports on the utilization of downloaded PSF through email at [yfd.monitoreval@gmail.com](mailto:yfd.monitoreval@gmail.com) (cc: [blssyfd.ngp@gmail.com](mailto:blssyfd.ngp@gmail.com) for GPP) **not later than 15 December 2021**. Downloadable forms are available at the BLSS-YFD's official website at [www.blssyfd.weebly.com](http://www.blssyfd.weebly.com).



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of Major Programs



**Office of the Undersecretary for Administration (OUA)**

*[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]*

Department of Education, Central Office, Meralco Avenue, Pasig City  
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207  
Email: [usec.admin@deped.gov.ph](mailto:usec.admin@deped.gov.ph); Facebook/Twitter @depedtayo

The following documents are to be submitted:

**1. PSF for YFP**

- a. Accomplished and signed Consolidated Utilization Report (CUR)
- b. Means of Verification (to be submitted by SDOs to ROs)
  - i. Accomplished and signed Activity Information Report and Summary of Expenditure (AIR\_SOE) form
  - ii. Activity/narrative report
  - iii. Photo documentation

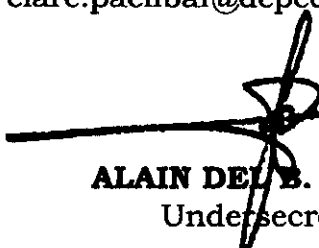
**2. PSF for GPP**

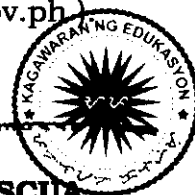
- a. Accomplished and signed Consolidated Utilization Report (CUR) for GPP
- b. Means of Verification (to be submitted by SDOs to ROs)
  - i. Accomplished and signed School Information and Status of Fund Support Report (SI\_SFSR)
  - ii. School activity/narrative reports from recipient schools
  - iii. Photo documentation

Please note that the PSF utilization report will be the basis for the provision of PSF allotment next year.

For more information, questions or concerns, please contact Mr. Adolf P. Aguilar, Chief of the BLSS-YFD, through 0919 093 4914 or email at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph) (cc: Clare Michele Paclibar at [clare.paclibar@deped.gov.ph](mailto:clare.paclibar@deped.gov.ph))

For strict compliance.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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